



Notice is hereby given in terms of Section 29 of the Local Government: Municipal Structures Act, Act 117 of 1998, that a **SPECIAL COUNCIL MEETING** of the 2021/2026 term of the Garden Route District Municipality will be held at the CA Robertson Council Chambers and via Zoom on **THURSDAY, 25 APRIL 2024** at **10:00** to consider the items as set out in the agenda.

*Kennis geskied hiermee ingevolge Artikel 29 van die Wet op Plaaslike Regering: Munisipale Strukture, 1998, Wet 117 van 1998, dat 'n **SPESIALE RAADSVERGADERING** van die 2021/2026 termyn van die Garden Route Distriksmunisipaliteit gehou sal word in die CA Robertson Raadsaal en via Zoom op **DONDERDAG, 25 APRIL 2024** om **10:00** ten einde oorweging aan die items soos in die agenda uiteengesit, te skenk.*

Kukhutshwe isaziso ngokwemiqathango yoMhlathi 29 woRhulumente Basekhaya: Umthetho Wezolawulo loMasipala, 1998, uMthetho 117 wango 1998, sokuba **INTLANGANISO EKHETHEKILEYO** yexesha lika 2021/2026 loMasipala Wesithili se Garden Route izakubanjelwa kwiGumbi leBhunga CA Robertson kunye nango Zoom, **NGOLWESINE, 25 KUTSHAZIMPHUZI 2024** ngentsimbi ye **10:00** ukuqwalasela imiba ebekwe kwi agenda.

**ALD GR WOLMARANS**  
**SPEAKER**  
**SPEAKER**  
**SOMLOMO**

**MG STRATU**  
Municipal Manager  
*Munisipale Bestuurder*  
Mphathi Masipala

Date: 18 April 2024

## AGENDA

1. OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO NOLWAMKELO
2. EVACUATION PROCEDURES / ONTRUIMINGSPROSEDURES / INKQUBO YOKUFUDUSWA
3. SILENT PRAYER (MEDITATION) / STILLE GEBED (MEDITASIE) / UMTHANDAZO OTHULEYO
4. ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO
  - 4.1 COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCEBA ABAKHOYO
  - 4.2 COUNCILLORS WITH LEAVE / RAADSLEDE MET VERLOF / OOCEBA ABAKWIKHEFU
  - 4.3 COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OOCEBA ABANGEKHO KWIKHEFU
5. NOTING OF THE PROVISIONS OF SCHEDULE 7 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES AMENDMENT ACT, 2021 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 7 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE AANGEPASTE STRUKTURE WET, 2021 / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 7 (INDLELA YOKUZIPHATHA KOOCEBA) LOMTHETHO WORHULUMENTE BASEKHAYA WESIMO SOMASIPALA OLUNGISIWEYO WANGO 2021
6. DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOOCEBA KUNYE NAMAGOSA

7	<b>COMMUNICATIONS BY THE SPEAKER / MEDEDELINGS DEUR DIE SPEAKER / UNXIBELELWANO LUKASOMLOMO</b>	
8	<b>COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU</b>	
9.	<b>COMMUNICATIONS BY THE MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATHI MASIPALA</b>	
10.	<b>APPROVAL OF MINUTES OF COUNCIL MEETINGS / GOEDKEURING VAN NOTULES VAN RAADSVERGADERINGS / UKUPHUNYEZWA KWEMIZUZU YENTLANGANISO YEBHUNGA</b>	
10.1	Minutes of a Council meeting dated 27 March 2024 / Notule van 'n Raadsvergadering gedateer 27 Maart 2024 / Imizuzu yentlanganiso yeBhunga yangomhla 27 KweyoKwindla 2024	<b>6 – 37</b>
11.	<b>MINUTES OF MAYORAL COMMITTEE MEETING AND SECTION 79 COMMITTEES (FOR NOTIFICATION) / NOTULES VAN BURGEMEESTERSKOMITEEVERGADERINGS EN ARTIKEL 79 A (VIR KENNISNAME) / IMIZUZU YEKOMITI KASODOLOPHU NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)</b>	
11.1	None / Geen / Asikho	

<b>12.</b>	<b>STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO</b>	
12.1	None / Geen / Asikho	
<b>SECTION A</b>		
<b>REPORTS FROM THE SPEAKER</b>		
A.1	None / Geen / Asikho	
<b>SECTION B</b>		
<b>REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE BURGEMEESTER / IMIBA EVELA KUSODOLOPHU</b>		
B.1	<b>REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG: ARTIKEL 52 VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 - UXANDUVA LUKA SODOLOPHU</b> <i>Refer Report from the Executive Mayor (Ald M Booysen)</i>	<b>38 – 93</b>
	<b>REPORT FROM THE CHAIRPERSON OF THE MPAC / VERSLAG VANAF DIE VOORSITTER VAN DIE MPRK / INGXELO ESUKA KUSIHLALO WE MPAC</b>	
	<b>REPORT REGARDING IRREGULAR EXPENDITURE IDENTIFIED IN 2022/23 FINANCIAL YEAR / VERSLAG RAKENDE ONREËLMATIGE UITGAWES IN 2022/23 FINANSIËLE JAAR / INGXELO YENKCITHO ENXAMNYE NOMTHETHO KUNYAKA 2022/23</b> <i>Refer report from the Chairperson of the MPAC (Cllr D Acker)</i>	<b>94 – 100</b>
<b>SECTION C</b>		
<b>REPORTS FROM THE OFFICE OF THE MUNICIPAL MANAGER / VERSLAE VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KWI OFISI YOMPHATHI MASIPALA</b>		
C.1	None / Geen / Asikho	
<b>SECTION D</b>		
<b>REPORTS FROM THE FINANCIAL SERVICES DEPARTMENT / VERSLAE VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZEMALI</b>		
D.1	<b>DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 MARCH 2024 TO 31 MARCH 2024 / AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 01 MAART 2024 TOT 31 MAART 2024 / INGXELO YOTYESHELO: UKUMISELWA NGOMGAQO-NKQUBO WOLAWULO LWENCITHO KWIXESHA LOMHLA 1 KWEYOKWINDLA 2024 UKUYA 31 KWEYOKWINDLA 2024</b> <i>Refer Report from the Chief Financial Officer (C Boshoff)</i>	<b>101 – 108</b>
<b>SECTION E</b>		
<b>REPORTS FROM THE CORPORATE SERVICES DEPARTMENT / VERSLAE VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO</b>		
E.1	None / Geen / Asikho	

<b>SECTION F</b>		
<b>REPORTS FROM THE COMMUNITY SERVICES DEPARTMENT / VERSLAE VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU</b>		
F.1	<b>REPORT REGARDING THE SEVERE WEATHER EVENT THAT OCCURRED IN THE GARDEN ROUTE DISTRICT FROM THE 06<sup>TH</sup> TILL THE 11<sup>TH</sup> OF APRIL 2024 / VERSLAG RAKENDE DIE STRAWWE WEER WAT IN DIE TUINROETE DISTRIK VOORGEKOM HET VIR DIE PERIODE 6 TOT 11 APRIL 2024</b> <i>Refer Report from the Acting Executive Manager Community Services (G Otto)/ Disaster Management Practitioner (W Jacobs)</i>	109 – 121
<b>SECTION G</b>		
<b>REPORTS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / VERSLAE VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO</b>		
G.1	None / Geen / Asikho	
<b>SECTION H</b>		
<b>REPORTS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / VERSLAE VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE LEZICWANGCISO KUNYE NOPHULISO LOQOQOSHO</b>		
H.1	None / Geen / Asikho	
<b>SECTION I</b>		
<b>NOTICE OF URGENT MOTIONS / KENNISGEWING VAN DRIGENDE MOSIES / ISAZISO SEZIPHAKAMISO</b>		
I.1	None / Geen / Asikho	
<b>SECTION J</b>		
<b>NOTICES OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO</b>		
J.1	None / Geen / Asikho	
<b>SECTION K</b>		
<b>IN CLOSED SESSION / IN GESLOTE SESSIE / KWI-SASHONI YASEKHUSINI</b>		
K.1	None / Geen / Asikho	
	<b>CLOSURE / SLUITING / UQUKUNJELO</b>	

Ald M Booyen  
Ald GR Wolmarans  
Ald G van Niekerk  
Ald P Terblanche  
Ald S De Vries  
Ald CN Lichaba  
Cllr / Rdl / Ceba NV Gungubele  
Cllr / Rdl / Ceba J Hoogbaard  
Cllr / Rdl / Ceba JG Meiring  
Cllr / Rdl / Ceba K Malooi  
Cllr / Rdl / Ceba B van Noordwyk  
Cllr / Rdl / Ceba CP Taute  
Cllr / Rdl / Ceba D Acker  
Ald JC Lambaatjeen  
Cllr / Rdl / Ceba LSS van Rooyen  
Cllr / Rdl / Ceba SM Toto  
Cllr / Rdl / Ceba HRT Stroebel  
Cllr / Rdl / Ceba NT Seti  
Ald NS Ndayi  
Ald RH Ruiters  
Cllr / Rdl / Ceba M Kannemeyer  
Cllr / Rdl / Ceba MA Mkonto  
Cllr / Rdl / Ceba JJ Cornelius  
Cllr / Rdl / Ceba JJ Bavuma  
Cllr / Rdl / Ceba HD Ruiters  
Cllr / Rdl/Ceba RW Arends  
Cllr / Rdl / Ceba PE Petros  
Cllr / Rdl / Ceba R Louw  
Cllr / Rdl / Ceba F September  
Cllr / Rdl / Ceba A Oktober  
Cllr / Rdl / Ceba JC Petersen  
Cllr / Rdl / Ceba J Fry  
Cllr / Rdl / Ceba D Gultig (as of 30  
January 2024)  
Cllr / Rdl / Ceba SE September (as  
of 27 February 2024)  
Cllr / Rdl / Ceba V Donson (as of 27  
February 2024)



Minutes of a **Council meeting of**  
 the 2021/2026 term of  
 Garden Route District Council held at the **CA Robertson Council Chambers**, and via **Zoom**  
 on **Wednesday, 27 March 2024** at **10:00**

*Notule van 'n Raadsvergadering van*  
*die 2021/2026 termyn*  
 van Garden Route Distriksraad gehou in die **CA Robertson Raadsaal** en via **Zoom**  
 op **Woensdag, 27 Maart 2024** om **10:00**

Imizuzu **Yentlanganiso yeBhunga yexesha lika 2021/2026**  
 yoMasipala Wesithili se Garden Route  
 nebibanjwe **kwiGumbi leBhunga CA Robertson**, kunye **nango Zoom**,  
**NgoLwesithathu, 27 KweyeKwindla 2024**, ngo **10:00**

1. **OPENING AND WELCOMING / OPENING EN VERWELKOMING / UVULO NOLWAMKELO**

The Speaker, Ald GR Wolmarans welcomed everybody present and thanked them for their attendance.

2. **EVACUATION PROCEDURES / ONTRUIMINGSPROSEDURES / IKNQUBO YOKUFUDUSWA**

The evacuation procedure were presented via audio clip that explained the evacuation procedures in case of emergency.

3. **SILENT PRAYER (MEDITATION) / STILLE GEBED (MEDITASIE) / UMTHANAZO OTHULEYO**

A moment of Silence was observed.

4. **ATTENDANCE OF MEMBERS / BYWONING VAN LEDE / AMALUNGU AKHOYO**

4.1 **COUNCILLORS PRESENT / RAADSLEDE TEENWOORDIG / OOCBEBA ABAKHOYO**

Ald GR Wolmarans	DA
Ald M Booysen	DA
Cllr / Rdl / Ceba J Hoogbaard	DA
Cllr / Rdl / Ceba K Malooi	DA
Cllr / Rdl / Ceba JG Meiring	DA
Cllr / Rdl / Ceba F September	DA
Ald P Terblanche	DA
Cllr / Rdl / Ceba JJ Cornelius	ICOSA
Cllr / Rdl / Ceba SE September	PBI
Cllr / Rdl / Ceba A Oktober	GOOD
Cllr / Rdl / Ceba D Acker	FREEDOM FRONT PLUS
Ald GJ van Niekerk	George Municipality
Cllr / Rdl / Ceba J Fry	George Municipality
Cllr / Rdl / Ceba JC Petersen	George Municipality
Cllr / Rdl / Ceba SM Toto	George Municipality
Cllr / Rdl / Ceba D Gultfig	George Municipality
Cllr / Rdl/ Ceba M Kannemeyer	Mossel Bay Municipality
Ald RH Ruiters	Mossel Bay Municipality
Cllr / Rdl / Ceba JJ Bavuma	Mossel Bay Municipality
Cllr / Rdl / Ceba MA Mkonto	Mossel Bay Municipality

Ald NS Ndayi  
 Ald JC Lambaatjeen  
 Cllr / Rdl / Ceba S van Rooyen  
 Cllr / Rdl / Ceba V Donson

Bitou Municipality  
 Oudtshoorn Municipality  
 Oudtshoorn Municipality  
 Oudtshoorn Municipality

**OFFICIALS / AMPTENARE / AMAGOSA**

Mr / Mnr / Mnu L Menze  
 Ms / Me / Nkzn B Holtzhausen

Acting Municipal Manager  
 Executive Manager Corporate  
 Services

Mr / Mnr / Mnu R Boshoff

Executive Manager Financial  
 Services

Mr / Mnr / Mnu G Otto

Acting Executive Manager  
 Community Services

Mr / Mnr / Mnu JG Daniels

Executive Manager Roads and  
 Transport Services

Mr / Mnr / Mnu L Menze

Executive Manager Economic  
 Development and Planning

Adv S Maqekeni

Manager Integrated Support  
 Services & Legal Compliance

Mr / Mnr / Mnu T Loliwe

Strategic Manager in the Office of  
 the Municipal Manager

Adv N Davids

Manager Legal Service

Ms / Me / Nksnz IG Saaiman

Manager Performance  
 Management

Ms Me / Nkzn P Lufele

Chief Audit Executive

Ms / Me / Nksnz N Klaas

Manager Policy Research and  
 Development

Mr / Mnr / Mnu H Pieters

Manager Communication

Mr / Mnr / Mnu S Dladla

Chief of Staff: Office of the  
 Executive Mayor

Mr / Mnr / Mnu K Nieuwoudt

Manager ICT

Mr / Mnr / Mnu C Martin

Manager Income, Bank Recons,  
 Expenditure & Remuneration

Mr / Mnr / Mnu T Mpuru

Manager SCM, Data and Stores



Mr/ Mnr / Mnu J Compion	Manager Municipal Health & Environmental Services
Mr / Mnr / Mnu J Mkunqwana	Manager Human Settlements
Mr / Mnr / Mnu R Dyantyi	Manager EPWP
Ms / Me / Nksnz M James	District IDP Manager
Ms / Me / Nksnz R Matthews	Head: Committee Services
Mr / Mnr / Mnu B Desha	Language Practitioner
Ms / Me / Nksnz T Gauzela	Committee Officer
Ms / Me / Nksnz C van Wyngaardt	Committee Officer
Mr / Mnr / Mnu V Notyeke	Multi Meda Communicator
Mr / Mnr / Mnu R Alberts	Snr ITC Professional
Mr / Mnr / Mnu C Scheepers	Assistant Manager Human Resources
Ms / Me / Nksnz L Janse van Rensburg	Conditions of Service Practitioner

#### 4.2 **COUNCILLORS AND OFFICIALS WITH LEAVE / RAADSLEDE EN AMPTENARE MET VERLOF**

##### **/ OCEBA ABAKWIKHEFU**

Cllr / Rdl / Ceba HD Ruiters	Kannaland Municipality
Cllr / Rdl / Ceba NT Seti	Bitou Municipality
Cllr / Rdl / Ceba R Louw	George Municipality
Cllr / Rdl / Ceba B van Noordwyk	Hessequa Municipality
Cllr / Rdl / Ceba CP Taute	Hessequa Municipality
Cllr / Rdl / Ceba RW Arends	Knysna Municipality
Cllr / Rdl / Ceba PE Petros	Knysna Municipality
Cllr / Rdl / Ceba HRT Stroeibel	Knysna Municipality
Ald CN Lichaba	ANC
Cllr / Rdl / Ceba NV Gungubele	ANC
Mr / Mnr / Mnu MG Stratu	Municipal Manager
Ms / Me / Nksnz M Smit	Manager Human Resources
Ms / Me / Nksnz L Hoek	Manager BTO, AFS & Assets

#### 4.3 **COUNCILLORS WITHOUT LEAVE / RAADSLEDE SONDER VERLOF / OCEBA ABANGEKHO**

None / Geen / Azikho

5. **NOTING OF THE PROVISIONS OF SCHEDULE 7 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES AMENDMENT ACT, 2021 / KENNISNAME VAN DIE VOORSKRIFTE VAN SKEDULE 7 (GEDRAGSKODE VIR RAADSLEDE) VAN DIE PLAASLIKE REGERING MUNISIPALE AANGEPASTE STRUKTUREWET, 2021 / UQWALASELO LWEMITHETHO-NEMIMISELO YOLUHLU 7 (INDLELA YOKUZIPHATHA KOOCEBA) UMTHETHO WEZOLAWULO LOMASIPALA WORHULUMENTE WASEKHAYA, 2021**

The Code of conduct was noted.

6. **DISCLOSURE OF INTERESTS BY COUNCILLORS AND OFFICIALS / VERKLARING VAN BELANGE DEUR RAADSLEDE EN AMPTENARE / UKUCHAZWA KOMDLA NGOOCEBA KUNYE NAMAGOSA**

None / Geen / Azikho

7. **COMMUNICATIONS BY THE SPEAKER / MEDEDELINGS DEUR DIE SPEAKER / UNXIBELELWANO LUKASOMLOMO**

The Speaker informed the Councillors that two officials from the Corporate Services Department will be leaving the service of GRDM and said that Ms Margaret Powell is going on early retirement and Ms Amanda Booysen has resigned. The Speaker, on behalf of Council thanked both officials for their service and wished them well with their future endeavours. The Speaker, on behalf of Council, extended well wishes to Ald C Lichaba and informed the Councillors that she lost a family member.

The Speaker informed the Councillors that as of today, no catering will be provided at any meeting, workshop, etc due to austerity measures. The Speaker informed the Councillors that a Special Governance Committee meeting is going to take place on 28 March 2024, to discuss the dates on the approved calendar.

Ald M Booysen and Ald S de Vries thanked both officials who will be leaving GRDM, for their service and wished them well with their future endeavours.

**8. COMMUNICATIONS BY THE EXECUTIVE MAYOR / MEDEDELINGS DEUR DIE  
UITVOERENDE BURGEMEESTER / UNXIBELELWANO LUKA SODOLOPHU**

The Executive Mayor communicated the following:

The Executive Mayor thanked the fire fighting personnel for their efforts in detaining the fires that recently occurred in the Uniondale Area.

The Executive Mayor informed the Councillors that on 18 March 2024, GRDM assisted 25 SMME's in the form of the donation of equipment to enhance their small businesses said the Executive Mayor said that this project is one that has been ongoing for more than 5 years and the objective is to continue with the project on an annual basis. The Executive Mayor thanked the participating parties, SEDA, Cassidra, etc. that contributed to the success of the event.

The Executive Mayor informed the Councillors that GRDM received a commitment from the National Skills Fund to train 400 potential learners in the Tourism Sector and that within the next couple of weeks, the advertisement will go out looking for unemployed youth to apply for the learnership.

The Executive Mayor informed the Councillors that funding through the Municipal Systems Improvement Grant (MSIG) was secured to assist the Local Municipalities in the area to implement their LED Strategies.

The Executive Mayor informed the Councillors that GRDM has been assessed by an independent institution called the Government Performance Index, and their findings indicated that there is no maladministration happening at GRDM, there is also good governance in the administration confirming what the Auditor General has been saying all along and that this institution has been ranked the 3<sup>rd</sup> best District Municipality in South Africa.

Under the Communications of the Executive Mayor, Ald S de Vries communicated the following:

Ald S de Vries said that the GRDM will always have support from all political parties when it comes to supporting SMME's. Ald S de Vries asked if GRDM has budgeted for assistance for the SMME's and said that GRDM should explore further collaboration with the Local Municipalities to assist SMME's and that it should not be seen as a competition between municipalities.

The Executive Mayor responded by saying that he embraces the support from the opposition parties and said that he agrees that the support to SMME's should not be seen as a competition to ensure a better working relationship.

The Executive Mayor said that GRDM did not budget for the assistance towards SMME's as yet and the reason for that is the malls are already full as it is, and GRDM cannot budget towards something that cannot be spend as yet. The Executive Mayor said that the intention is that GRDM spends as little of its own money and to obtain third party involvement to broaden the partnership and not just from institutions such as Cassidra, etc. The Executive Mayor said that there are other methods of obtaining funding from other Spheres of Government and state owned entities.

**9. COMMUNICATIONS BY THE ACTING MUNICIPAL MANAGER / MEDEDELINGS DEUR DIE WAARNEMENDE MUNISIPALE BESTUURDER / UNXIBELELWANO LOMPHATHI MASIPALA**

None / Geen / Azikho

**10. APPROVAL OF MINUTES OF COUNCIL MEETING / GOEDKEURING VAN NOTULES VAN RAADSVERGADERING / UKWAMKELWA KWEMIZUZU YENTLANGANISO ZEBHUNGA**

**10.1 MINUTES OF A COUNCIL MEETING DATED 27 FEBRUARY 2024 / NOTULE VAN 'N RAADSVERGADERING GEDATEER 27 FEBRUARIE 2023 / IMIZUZU YENTLANGANISO YEBHUNGA YANGOMHLA 27 KWEYEMDUMBA 2023 (PG 8 - 31 )**

**RESOLVED**

That the minutes of the Council meeting dated 27 February 2024, be approved, with the following correction:

That Ald S de Vries' name be added to Section 4.2 of the minutes, Councillors with leave.

**BESLUIT**

*Dat die notule van die Raadsvergadering gedateer gedateer 27 Februarie 2024, goedgekeur word, met die volgende korreksie:*

*Dat Ald S de Vries se naam bygevoeg word onder Seksie 4.2 van die notule, Raadslede met verlof.*

**ISIGQIBO**

Sesokuba Imizuzu yeBhunga yangomhla 27 KweyeMdumba 2023 iphunyezwe nezi zilungiso zilandelayo:

Okokuba igama lika Ald S de Vries lufakelwe kuMhlathi 4.2 wemizuzu, Oceba abakwikhefu.

10.2

**MINUTES OF A SPECIAL COUNCIL MEETING DATED 28 FEBRUARY 2024 / NOTULE VAN 'N SPESIALE RAADSVERGADERING GEDATEER 28 FEBRUARIE 2023 / IMIZUZU YENTLANGANISO YEBHUNGA YANGOMHLA 28 KWEYEMDUMBA 2023 (PG 32-44)**

**RESOLVED**

That the minutes of the Special Council meeting dated 28 February 2024, be approved,

**BESLUIT**

*Dat die notule van die Spesiale Raadsvergadering gedateer gedateer 28 Februarie 2024, goedgekeur word.*

**ISIGQIBO**

Sesokuba Imizuzu Yentlanganiso yeBhunga yangomhla 27 KweyeMdumba 2023 iphunyezwe.

11. **MINUTES OF MAYORAL COMMITTEE MEETING/ SECTION 79 COMMITTEES AND OTHER COMMITTEES (FOR NOTIFICATION) / NOTULE VAN DIE BURGEMEESTERSKOMITEEVERGADERING/ ARTIKEL 79 KOMITEES EN ANDER KOMITEES (VIR KENNISNAME) / IMIZUZU YEKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZOMHLATHI 79 (ITHATHELWE INGQALELO)**

11.1 **MAYORAL COMMITTEE MEETING DATED 30 JANUARY 2024 / UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING GEDATEER 30 JANUARIE 2024 / IMIZUZU YENTLANGANISO YEKOMITI KASODOLOPHU YANGOMHLA 30 KWEYOMQUNGU 2024 (PG 45-66)**

**RESOLVED**

That the minutes of the Executive Mayoral Committee meeting dated 30 January 2024, be noted.

**BESLUIT**

*Dat kennis geneem word van die notule van die Uitvoerende Burgemeesterskomitee wat plaasgevind het op 30 Januarie 2024.*

**ISIGQIBO**

Sesokuba imizuzu yentlanganiso yeKomiti kaSodolophu nenibanjwe ngomhla 30 KweyeMqungu 2024, ithathelwe ingqalelo.

11.2 **BUDGET STEERING COMMITTEE MEETING DATED 20 OCTOBER 2023 / BEGROTINGSLOODSKOMITEEVERGADERING GEDATEER 20 OKTOBER 2024 / IMIZUZU YENTLANGANO YEKOMITI YOLAWULO LOHLAHLWABIWO-MALI YANGOMHLA 20 KWEYEDWARHA 2023 (PG 67-74)**

**RESOLVED**

That the minutes of the Budget Steering Committee meeting dated 20 October 2023, be noted.

**BESLUIT**

*Dat kennis geneem word van die notule van die Begrotingsloodskomitee wat plaasgevind het op 20 Oktober 2023.*

**ISIGQIBO**

Sesokuba imizuzu Yentlangano Yekomiti Yolawulo Lohlahlolwabiwo-mali nenibanjwe ngomhla 20 KweyeDwarha 2023, ithathelwe ingqalelo.

**12. STANDING ITEMS / STAANDE ITEMS / IMIBA EMISIWEYO****12.1 PROGRESS REPORT ON THE GARDEN ROUTE REGIONAL WASTE MANAGEMENT FACILITY PROJECT/VORDERINGSVERSLAG INSAKE DIE GARDEN ROUTE STREEK AFVALBESTUUR FASILITEIT PROJEK /INGXELO NGOOKUSELE KWENZIWE KWINDAWO YOLAWULO LWENKUNKUMA YENGINGI YE GARDEN ROUTE**

*Refer Report from the Acting Executive Manager (G Otto) / Regional Waste Manager (J Gie) (pg 75-80)*

**RESOLVED**

That Council notes the contents of the report.

**BESLUIT**

*Dat die Raad kennis neem van die inhoud van die verslag.*

**ISIGQIBO**

Sesokuba iBhunga lithathela ingqalelo ingxelo.

**12.2 APPOINTMENTS, SERVICE EXITS AND LABOUR RELATIONS INFORMATION FOR FEBRUARY 2024/ AANSTELLINGS, UITDIENSTREDINGS EN ARBEIDSVERHOUDINGE INLIGTING VIR FEBRUARIE 2024 / INGXELO NGABAQASHIWEYO, ABASHIYE UMSEBENZI KUNYE NEMICIMBI YEZABASEBENZI KWEYEMDUMBA 2024**

*Refer Report from the Executive Manager Corporate Services (B Holtzhausen) / HR Manager ( M Smit) (pg 81-90)*

**RESOLVED**

That the information on the appointments, service exits and labour relations matters for February 2024, be noted.

**BESLUIT**

*Dat kennis geneem word van die aanstellings, uitdienstredings, gelyke indiensemingspraktyke en arbeidsverhoudinge inligting vir Februarie 2024.*

**ISIGQIBO**

Sesokuba ulwazi ngokuqashwa, ukuphuma kwinkonzo kunye nemicimbi yezabasebenzi kwinyanga eyokwinldla neka KweyeMdumba 2024 kuthathelwe ingqalelo.

**A. REPORTS FROM THE SPEAKER / VERSLAE VANAF DIE SPEAKER / IMIBA EVELA KU SOMLOMO**

**A.1 REPORT ON THE COUNCIL RESOLUTION REGISTER FOR THE MONTHS OF NOVEMBER UNTIL JANUARY 2024 / VERSLAG RAKENDE DIE RAADSRESOLUSIE REGISTER VIR DIE MAANDE NOVEMBER TOT JANUARIE 2024 / INGXELO NGOLUHLU LWEZIGQIBO ZEBHUNGA KWIXESHA LENYANGA KWEYENKANGA KUNYE KWEYEMQUNGU 2024**

*Refer Report from the Speaker (Ald G Wolmarans)(pg 91-139)*

**RESOLVED**

That Council takes note of the report on the execution of Council resolutions for the period of November 2023 to January 2024.

**BESLUIT**

*Dat die Raad kennis neem van die Raads Resolusie Register vir die periode van November 2023 tot Januarie 2024.*

**ISIGQIBO**

Sesokuba iBhunga lithathele ingqalelo isimo sezigqibo zeBhunga kwixesha lenyanga KweyeZnkanga 2023 ukuya KweyeMqungu 2024.



A.2

**REPORT ON THE ATTENDANCE OF COUNCIL, COMMITTEE MEETINGS AND WORKSHOPS FOR THE PERIOD JULY 2023 UNTIL FEBRUARY 2024 BY COUNCILLORS / VERSLAG RAKENDE DIE BYWONING VAN RAAD, KOMITEEVERGADERINGS EN WERKSWINKELS VIR DIE PERIODE JULIE 2023 TOT FEBRUARIE 2024 / INGXELO NGOKUZINYASWA KWENTALANGANISO ZEBHUNGA, EZEKOMITI NAKUNYE NEWORKSHOP KWIXESHA LANGOMHLA KWEYEKHALA 2023 UKUYA KUMHLA KWEYEMDUMBA 2024 NGOOCEBA**

*Refer Report from the Speaker (Ald G Wolmarans)(pg 140-151)*

**RESOLVED**

That Council notes the report with the amendments as identified on pages 149 and 151.

PG – 149 : That Ald S de Vries' name be added to the Corporate Services Column of 11 October 2023 to be marked as absent without leave.

PG 151: That Cllr CP Taute;s name be added to the MPAC Column of 24 July 2023 to be marked as present.

PG 151: That Cllr JC Petersen's name be removed from the Governance Column of 19 October 2023.

**BESLUIT**

*Dat die Raad kennis neem van die die inhoud van die verslag r, met die wysigings soos geidentifiseer op bladsye 149 en 151*

*BL 149: Dat Ald S de Vries se naam bygevoeg word tot die Korporatiewe Dienste Kolom van 11 Oktober 2023 as afwesig sonder verlof.*

*BL 151: Dat Rdl CP Taute se naam bygevoeg word tot dieMPRK Dienste Kolom van 24 Julie 2023 as teenwoordig.*

*BL 151: Dat Rdl JC Petersen se naam verwyder word van die Huiskomitee Kolom van 19 Oktober 2023.*

**NB: The Report on the Addendum was dealt with next.**

A.3 **REQUEST FOR INFORMATION FROM THE MINISTRY OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS & DEVELOPMENT PLANNING; / VERSOEK VAN INLIGTING VANAF DIE MINISTERIE VAN PLAASLIKE REGERING, OMGEWINGSAKE EN ONTWIKKELINGSBEPLANNING; PLAASLIKE REGERING / ISICELO SOLWAZI ESIVELA KUMPHATHISWA WORHULUMENTE BASEKHAYA, IMICIMBI YOKUSINGQONGILEYO KUNYE NESICWANGCISO SOPHULISO LORHULUMENTE WASEKHAYA**

*Refer report from the Office of the Speaker (Ald G Wolmarans)Refer Report from the Speaker (Ald G Wolmarans)(pg 5-14)*

**RESOLVED**

- 5.1 That Council takes note of the correspondence from the Ministry of Local Government, Environmental Affairs & Development Planning, Local Government.
- 5.2 That Council authorizes the Speaker to provide the requested documentation.

**BESLUIE**

- 5.1 *Dat die Raad kennis neem van die korrespondensie vanaf die Ministerie van Plaaslike Regering, Omgewingsake en Ontwikkelingsbeplanning, Plaaslike Regering.*
- 5.2 *Dat die Raad magtig verleen aan die Speaker om die verlangde dokumentasie te verskaf.*

**ISIGQIBO**

- 5.1 Sesokuba iBhunga lithathele ingqalelo imbalelwano esuka kuMphathiswa Worhulumente Basekhaya, Imicimbi Yokusingqongileyo kunye Nesicwangciso Sophuhliso Lorhulumente Basekhaya.
- 5.2 Sesokuba iBhunga ligunyazise uSomlomo ukuba anikezle ngamaxwebhu aceliweyo.

**B. REPORTS FROM THE EXECUTIVE MAYOR / VERSLAE VANAF DIE UITVOERENDE BURGEMEESTER / IMIBA EVELA KUSODOLOPHU**

B.1 **GARDEN ROUTE DISTRICT MUNICIPALITY DRAFT 2024-2025 INTEGRATED DEVELOPMENT PLAN (IDP) / GARDEN ROUTE 2024-205 KONSEP GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) /**

*Refer Report from the Executive Mayor (Ald M Booysen) (pg 152-352)*

**RESOLVED**

- 5.1 That Council notes the 2024 – 2025 Draft Integrated Development Plan.

- 5.2 That the 2024 -2025 Draft Integrated Development Plan be published for a period of 21 days for public comments before final approval in May 2024.

### **BESLUIE**

- 5.1 *Dat die Raad kennis neem van die 2024 – 2025 Geïntegreerde Ontwikkelingsplan .*
- 5.2 *Dat die 2024 – 2025 Geïntegreerde Ontwikkelingsplan gepubliseer word vir 21 dae vir publieke insette voor finale goedkeuring in Mei 2024.*

### **IZIGQIBO**

- 5.1 Seokuba iBhunga liqaphela iSicwangciso soPhuhliso esiHlanganisiweyo sika 2024 – 2025.
- 5.2 Sesokuba Uyilo lwesiCwangciso soPhuhliso oluHlanganisiweyo sika 2024-2025 sipapashwe kangangesithuba seentsuku ezingama-21 ukuze uluntu luhlomle phambi kokuba lwamkelwe okokugqibela ngoCanzibe 2024.

- B.2 **4TH ADJUSTMENT BUDGET 2023/2024 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) / VIERDE AANSUIWERINGSBEGROTING 2023/2024 MEDIUM TERMYN EN INKOMSTE EN UITGAWE RAAMWERK (MTIUR) / ULUNGELEWANISO LWESINE LOLWABIWO-MALI LUKA 2023/2024 LWENGENISO YEXESHA ELIFUTSHANE KUNYE NENDLELA YENCITHO(MTREF)**

*Report from the Executive Mayor (Ald M Booysen) (pg 353-406)*

*Refer*

### **RESOLVED**

1. That the 4th adjustments budget of Garden Route District Municipality for the financial year 2023/2024 as set out in the schedules contained in Section 4 be **approved:**
- i. Table B1 Adjustments Budget Summary;
  - ii. Table B2 Adjustments Budget Financial Performance (standard classification);
  - iii. Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote);

- iv. Table B4 Adjustments Budget Financial Performance (revenue and expenditure); and
  - v. Table B5 Adjustments Capital Expenditure Budget by vote and funding
2. That Council approves the Adjustment Operating Expenditure Budget of **R490,169,936**.
  3. That Council approves the Adjustment Operating Revenue Budget of **R491,822,893**.
  4. That Council approves the Adjustment Capital Budget of **R53,316,191**.
  5. That a revised Service Delivery and Budget Implementation Plan (SDBIP) for the 2023/24 financial year be compiled and tabled to the Executive Mayor for approval.

#### **BESLUIT**

1. *Dat die Vierde Aangepaste Begroting van Garden Route Distriksmunisipaliteit vir die finansiële jaar 2023/2024 soos vervat in die skedules van Seksie 4 goedgekeur word:*
  - i. *Tabel B1 Aangepaste Begrotings Opsomming;*
  - ii. *Tabel B2 Aangepaste Begroting Finansiële Prestasie (volgens standaard klassifikasie);*
  - iii. *Tabel B3 Aangepaste Begroting Finansiële Prestasie (inkomste en uitgawes volgens munisipale pos);*
  - iv. *Tabel B4 Aangepaste Begroting Finansiële Prestasie (volgens inkomste en uitgawes); en*
  - v. *Tabel B5 Aangepaste Kapitale Begroting (volgens pos en finansieringsbron)*
2. *Dat die Raad die Aangepaste Uitgawe Begroting van **R490,169,936** goedkeur.*

3. *Dat die Raad die Aangepaste Inkomste Begroting van **R491,822,893** goedkeur.*
4. *Dat die Raad die Aangepaste Kapitaal Begroting van **R53,316,191** goedkeur.*
5. *Dat die hersiende Dienslewering- en Begrotings Implementerings Plan vir 2023/2024 opgestel en aan die Uitvoerende Burgermeester voorgelê word vir goedkeuring.*

### **ISIGQIBO**

- 1 Sesokuba ulwabiwo-mali olulungisiweyo lwesiNE loMasipala Wesithili se Garden Route kunyakamali ka 2023/2024 njengoko kuchaziwe kuluhlu oluqulwathwe kuMhlathi 4 liphunyezwe:
  - i. Table B1 Ushwankathelo loLwabiwo-Mali Olu-Lungisiweyo
  - ii. Table B2 Ulwabiwo-Mali Olulungisiweyo Umsebenzi Wezemali (ngokwendlela ezifanelekileyo);
  - iii. Table B3 Ulwabiwo-Mali Olulungisiweyo Umsebenzi Wezemali (ingeniso nencitho ngokwevoti yomasipala);
  - iv. Table B4 Ulwabiwo-Mali Olulungisiweyo Umsebenzi Wezemali (ingeniso ngokovimba); kunye
  - v. Table B5 Ulwabiwo-Mali Olulungisiweyo Incitho Yenkunzi (ngokwevoti yomasipala kunye nenxaso yovimba)
- 2 IBhunga liphumeze Ulwabiwo-Mali Olu-Lungisiweyo Lencitho Eqhubayo ye **R490,169,936**.
- 3 IBhunga liphumeze uLwabiwo-Mali Oluqhubayo Lwengeniso noluyi **R491,822,893**.
4. IBhunga liphumeze Ulwabiwo-Mali Olu-yinkunzi Olu-Lungisiweyo lwe **R53,316,191**.

- 5 Sesokuba ulungiso Lonikezelo Nkonzo kunye Nesicwangciso Sokumiselwa koLwabiwo-Mali(SDBIP) kunyakamali ka 2023/2024 luqulunqwe kwaye luthiwe theca kuSodolophu obekekileyo ukuze luphunyezwe.

**B.3 REPORT: DRAFT BUDGET 2024/2025 MTREF (MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK) / VERSLAG: KONSEP BEGROTING 2024/2025 MEDIUM TERMYN INKOMSTE EN UITGAWE RAAMWERK (MTIUR)**

*Report from the Executive Mayor (Ald M Booysen) (pg 407-942)*

*Refer*

**RESOLVED**

- 1) That the draft annual budget of Garden Route District Municipality for the financial year 2024/25 as set out in the schedules contained in Section 4 and Annexure A be noted:
  - (i) Table A1 Consolidated Budget Summary;
  - (ii) Table A2 Consolidated Budget Financial Performance (by standard classification);
  - (iii) Table A3 Consolidated Budget Financial Performance (by municipal vote);
  - (iv) Table A4 Consolidated Budget Financial Performance (revenue and expenditure);
  - (v) Table A5 Consolidated Budget Capital Expenditure (by municipal vote and funding source);
  - (vi) Table A6 Consolidated Budget Financial Position;
  - (vii) Table A7 Consolidated Budget Cash Flows;
  - (viii) Table A8 Consolidated Cash backed reserves/ accumulated surplus;
  - (ix) Table A9 Consolidated Asset Management; and
  - (x) Table A10 Consolidated basic service delivery measurement
- 2) That Council takes note of the Operating Revenue Budget of **R491,857,472**.
- 3) That Council takes note of the Operating Expenditure budget of **R487,507,376**.
- 4) That Council takes note of the Capital budget of **R224,925,909**.
- 5) That Council takes note that **R207,157,622** operating income and expenditure as approved by the Western Cape Department of Infrastructure for the Roads agency function has been included in the Total Operating budget as per recommendation 1 – 4.
- 6) That Council takes note of the tariffs for all services (Annexure B).

- 7) That Council takes note of the amended budget related policies that have been reviewed and that have been amended, namely:
- Supply Chain Management Policy (Annexure H)
  - Preferential Procurement Policy (Annexure L)
- 8) That Council takes note of the following policies that have been reviewed and remained unchanged, namely:
- Tariff Policy (Annexure C)
  - Long term Financial Plan Policy (Annexure D)
  - Budget policy (Annexure E)
  - Asset Management Policy (Annexure F)
  - Funding and Reserve Policy (Annexure G)
  - Credit Control and Debt Collection Policy and Bylaw (Annexure I)
  - Banking, Cash Management and Investment Policy (Annexure J)
  - Borrowing Policy (Annexure K)
  - Petty Cash Policy (Annexure M)
  - Cost Containment Policy (Annexure N)
- 9) That Council takes note of the following Budget Circulars, namely:
- MFMA Circular No 126 (Annexure O)
  - MFMA Circular No 128 (Annexure P)
  - Treasury Circular Mun. No. 06/2024 (Annexure Q)

### **BESLUIT**

- 1) *Dat die Raad kennis neem van die meerjarige konsepbegroting vir Garden Route Distrik Munisipaliteit vir die finansiële jaar 2024/2025 soos uiteengesit in seksie 4 van die begrotingsverslag en Aanhangsel A:*
- (i) Tabel A1 Gekonsolideerde begrotings opsomming;*
  - (ii) Tabel A2 Gekonsolideerde Begrotings Finansiële prestasie (volgens standard klassifikasie);*
  - (iii) Tabel A3 Gekonsolideerde Begrotings Finansiële Prestasie (volgens munisipale segment);*
  - (iv) Tabel A4 Gekonsolideerde Begrotings Finansiële Prestasie (Inkomste en Uitgawes);*

- (v) Tabel A5 Gekonsolideerde Kapitale Begrotings uitgawes (volgens munisipale segment en befondsing bron);
  - (vi) Tabel A6 Gekonsolideerde Begroting Finansiële;
  - (vii) Tabel A7 Gekonsolideerde Begroting Kontantvloei;
  - (viii) Tabel A8 Gekonsolideerde kontant gerugsteunde reserwes/opgehoopte surplus;
  - (ix) Tabel A9 Gekonsolideerde Bate Bestuur; en
  - (x) Tabel A10 Gekonsolideerde Basiese dienslewering bepaling.
- 2) Dat die Raad kennis neem van die Bedryfsinkomste van **R491,857,471**.
  - 3) Dat die Raad kennis neem van die Bedryfsuitgawes van **R487,507,376**.
  - 4) Dat die Raad kennis neem van die Kapitale Begroting van **R224,925,909**.
  - 5) Dat die Raad kennis neem dat **R207,157,622** bedryfsinkomste en bedryfsuitgawes van die Wes-Kaapse Departement van Infrastruktuur vir die paaie agentskapsfunksie ingesluit is by die totale bedryfsbegroting soos per aanbeveling 1 – 4.
  - 6) Dat die Raad kennis neem van die tariewe vir alle dienste. (Aanhangsel B).
  - 7) Dat die Raad kennis neem van die aangepaste begrotingsverwante beleide wat hersien en verander is, naamlik:
    - Voorsienings Kanaal Beleid (Aanhangsel H)
    - Voorkeur Verkrygings Beleid (Aanhangsel L)
  - 8) Dat die Raad kennis neem dat die volgende beleide hersien is en geen veranderinge is aangebring nie, naamlik:
    - Tariewe Beleid (Aanhangsel C)
    - Langtermyn Finansiële Bestuurs Beleid (Aanhangsel D)
    - Begrotings Beleid (Aanhangsel E)
    - Bate Bestuurs Beleid (Aanhangsel F)
    - Opgehoopte fondse en reserwe beleid (Aanhangsel G)
    - Krediet Beheer en Skuld Invorderings Beleid (Aanhangsel I)
    - Bank, Kontantbestuur en beleggings Beleid (Aanhangsel J)
    - Lenings Beleid (Aanhangsel K)
    - Kleinkas Beleid Regulasies (Aanhangsel M)



- *Koste Inperkingsbeleid (Aanhangsel N)*

9) *Dat die Raad kennis neem van die volgende begrotings omsendskrywes, naamlik:*

- *MFMA Omsendskrywe No 122 (Aanhangsel O)*
- *MFMA Omsendskrywe No 123 (Aanhangsel P)*
- *Tesourier Omsendskrywe Mun. No. 06/2024 (Aanhangsel Q)*

### **ISIGQIBO**

- 1) Ukuba uhlahlo lwabiwo-mali oluyilwayo lonyaka lukaMasipala weSithili seGarden Route kunyaka-mali wama-2024/25 njengoko kucacisiwe kwiishedyuli eziqulethwe kwiCandelo lesi-4 nakwiSihlomelo A:
  - (i) ULuhlu A1 lweShwankathelo soHlahlo-lwabiwo-mali oluManyanisiweyo;
  - (ii) ULuhlu A2 lweNdlela yokuSebenza kweMali yoHlahlo-lwabiwo-mali oluManyanisiweyo (ngokuhlelwa komgangatho);
  - (iii) ULuhlu A3 lweNkqubo yeMali yoHlahlo-lwabiwo-mali oluManyanisiweyo (ngevoti kamasipala);
  - (iv) ULuhlu A4 lweNkqubo yeMali yoHlahlo-lwabiwo-mali oluManyanisiweyo (ingeniso nenkcitho);
  - (v) ULuhlu A5 lweNkcitho eyiNkunzi yoHlahlo-lwabiwo-mali oluManyanisiweyo (ngevoti kamasipala kunye nomthombo wenkxaso-mali);
  - (vi) ULuhlu A6 iMeko yezeMali eDityanisiweyo;
  - (vii) UkuHamba kweMali yoHlahlo-lwabiwo-mali oluManyanisiweyo kuLuhlu A7;
  - (viii) ULuhlu A8 Imali eManyanisiweyo yokugcina imali/ intsalela efunyenweyo;
  - (ix) ULuhlu A9 yoLawulo oluManyanisiweyo lweAsethi; kwaye
  - (x) ULuhlu A10 Umlinganiselo wokuhanjiswa kwenkonzo omanyanisiweyo
- 2) IBhunga lithathela ingqalelo uHlahlo-lwabiwo-mali lweNgeniso yokuSebenza eyi-**R491,857,472**.
- 3) IBhunga lithathela ingqalelo uhlahlo lwabiwo-mali lweNkcitho yokuSebenza eyi-**R487,507,376**.

- 4) IBhunga lithathela ingqalelo uhlahlo lwabiwo-mali oluyiNkunzi lwama-  
**R224,925,909.**
- 5) IBhunga lithathele ingqalelo into yokokuba ingeniso yokusebenza kunye nenkcitho eyi-**R207,157,622** njengoko yamkelwe liSebe leZiseko zoMsebenzi weNdlela eNtshona Koloni ibandakanyiwe kuhlahlo lwabiwo-mali olupheleleyo lokuSebenza ngokwengcebiso 1 – 4.
- 6) Ukuba iBhunga lithathele ingqalelo iintlawulo zazo zonke iinkonzo (IsiHlomelo B).
- 7) IBhunga lithathele ingqalelo imigaqo-nkqubo enxulumene nohlahlo lwabiwo-mali ehlaziyiweyo nethe yalungiswa, eyile:
- UMgaqo-nkqubo woLawulo lweNtengo (IsiHlomelo H)
  - UMgaqo-nkqubo wokuThenga ngokuKhethekileyo (IsiHlomelo L)
- 8) Elo bhunga lithathela ingqalelo le migaqo-nkqubo ilandelayo ethe yaphononongwa yaza yahlala ingatshintshwanga, eyile:
- UMgaqo-nkqubo weRhafu (IsiHlomelo C)
  - UMgaqo-nkqubo weSicwangciso sezeMali sexesha elide (IsiHlomelo D)
  - Umgaqo-nkqubo wohlahlo lwabiwo-mali (IsiHlomelo E)
  - UMgaqo-nkqubo woLawulo lwee-Asethi (IsiHlomelo F)
  - UMgaqo-nkqubo weNkxaso-mali nooVimba (IsiHlomelo G)
  - UMgaqo-nkqubo woLawulo lweTyala nokuQokelelwa kweTyala kunye noMthetho kaMasipala (IsiHlomelo I)
  - Ibhanki, uLawulo lweMali kunye noMgaqo-nkqubo woTyalo-mali (IsiHlomelo J)
  - Umgaqo-Nkqubo wokuboleka (IsiHlomelo K)
  - Umgaqo-Nkqubo weMali encinci (isiHlomelo M)
  - UMgaqo-nkqubo woKuqulatha iindleko (IsiHlomelo N)

9) Elo Bhunga lithathela ingqalelo ezi Setyhula zoHlahlo-lwabiwo-mali zilandelayo, ezizezi:

- ISetyhula ye-MFMA enguNombolo 126 (isiHlomelo O)
- ISetyhula ye-MFMA No 128 (IsiHlomelo P)
- ISetyhula kaNondyabo Mun. No. 06/2024 (IsiHlomelo Q)

B.4 **REPORT REGARDING THE DRAFT SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN OF 2024/2025 / KONSEPVERSLAG RAKENDE DIE DIENSLEWERING EN BEGROTING IMPLEMENTERINGSPLAN VIR 2024/2025 / INGXELO MALUNGA NOYILO LONIKEZELO LWENKONZO KUNYE NOKUMISELWA KWESICWANGCISO SOLWABIWO-MALI SIKA 2024/2025**

*Refer Report from the Executive Mayor (Ald M Booysen) (pg 943-958)*

**RESOLVED**

That Council takes note of the draft Service Delivery and Budget Implementation Plan for the 2024/2025 financial year.

**BESLUIT**

*Dat die Raad kennis neem van die konsep Dienslewering en Begroting Implementeringsplan vir die 2024/2025 finansiële jaar.*

**ISIGQIBO**

Sesokuba iBhunga lithathele ingqalelo uyilo Lonikezelo Lwenkonzo kunye Nesicwangciso Sokumiselwa Kolwabiwo-Mali lonyakamali ka 2024/2025.

C. **REPORTS FROM THE OFFICE OF THE MUNICIPAL MANAGER / ITEMS VANAF DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER / IMIBA EVELA KWI OFISI YOMPHATHI MASIPALA**

C.1 **REVISED SYSTEM OF DELEGATIONS FOR THE GARDEN ROUTE DISTRICT MUNICIPALITY / HERSIENDE DELEGASIE REGISTER VIR DIE TUINROETE DISTRIKSMUNISIPALITEIT /**

*Refer Report from the Office of the Municipal Manager (MG Stratu) / Manager Legal Services (N Davids) (pg 959-1026)*

**RESOLVED**

That Council approves the revised delegation register with the following amendments:

*That on page 982 under the heading Council Whip, under number 1, to read as follows:*

*To recommend to the Speaker the appointment of Councillors to serve on its committees in consultation with party whips.*

**BESLUIT**

*Dat die Raad die Delegasie Register goedgekeur word met die volgende aanwysigings:*

*Dit op bladsy 982 onder die opskrif Sweep van die Raad, onder nommer 1, soos volg te lees:*

*Dat die Sweep van die Raad by die Speaker die aanstelling van Raadslede aan te kan beveel om op die komitees te dien in oorlegging met die partyswepe.*

**ISIGQIBO**

Sesokuba iBhunga liphumeze irejista ehlaziyiweyo yamagunya nezi zilungiso zilandelayo:

Ukuba kwiphepha 982 phantsi kwesihloko esithi Council Whip, phantsi kwenombolo 1, ifundeke ngolu hlobo:

Ukwenza isindululo kuSomlomo ngokuqeshwa kooCeba ukuba basebenze kwiikomiti zabo ngokubonisana nababhexeshi bamaqela.

C.2

**DRAFT SERVICE DELIVERY STANDARDS REPORT 2024/2025 / DIENSLEWERINGSSTANDAARDE VERSLAG 2024/2025/ INGXELO YOKUGQIBELA YOMGANGATHO WONIKEZELO LWENKONZO 2024/2025**

*Refer Report from the Office of the Municipal Manager (MG Stratu) (pg 1027-1035)*

**RESOLVED**

That the contents of the report regarding the service delivery standards, be noted.

**BESLUIT**

*Dat kennis geneem word van die inhoud van die verslag rakende die dienslewingsstandaarde.*

**ISIGQIBO**

Sesokuba umongo wengxelo malunga nomgangatho wokunikezelwa kwenkonzo uthathelwe ingqalelo.

**D. REPORTS FROM THE FINANCIAL SERVICES DEPARTMENT / ITEMS VANAF DIE FINANSIËLE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZEMALI**

**D.1 DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 FEBRUARY 2024 TO 29 FEBRUARY 2024 / AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 FEBRUARIE 2024 TOT 29 FEBRUARIE 2024 / INGXELO YOTYESHELO: UKUMISELWA KOMGAQO-NKQUBO WOLAWULO LWENCITHO KWIXESHA LOMHLA 1 KWEYOMDUMBA 2024 UKUYA 29 KWEYOMDUMBA 2024**

*Refer Report from the Chief Financial Officer (C Boshoff) (pg 1036-1042)*

**RESOLVED**

1. That the implementation of Regulation 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 February 2024 to 29 February 2024, be noted.
2. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.

**BESLUIE**

1. *Dat kennis geneem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 Februarie 2024 tot 29 Februarie 2024.*

2. *Dat kennis geneem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, dat daar geen goedkeuring was van tenders wat nie aanbeveel is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.*

### **ISIGQIBO**

1. Sesokuba ukumiselwa komhlathi 36 woMgaqo Wolawulo Lwencitho yoMasiapala ngokwemimiselo yezotyeshelo kwixesha lomhla 1 ngeyoMdumba 2024 ukuya 29 ngeyoMdumba 2024, kuthathelwe ingqalelo.
2. Sesokuba kuthathelwe ingqalelo ngokwemimiselo yoMhlathi 114 woMthetho Wolawulo Lwemali zoMasipala, uMthetho 56 wango 2003, akukhange kubekho ziniki maxabiso ezingandululwanga kwinkqubo eqhelekileyo yokumiselwa uMgawo Wolawulo Lwezencitho zomasipala.

## **E. REPORTS FROM THE CORPORATE SERVICES DEPARTMENT / ITEMS VANAF DIE KORPORATIEWE DIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLAWULO**

### **E.1 PRIVATE WORK POLICY / PRIVAATWERK BELEID / UMGAQO-NKQUBO WOMSEBENZI WABUCALA**

*Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (pg 1043-1050)*

#### **RESOLVED**

That the Private Work Policy be approved.

#### **BESLUIT**

*Dat die Privaatwerkbeleid goedgekeur word.*

### **ISIGQIBO**

Sesokuba uMgaqo-Nkqubo Womsebenzi Wabucala ruphunyezwe.

### **E.2 PLACEMENT POLICY / PLASINGSBELEID / UMGAQO-NKQUBO WOKUBEKWA** *Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (pg 1051-1061)*

#### **RESOLVED**

That the Placement Policy be approved.

#### **BESLUIT**

*Dat die Plasingsbeleid goedgekeur word.*

**ISIGQIBO**

Sesokuba uMgaqo-Nkqubo uphunyezwe.

- E.3 **LEAVE POLICY / VERLOFBELEID / ULUNGISO KUMGAQO WEKHEFU**  
*Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (pg 1062-1086)*

**RESOLVED**

That the Leave Policy be approved.

**BESLUIT**

*Dat die Verlofbeleid goedgekeur word.*

**ISIGQIBO**

Sesokuba uMgaqo Wekhefu uphunyezwe.

- E.4 **RECRUITMENT AND SELECTION POLICY / WERWINGS-EN-KEURINGSBELEID / UMGAWO-NKQUBO WOKULOBA NOKUCHONGA**  
*Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (pg 1087-1126)*

**RESOLVED**

That the Recruitment and Selection Policy be approved.

**BESLUIT**

*Dat die Werwings-en-Keuringsbeleid goedgekeur word.*

**ISIGQIBO**

Sesokuba uMgaqo-Nkqubo Wokuloba Nokuchonga uphunyezwe.

- E.5 **STAFF MOVEMENTS POLICY / BELEID INSAKE PERSONEELBEWEGINGS / UMGAWO-NKQUBO NOKUHANJAHANJISWA KWABASEBENZI**  
*Refer Report from the Executive Manager Corporate Services (B Holtzhausen) (pg 1127-1151)*

**RESOLVED**

1. That the Staff Movements Policy be approved.
2. That the former approved Transfer Policy be rescinded.
3. That the former approved Effective Staff Utilization Policy, be rescinded.

**BESLUIE**

1. *Dat die Beleid insake Personeelbewegings goedgekeur word.*
2. *Dat die vorige Oorplasingbeleid teruggetrek word.*

3. *Dat die vorige Effektiewe Personeel Aanwendingsbeleid, teruggetrek word.*

### **ISIGQIBO**

1. Sesokuba uMgaqo-nkqubo wokuHanjahanjiswa kwaBasebenzi uphunyezwe.
2. Sesokuba uMgaqo-Nkqubo Wokuthunyelwa wangaphambili urhoxiswe.
3. Sesokuba uMgaqo-nkqubo oVunyiweyo wokuSetyenziswa kwaBasebenzi ngokuSebenzayo, urhoxiswe.

E.6

**GARDEN ROUTE SKILLS MECCA LINKING TO THE GROWTH AND DEVELOPMENT STRATEGY OF GRDM: QUARTERLY PROGRESS REPORT /GARDEN ROUTE SKILLS MECCA BELYING MET DIE GROEI EN ONTWIKKELINGSTRATEGIE: KWARTAALIKSE VORDERINGSVERSLAG / UTHUNGELWANO LWE GARDEN ROUTE SKILLS MECCA KUHLUMO NOPHUHLUSO BUCHULE BE GRDM: INGXELO YOMSEBENZI WEKOTA**

*Refer Report from the Executive Manager*

*Corporate Services (B Holtzhausen) (pg 1152-1155)*

### **RESOLVED**

1. That Council takes note of the content of the report.
2. That Council approves the progress report on the alignment between the Garden Route Skills Mecca projects and the objectives of the Growth and Development Strategy of the Garden Route District Municipality.

### **BESLUIT**

1. *Dat die Raad kennis neem van die verslag.*
2. *Dat die Raad die vorderingsverslag rakende die belyning tussen die Garden Route Skills Mecca projekte en die doelwitte van die Groei en Ontwikkelingstrategie van die Garden Route Distriksmunisipaliteit goedkeur.*

### **ISIGQIBO**

1. Sesokuba iBhunga lithathele ingqalelo okuqulethwe yingxelo.
2. Sesokuba iBhunga liyamkele ingxelo yenkqubela-phambili yolungelelwaniso phakathi kweprojekthi zeGarden Route Skills Mecca kunye neenjongo Zesicwangciso Sokukhula Nophuhliso sikaMasipala Wesithili seGarden Route.



**F. REPORTS FROM THE COMMUNITY SERVICES DEPARTMENT / ITEMS VANAF DIE GEMEENSKAPSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZOLUNTU**

**F.1 GARDEN ROUTE DISTRICT MUNICIPALITY VELD, MOUNTAIN, AND CHEMICAL FIRE SAFETY BY-LAW / TUINROETE DISTRIKSMUNISIPALITEIT VERORDENING VIR VELD, BERG EN CHEMIESE BRANDE / UMTHETHO KAMASIPALA WESITHILI SE GARDEN ROUTE, AMATYHOLO, INTABA AMACHIZA KUNYE NOKHUSELEKO LWEMLILO**

*Refer Report from the Acting Executive Manager Community Services (G Otto) / Chief Fire Officer (pg 1156-1209)*

**RESOLVED**

1. That Council takes note of the report.
2. That Council approves the enacting of the District Fire Safety By-law.
3. That Council approves the draft By-Law for Public Participation.

**BESLUIE**

1. *Dat die Raad kennis neem van die verslag.*
2. *Dat die Raad die inwerkingtreding van die Distriksbrandveiligheidsverordening goedkeur.*
3. *Dat die Raad die konsepverordening vir openbare deelname goedkeur.*

**ISIGQIBO**

1. Sesokuba iBhunga liyithathela ingqalelo le ngxelo.
2. Sesokuba iBhunga liphumeze ukuwiswa koMthetho kaMasipala woKhuseleko loMlilo weSithili.
3. Sesokuba iBhunga liphumeze idrafti yoMthetho kaMasipala wokuThatha iNxaxheba koLuntu.

**G. REPORTS FROM THE ROADS AND TRANSPORT PLANNING SERVICES DEPARTMENT / ITEMS VANAF DIE PAAIE EN VERVOER BEPLANNINGSDIENSTE DEPARTEMENT / IMIBA YESEBE LENKONZO ZENDLELA KUNYE NEZICWANGCISO KWEZOTHUTHO**

G.1 **REPORT REGARDING THE FINANCIAL SUPPORT FOR THE ERECTING OF NEW FENCING AS WELL AS THE REPLACEMENT OF DAMAGED FENCING ALONG THE PROVINCIAL ROADS NETWORK IN THE JURISDICTION AREA OF THE GARDEN ROUTE DISTRICT MUNICIPALITY /**  
**VERSLAG RAKENDE DIE FINANSIËLE ONDERSTEUNING VIR DIE OPRIGTING VAN NUWE HEININGS ASOOK DIE VERVANGING VAN BESKADIGDE HEININGS LANGS DIE**  
**PROVINSIALE PAAIE NETWERK IN DIE JURISDIKSIEGEBIED VAN DIE TUINROETE**  
**DISTRIKSMUNISIPALITEIT/ INGXELO MALUNGA NENKXASO YEZEMALI YOKWENZIWA**  
**KOCIINGO OLUTSHA KWAKUNYE NOTSHINTSHO LOCINGO OLONAKEYO**  
**KUTHUNGELWANO LWENDLELANA ZEPHONDO KUMMANDLA WOLAWULO LOMASIPALA**  
**WESITHILI INDLELA YEGARDEN.**

*Refer Report from the Executive Manager Roads and Transport Services (JG Daniels) (pg 1210-1214)*

**RESOLVED**

1. That the proposed increase for financial support for erecting of new fencing as well as the replacing of damaged fencing along the provincial road network in the jurisdiction area of the Garden Route District Municipality be considered.
2. That the fencing subsidy be implemented on 1 July 2024 and that the following prices be used:
  - For 2024-2025 financial year the Stock-proof fencing price will be R39 400, and Vermin-proof fencing price will be R64 500.

**BESLUIE**

1. *Dat die voorgestelde verhoging vir finansiële ondersteuning vir die oprigting van nuwe heinings asook die vervanging van beskadigde heinings langs die provinsiale padnetwerk in die jurisdiksiegebied van die Tuinroete Distriksmunisipaliteit, oorweeg word.*
2. *Dat die omheiningssubsidie op 1 Julie 2024 geïmplementeer word en dat die volgende pryse gebruik word:*
  - *Vir die 2024-2025 finansiële jaar sal die voorraadvaste heiningprys R39 400 wees, en ongediertebestande omheiningsprys sal R64 500 wees.*

**ISIGQIBO**

1. Sesokuba unyuso olucetywayo lwenkxaso-mali yokufakelwa kocingo olutsha kwakunye nokutshintshwa kocingo olonakeleyo ecaleni kothungelwano lwendlela yephondo kummandla wolawulo lukaMasipala weSithili saseGarden Route kuqwalaselwe.
2. Sesokuba uncedo lokubiyela luphunyezwe nge-1 kweyeKhala 2024 nokuba kusetyenziswe la maxabiso alandelayo:
  - Kunyaka-mali ka-2024-2025 ixabiso lokubiyela i-Stock-proof liya kuba ngama-R39 400, kwaye ixabiso lokubiyela i-Vermin-proof liya kuba ngama-R64 500.

**H. REPORTS FROM THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT / ITEMS VANAF DIE BEPLANNING EN EKONOMIESE DIENSTE DEPARTEMENT / IMIBA YESEBE LEZICWANGCISO KUNYE NOPHULISO LOQOQOSHO**

**H.1 INTRODUCTION OF THE NEWLY REVISED DRAFT GRDM INTEGRATED HUMAN SETTLEMENTS (IHS) STRATEGIC PLAN (VERSION3): PROCEEDINGS AND OUTCOME OF THE GRDM ANNUAL REVIEW WORKSHOP HELD ON 29<sup>TH</sup> NOVEMBER 2023 / BEKENDSTELLING VAN DIE NUUT HERSIENE KONSEP GRDM GEÏNTEGREERDE MENSLIKE NEDERSETTINGS (IMB) STRATEGIESE PLAN (VERSIE3): VERDERE EN UITKOMS VAN DIE GRDM JAARLIKSE VOORSIG WERKSWINKEL WAT GEHOU WAS OP 29 NOVEMBER 2023 / INTSHAYELELO YOYILO OLUTSHA LWESICWANGCISO BUCHULE SE GRDM SOKUHLALISWA KOLUNTU(VERSION 3): INKQUBO KUNYE NEZIPHUMO- ZE GRDM ZENKQUBO YOMASIFUNDISANE NEBIBANJWE NGOMHLA 29 KWEYENKANGA 2023**

*Refer Report from the Executive Manager Roads and Transport Services (JG Daniels) (pg 1215-1294)*

**RESOLVED**

- 5.1 That Council notes the formal recorded agenda and minutes of the Annual GRDM Integrated Human Settlements Strategic Plan (Version 3) workshop that was held on 29<sup>th</sup> November 2023.
- 5.2 That Council approve the Strategic Plan (Version 3).
- 5.3 That the Strategic Plan (Version 3) be circulated to all stakeholders for common understanding, support and implementation of related affordable housing programmes and projects within the district region.

- 5.4 That Council notes the outcomes off the Workshop that took place on 29 November 2023 were the proposed biannual review was debated and introduced and acknowledged as an option subject to Council's formal approval.

### **BESLUIE**

- 5.1 *Dat kennis geneem word dat die formele agenda en notule van die Jaarlikse GRDM Geïntegreerde Menslike Nedersettings Strategiese Plan (Weergawe 3) werkwinkel wat gehou was op 29 November 2023.*
- 5.2 *Dat die Raad die Strategiese Plan (Weergawe 3) dokument goedkeur.*
- 5.3 *Dat die Strategiese Plan (weergawe 3) aan alle belanghebbendes gesirkuleer word vir gemeenskaplike begrip, ondersteuning en implementering van verwante bekostigbare behuisingsprogramme en -projekte binne die distrikstreek.*
- 5.4 *Dat die Raad kennis neem van die uitkomst van die werkwinkel wat op 29 November 2023 plaasgevind het, waar die voorgestelde tweejaarlikse hersiening gedebatteer was en as 'n opsie erken is onderhewig aan die Raad se formele goedkeuring.*

### **ISIGQIBO**

1. Sesokuba iBhunga liqaphela i-ajenda eshicilelweyo esesikweni kunye nemizuzu Yesicwngciso soNyaka se GRDM Sendibaniselwano Yokuhlaliswa Koluntu (Ushicilelo 2) umasifundisane owawungowama-29 Novemba 2023.
- 5.2 Sesokuba iBhunga liphumeze Isicwangciso Buchule ezitsha(ushicilelo 3)
- 5.3 Isicwangciso soBuchule esitsha (Ushicilelo 3) sijikeleziswe kubo bonke abachaphazekayo ukuze kuqondwe ngokufanayo, inkxaso kunye nokuphunyezwa kweenkqubo neeprojekthi ezifikelekayo zezindlu ezifikelekayo kwisithili.

5.4 Ishoni yoMasifundisane iza kuxoxa kwakhona ngenketho ecetywayo yokuphononongwa kabini ngonyaka ukuvumela ixesha elibambekayo ngokunxulumene nokusebenza kweSicwangciso phambi kohlaziyo olulandelayo ukuze kube nolungelelwaniso olufanelekileyo loxwebhu ngomgaqo-nkqubo omtsha kunye notshintsho lwenkqubo ngaphakathi kwenkqubo yonikezelo lwezindlu kunye nomxholo.

**I. NOTICE OF URGENT MOTIONS / KENNISGEWING VAN DRIGENDE MOSIES / ISAZISO SEZIPHAKAMISO**

I.1 None / Geen / Azikho

**J. NOTICES OF MOTIONS / KENNISGEWING VAN MOSIES / ISAZISO SEZIPHAKAMISO**

J.1 None / Geen / Azikho

**K. IN CLOSED SESSION / IN GESLOTE SESSIE / KWI-SASHONI YASEKHUSINI**

K.1 None / Geen / Azikho

**CLOSURE / SLUITING / UQUKUNJELO**

The meeting closed at 11:30 with 24 Councillors present / Die vergadering sluit om 11:30 met 24 Raadslede teenwoordig / Intlanganiso ivalwe ngo 11:30 iNooceba abayi 24.

.....

.....

**SPEAKER: ALD GR WOLMARANS**

**DATE / DATUM / UMHLA**

**BACK TO AGENDA**

**1. REPORT: SECTION 52 – RESPONSIBILITIES OF MAYOR / VERSLAG: ARTIKEL 52  
VERANTWOORDELIKHEDE VAN DIE BURGEMEESTER / INGXELO: U MHLATHI 52 -  
UXANDUVA LUKA SODOLOPHU**

(6/18/7)

16 April 2024

**REPORT FROM THE EXECUTIVE MAYOR (ALD M BOOYSEN)**

**2. PURPOSE OF THE REPORT**

The quarterly report for third quarter is tabled to Council in terms of Section 52(d) as required in terms of the Municipal Finance Management Act 56 of 2003.

**3. DELEGATED AUTHORITY**

Council

**4. EXECUTIVE SUMMARY**

According to the MFMA Section 52(d), the Mayor of a municipality must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

**5. RECOMMENDATION**

That Council notes the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 March 2024.

**AANBEVELING**

*Dat die Raad kennis neem van die kwartaalverslag rakende die implementering van die begroting en die finansiële posisie van die munisipaliteit vir die jaar tot datum en die kwartaal geëinding 31 Maart 2024.*

## ISINDULULO

Sesokuba iBhunga lithathele ingqalelo ingxelo ngokumiselwa kolwabiwo-mali kunye nemicimbi yezemali zomasipala zonyaka uzakuthi ga ngoku kunye nexesha eliphela ngomhla 31 KweyoKwindla 2024.

### 6. DISCUSSION / CONTENTS

#### 6.1 BACKGROUND

Section 52(d) of the Municipal Finance Management Act 2003 (No.56) (MFMA) requires the Mayor to report to Council on the financial affairs of the municipality.

#### **Section 52 (d)**

**The mayor of a municipality –**

**Must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality**

#### 6.2 FINANCIAL IMPLICATIONS

As contained in the attached report.

#### 6.3 LEGAL IMPLICATIONS

The following legislation applies:

- Municipal Finance Management Act, No 56 of 2003, section 52
- Municipal Budget and Reporting Regulations, 17 April 2009

#### 6.4 STAFF IMPLICATION

None

#### 6.5 PREVIOUS / RELEVANT COUNCIL RESOLUTIONS

There are no previous or relevant Council resolutions related to this matter.

**6.6 RISK IMPLICATIONS**

There are no foreseen risks

**ANNEXURE**

Section 52 Report



\*



**SECTION 52**

**QUARTERLY FINANCIAL**

**MANAGEMENT REPORT –**

**Quarter 3 ended 31 March**

**2024**



**Garden Route District Municipality**  
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## Glossary

**Annual Budget** – Prescribed in section 16 of the MFMA - the formal means by which a Municipality approve official budget for the next three years.

**Adjustment Budget** – Prescribed in section 28 of the MFMA – the formal means by which a Municipality may revised its annual budget during the year.

**Allocations (Transfers – see DORA)** – Money received from Provincial or National Government.

**Budget Related Policy (ies)** – Policies of a Municipality affecting or affected by the budget, examples include Tariff Policy, Rates Policy, Credit Control and Debt Collection Policies.

**Capital Expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet and must be included in the asset register.

**Cash Flow Statement** – A statement showing when actual cash will be received and spent by the Municipality. Payments do not always coincide with budgeted expenditure timings - for example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government (see Allocations / Transfers).

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and Wasteful Expenditure** – Expenditure that was made in vain and would/should have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations dated April 2009.

**MFMA** – The Municipal Finance Management Act – Act No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

**MSCOA** – Municipal Standard Chart of Account

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

**Operating Expenditure** – The day-to-day expenses of the Municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the Rand.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budgeted estimates.

**Strategic Objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised Expenditure** – Generally, spending without, or in excess of, an Approved Budget.

**Virement** – A transfer of funds.

**Virement Policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget is divided. In Garden Route District this means the different GFS classification the budget is divided.

**YTDB** – Year to Date Budget

**YTDA** – Year to Date Actual

### **Legislative Framework**

This report has been prepared in terms of the following enabling legislation:

#### **The Municipal Finance Management Act – Act No. 56 of 2003**

- Section 52: Quarterly budget statements

**Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations**

## PART 1 – IN-YEAR REPORT

### SECTION 1 – MAYORAL FOREWORD

Honourable Speaker, leaders of the opposition, honourable members of the Garden Route District Council on both sides of the house, the Municipal Manager and his Executive Management Team, staff members, members of the media, interest groups and the citizens of the Garden Route District. I would like to express a hearty warm welcome to you all.

Herewith an executive summary of the performance of the Council for the Third Quarter ending 31 March 2024. The actual and budgeted figures reported include the Roads Operational Budget.

These figures are presented in terms of Section 52(d) of the MFMA. The information is presented for the Third Quarter ending 31 March 2024.

#### Revenue by source

The total revenue received by source for the Third Quarter amounts to **R124,744,843** against an adjusted budget of **R491,822,893 (YTDA: R395,313,976 and YTDB: R368,840,250)**. This represents a **25%** recording of revenue for the Third quarter, which is in line with the expected performance of 25% for the Third quarter. A total of 41% of the revenue received for the Third quarter relates to Transfers and Subsidies revenue, which includes the Third instalment of the Equitable Share to the amount of R44,584,000. A total of 51% of the revenue relates to the Roads Agency function and amounts to R63,387,768. The other 10% revenue received was derived from (among other) interest on investments, fire services revenue, health services revenue and resorts revenue.

#### Operating Expenditure by type

For the third Quarter of the financial year, the municipality recorded expenditure performance of **R119,207,037** against an adjusted budget of **R490,169,936 (YTDA: R348,935,221 and YTDB: R367,627,500)**, representing **24%** of expenditure for the Third quarter, which is in line the expected performance of 25% for the quarter.

The Employee costs expenditure for the third quarter was **R71,049,639** to an adjusted budget of **R288,314,796** (which includes contributions to post-retirement benefits), representing **25%** spending of the budget for the third quarter. This is in line with the 25% quarterly expectation.

The Remuneration of councillors expenditure for the third quarter amounted to **R2,958,724** to an adjusted budget of **R13,397,047**, representing **22%** of the budget. This is below the 25% quarterly expectation and is due to a vacancy in council.

Spending on contracted services was **R7,997,905** in the third quarter, representing **16%** spending of an adjusted budget of **R48,568,758 (YTDA: R22,674,362 and YTDB: R36,426,750)** for the quarter. This was not in line with the expected performance of 25% for the quarter. Majority of the underspending relates to the following:

- SETA projects underspent
- Contracted fire aerial services due to no major fires occurring
- Public transport contracted services underspent
- Savings on consultants/contracted services.

The expenditure in respect of the Roads agency function is integrated in the financial system and is reported as a department of the GRDM financial system.

Spending on other operational expenditure was **R37,200,768** in the third quarter, representing **27%** spending of an adjusted budget of **R139,889,335 (YTDA: R92,930,047 and YTDB: R104,916,750)** (including Roads Budget) for the quarter. Majority relates to Inventory consumed being higher than expected, as the expenditure for this line-item in quarter three represents 35% of the total budget for the line-item and relates mainly to fuel and oil purchased by the roads department.

### **Capital Expenditure**

The approved adjusted capital budget for the 2023/24 financial year totals **R53,316,191**. R32m relates to the construction of the Regional Waste Management Facility (RWMF) and commenced in quarter 3 of the financial year 2022/2023.

For the third quarter, capital expenditure was **R7,996,391**, representing **15%** spending of an adjusted budget of R53,316,191 (**YTDA: R28,309,104 and YTDB: R39,987,143**).

Refer to detailed capital expenditure performance on page 40.

**NOTE:**

All YTDB amounts were re-calculated manually (total budget/12\*9), as the YTDB reflected on the C-schedules are incorrectly calculated by the system after the release of the adjustment budget. Helpdesk ticket has been lodged with the service provider and Vesta developers are busy addressing this issue.

**SECTION 2 – RESOLUTIONS****Municipal Financial Management Act, 56 of 2003 - SECTION 52: General responsibilities of the Mayor**

This is the resolution being presented to Council in the quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required in terms of section 52 of the Municipal Finance Management Act 56 of 2003.

**RECOMMENDATION:**

That Council takes note of the quarterly report on the implementation of the budget and the financial affairs of the municipality for the year to date and the quarter ending 31 March 2024.

**SECTION 3 – EXECUTIVE SUMMARY****3.1 Introduction**

These figures are presented in terms of section 52(d) of the MFMA. The information is presented for the Third Quarter ending 31 March 2024.

**3.2 Consolidated performance****3.2.1 Against annual budget (adjusted)**

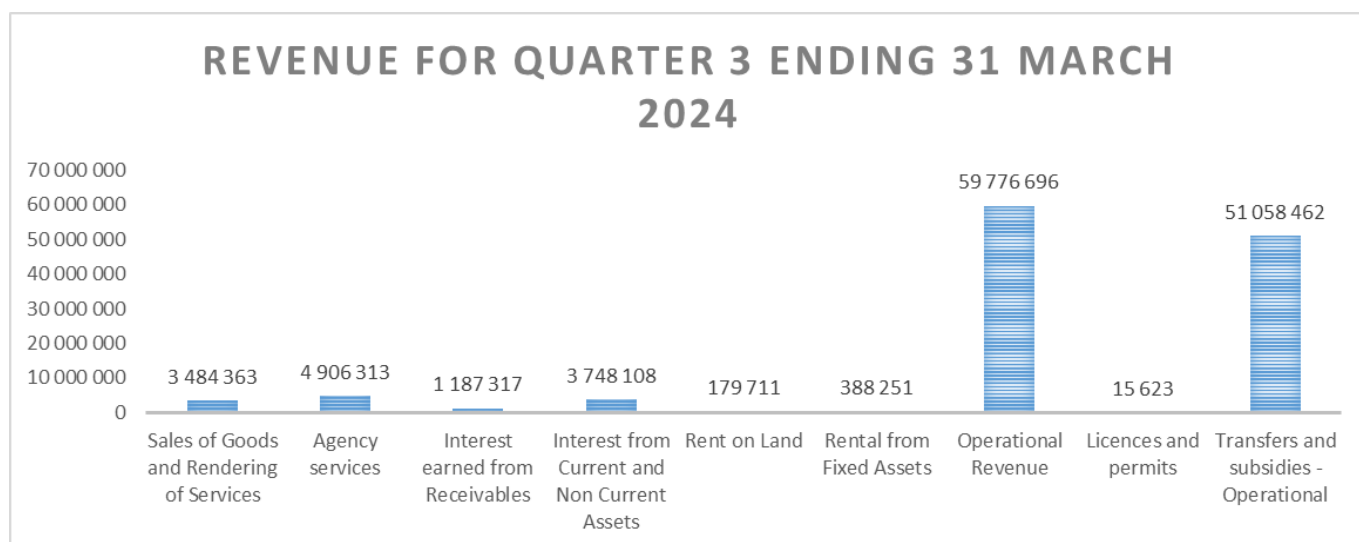
*The actual and budgeted figures reported, includes the Roads function.*

**Revenue by source**

The total revenue received by source for the Third Quarter amounts to **R124,744,843** against an adjusted budget of **R491,822,893 (YTDA: R395,313,976 and YTDB: R368,840,250)**. This represents a **25%** recording of revenue for the Third quarter, which is in line with the



expected performance of 25% for the Third quarter. A total of 41% of the revenue received for the Third quarter relates to Transfers and Subsidies revenue, which includes the Third instalment of the Equitable Share to the amount of R44,584,000. A total of 51% of the revenue relates to the Roads Agency function and amounts to R63,387,768. The other 10% revenue received was derived from (among other) interest on investments, fire services revenue, health services revenue, admin fee and resorts revenue.



### Operating Expenditure by type

For the third Quarter of the financial year, the municipality recorded expenditure performance of **R119,207,037** against an adjusted budget of **R490,169,936 (YTDA: R348,935,221 and YTDB: R367,627,500)**, representing **24%** of expenditure for the Third quarter, which is in line the expected performance of 25% for the quarter.

The Employee costs expenditure for the third quarter was **R71,049,639** to an adjusted budget of **R288,314,796** (which includes contributions to post-retirement benefits), representing **25%** spending of the budget for the third quarter. This is in line with the 25% quarterly expectation.

The Remuneration of councillors expenditure for the third quarter amounted to **R2,958,724** to an adjusted budget of **R13,397,047**, representing **22%** of the budget. This is below the 25% quarterly expectation and is due to a vacancy in council.

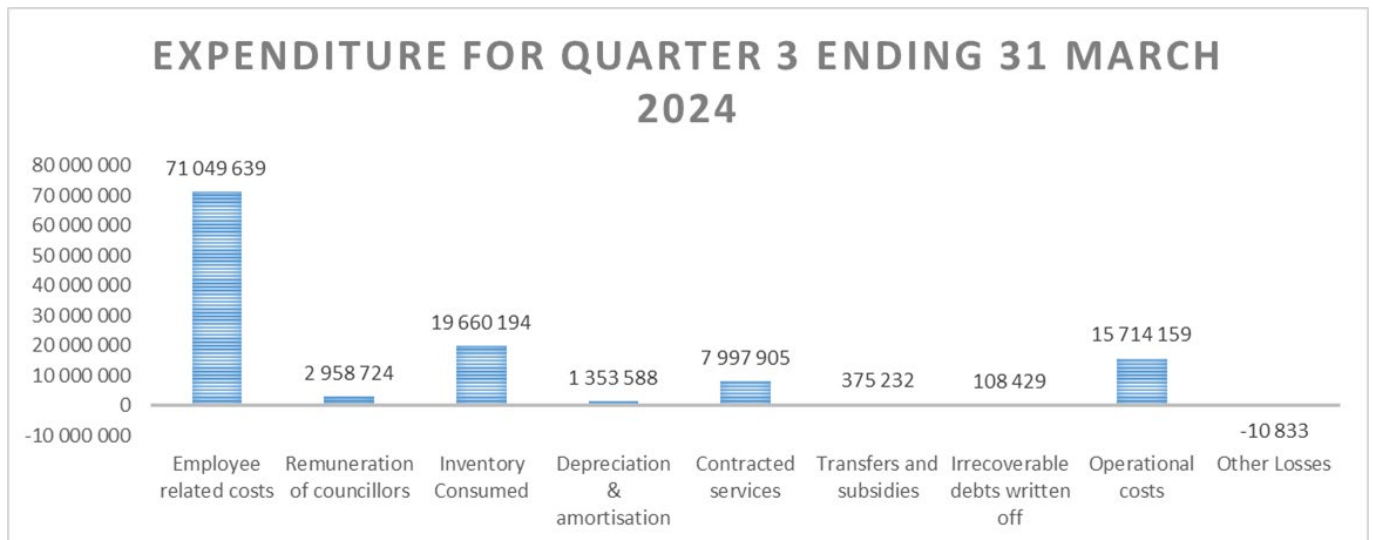
Spending on contracted services was **R7,997,905** in the third quarter, representing **16%** spending of an adjusted budget of **R48,568,758 (YTDA: R22,674,362 and YTDB: R36,426,750)** for the quarter. This was not in line with the expected performance of 25% for the quarter.

Majority of the underspending relates to the following:

- SETA projects underspent
- Contracted fire services due to no major fires occurring
- Public transport contracted services underspent
- Savings on consultants/contracted services

The expenditure in respect of the Roads agency function is integrated in the financial system and is reported as a department of the GRDM financial system.

Spending on other operational expenditure was **R37,200,768** in the third quarter, representing **27%** spending of an adjusted budget of **R139,889,335 (YTDA: R92,930,047 and YTDB: R104,916,750)** (including Roads Budget) for the quarter. Majority relates to Inventory consumed being higher than expected, as the expenditure for this line-item in quarter three represents 35% of the total budget for the line-item.



## Capital Expenditure

The approved adjusted capital budget for the 2023/24 financial year totals **R53,316,191**. R32m relates to the construction of the Regional Waste Management Facility (RWMF) and commenced in quarter 3 of the financial year 2022/2023.

For the third quarter, capital expenditure was **R7,996,391**, representing **15%** spending of an adjusted budget of R53,316,191 (**YTDA: R28,309,104 and YTDB: R39,987,143**).

CAPITAL BUDGET SPENDING AS AT 31 MARCH 2024						
Number	Description	Budget	Expenditure	Orders	Available	% Spent
1	Upgrading of buildings - Retrofitting EEDS	3 440 000	1 254 791	1 520 231	664 978	81%
2	Council Chambers Chairs	800 000	-	-	800 000	0%
3	Wireless Access Points	34 613	34 613	-	0	100%
4	QNAP Backup Storage	71 287	71 287	-	0	100%
5	Monitor	2 477	2 477	-	-	100%
6	Network Equipment	10 313	10 312	-	1	100%
7	Inverters	113 432	113 432	-	0	100%
8	USB Type-C Port Replicators	5 480	5 480	-	-	100%
9	Monitors	7 398	-	6 196	1 202	84%
10	Medical Chair	5 000	4 331	-	669	87%
11	Flood Response Vehicle	2 500 000	-	2 500 000	-	100%
12	Water Truck 5'000 Liter	1 200 000	-	-	1 200 000	0%
13	Flood Response Vehicle CRR	52 082	-	52 081	1	100%
14	Mobile Generator Trailer	73 451	-	-	73 451	0%
15	Mobile Generator Trailer CRR	21 686	-	-	21 686	0%
16	Repeater	219 602	-	-	219 602	0%
17	Mobile Generators	1 526 549	1 526 549	-	0	100%
18	Firestation: George	5 766 821	5 465 323	-	301 498	95%
19	Firestation: George	3 000 000	3 000 000	-	-	100%
20	Firefighting Vehicle (bakkie)	981 000	-	-	981 000	0%
21	Vehicle (bakkie)	800 000	549 971	-	250 029	69%
22	Hazmat Rescue & Fire Equipment	150 000	130 195	-	19 805	87%
23	Hazardous Materials Equipment	500 000	-	-	500 000	0%
24	Landfill Site: PPE	32 000 000	16 140 343	1 536 330	14 323 328	55%
25	Drone: Donated PPE	35 000	-	-	35 000	0%
		<b>53 316 191</b>	<b>28 309 104</b>	<b>5 614 838</b>	<b>19 392 249</b>	<b>64%</b>
<b>Percentage spent</b>	<b>Colour</b>					
0% - 50%						
51% - 75%						
76% - 100%						

### 3.3 Material variances from SDBIP

Attached to this report as Annexure is the SDBIP report for the third Quarter ending 31 March 2024.

Management of the SDBIP and achievement of actuals against KPI target are done via the Performance Management Section situated in the Office of the Municipal Manager.

### **3.4 Conclusion**

Detailed analysis of the municipal performance for the third Quarter ending 31 March 2024 will be presented under the different sections of the report. More information regarding the municipal performance and explanations will be provided below.

## SECTION 4 – IN-YEAR BUDGET STATEMENT TABLES

## 4.1 Monthly budget statement

## 4.1.1 Table C1: S71 Monthly Budget Statement Summary

DC4 Garden Route - Table C1 Monthly Budget Statement Summary - Q3 Third Quarter

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	37 688	-	-	-	18 844	(18 844)	-100%	-
Investment revenue	10 253	-	-	-	-	-	-	-	-
Transfers and subsidies - Operational	189 810	212 004	213 905	50 399	192 179	159 915	32 265	20%	213 905
Other own revenue	215 865	268 245	264 102	30 139	196 627	204 535	(7 908)	-4%	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>415 928</b>	<b>517 937</b>	<b>478 007</b>	<b>80 538</b>	<b>388 806</b>	<b>383 294</b>	<b>5 513</b>	<b>1%</b>	<b>478 007</b>
Employee costs	279 902	300 666	288 315	23 859	223 829	219 701	4 127	2%	288 315
Remuneration of Councillors	12 306	14 216	13 397	1 010	9 502	10 457	(955)	-9%	13 397
Depreciation and amortisation	5 766	5 106	5 960	451	4 061	4 043	18	0%	5 960
Interest	148	8 820	1 428	-	603	4 767	(4 164)	-87%	1 428
Inventory consumed and bulk purchases	51 426	51 861	56 162	9 879	41 166	39 757	1 409	4%	56 162
Transfers and subsidies	4 642	2 501	2 348	283	1 424	1 836	(412)	-22%	2 348
Other expenditure	79 533	149 034	122 560	10 048	68 350	111 994	(43 644)	-39%	122 560
<b>Total Expenditure</b>	<b>433 724</b>	<b>532 204</b>	<b>490 170</b>	<b>45 530</b>	<b>348 935</b>	<b>392 557</b>	<b>(43 622)</b>	<b>-11%</b>	<b>490 170</b>
<b>Surplus/(Deficit)</b>	<b>(17 796)</b>	<b>(14 267)</b>	<b>(12 163)</b>	<b>35 008</b>	<b>39 871</b>	<b>(9 263)</b>	<b>49 134</b>	<b>-530%</b>	<b>(12 163)</b>
Transfers and subsidies - capital (monetary allocations)	3 765	8 481	13 781	-	6 481	10 091	(3 610)	-36%	13 781
Transfers and subsidies - capital (in-kind)	3 284	-	35	-	-	9	(9)	-100%	35
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>(10 747)</b>	<b>(5 786)</b>	<b>1 653</b>	<b>35 008</b>	<b>46 352</b>	<b>836</b>	<b>45 515</b>	<b>5442%</b>	<b>1 653</b>
Share of surplus/ (deficit) of associate	108	-	-	-	27	-	27	#DIV/0!	-
<b>Surplus/ (Deficit) for the year</b>	<b>(10 640)</b>	<b>(5 786)</b>	<b>1 653</b>	<b>35 008</b>	<b>46 379</b>	<b>836</b>	<b>45 542</b>	<b>5445%</b>	<b>1 653</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>39 537</b>	<b>158 300</b>	<b>53 316</b>	<b>2 609</b>	<b>28 309</b>	<b>94 884</b>	<b>(66 575)</b>	<b>-70%</b>	<b>53 316</b>
Capital transfers recognised	3 149	8 481	13 221	595	5 781	9 951	(4 170)	-42%	13 221
Borrowing	18 192	143 981	32 000	1 376	16 140	79 990	(63 850)	-80%	32 000
Internally generated funds	<b>18 196</b>	<b>5 838</b>	<b>8 095</b>	<b>638</b>	<b>6 387</b>	<b>4 943</b>	<b>1 445</b>	<b>29%</b>	<b>8 095</b>
<b>Total sources of capital funds</b>	<b>39 537</b>	<b>158 300</b>	<b>53 316</b>	<b>2 609</b>	<b>28 309</b>	<b>94 884</b>	<b>(66 575)</b>	<b>-70%</b>	<b>53 316</b>
<b>Financial position</b>									
Total current assets	173 080	149 940	147 615	-	170 926	-	-	-	147 615
Total non current assets	314 101	482 146	362 826	-	337 218	-	-	-	362 826
Total current liabilities	84 581	62 133	74 173	-	62 422	-	-	-	74 173
Total non current liabilities	135 824	316 731	179 546	-	203 933	-	-	-	177 893
Community wealth/Equity	<b>266 777</b>	<b>253 223</b>	<b>256 723</b>	-	<b>241 789</b>	-	-	-	<b>256 723</b>
<b>Cash flows</b>									
Net cash from (used) operating	16 093	(4 936)	2 426	7 644	3 429	1 149	(2 279)	-198%	2 426
Net cash from (used) investing	(26 809)	(158 272)	(53 288)	(3 000)	(33 698)	(94 884)	(61 186)	64%	(53 288)
Net cash from (used) financing	711	144 200	35 637	14 298	63 423	-	(63 423)	#DIV/0!	35 637
<b>Cash/cash equivalents at the month/year end</b>	<b>132 053</b>	<b>102 265</b>	<b>121 179</b>	<b>-</b>	<b>117 202</b>	<b>42 668</b>	<b>(74 534)</b>	<b>-175%</b>	<b>68 824</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	25 153	8 764	524	490	575	469	4 003	41 826	81 804
<b>Creditors Age Analysis</b>									
Total Creditors	-	-	23	-	0	-	305	421	749

#### 4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

DC4 Garden Route - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q3 Third Quarter

Description	Ref	Budget Year 2023/24								
		2022/23 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Revenue - Functional</b>										
<i><b>Governance and administration</b></i>		<b>240 646</b>	<b>275 990</b>	<b>265 792</b>	<b>54 516</b>	<b>225 424</b>	<b>201 522</b>	23 902	12%	<b>265 792</b>
Executive and council		238 879	274 960	258 492	53 916	220 733	195 261	25 472	13%	258 492
Finance and administration		1 767	1 029	7 300	600	4 691	6 261	(1 571)	-25%	7 300
Internal audit		-	-	-	-	-	-	-	-	-
<i><b>Community and public safety</b></i>		<b>9 762</b>	<b>15 036</b>	<b>15 826</b>	<b>799</b>	<b>8 690</b>	<b>15 799</b>	(7 109)	-45%	<b>15 826</b>
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		9 382	14 597	10 381	420	7 168	9 672	(2 504)	-26%	10 381
Public safety		-	-	5 005	341	1 183	5 798	(4 615)	-80%	5 005
Housing		-	-	-	-	-	-	-	-	-
Health		380	439	440	38	339	329	9	3%	440
<i><b>Economic and environmental services</b></i>		<b>172 672</b>	<b>195 060</b>	<b>210 206</b>	<b>25 224</b>	<b>161 200</b>	<b>155 905</b>	5 294	3%	<b>210 206</b>
Planning and development		-	-	4 605	367	3 405	2 837	568	20%	4 605
Road transport		172 594	194 878	205 507	24 850	157 726	152 954	4 772	3%	205 507
Environmental protection		78	183	93	6	69	115	(45)	-40%	93
<i><b>Trading services</b></i>		<b>-</b>	<b>40 332</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20 166</b>	<b>(20 166)</b>	<b>-100%</b>	<b>-</b>
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	40 332	-	-	-	20 166	(20 166)	-100%	-
<i><b>Other</b></i>	<b>4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue - Functional</b>	<b>2</b>	<b>423 080</b>	<b>526 418</b>	<b>491 823</b>	<b>80 538</b>	<b>395 314</b>	<b>393 393</b>	<b>1 921</b>	<b>0%</b>	<b>491 823</b>
<b>Expenditure - Functional</b>										
<i><b>Governance and administration</b></i>		<b>145 067</b>	<b>182 063</b>	<b>173 528</b>	<b>11 909</b>	<b>113 300</b>	<b>133 726</b>	(20 427)	-15%	<b>173 528</b>
Executive and council		50 821	55 515	54 053	3 431	32 759	41 271	(8 512)	-21%	54 053
Finance and administration		91 400	123 362	116 352	8 230	78 182	90 082	(11 900)	-13%	116 352
Internal audit		2 846	3 186	3 123	249	2 359	2 374	(15)	-1%	3 123
<i><b>Community and public safety</b></i>		<b>81 518</b>	<b>91 305</b>	<b>82 914</b>	<b>6 877</b>	<b>61 284</b>	<b>66 352</b>	(5 068)	-8%	<b>82 914</b>
Community and social services		6 644	8 016	7 421	701	5 790	5 956	(167)	-3%	7 421
Sport and recreation		11 458	14 322	10 751	901	7 997	9 848	(1 851)	-19%	10 751
Public safety		27 355	28 546	27 829	2 170	19 029	21 165	(2 136)	-10%	27 829
Housing		-	-	-	-	-	-	-	-	-
Health		36 061	40 421	36 914	3 104	28 469	29 383	(914)	-3%	36 914
<i><b>Economic and environmental services</b></i>		<b>202 446</b>	<b>218 159</b>	<b>227 981</b>	<b>26 438</b>	<b>170 488</b>	<b>170 703</b>	(215)	0%	<b>227 981</b>
Planning and development		20 239	18 300	17 041	1 086	11 995	13 530	(1 536)	-11%	17 041
Road transport		178 721	195 904	207 178	25 075	155 720	153 885	1 835	1%	207 178
Environmental protection		3 486	3 955	3 762	277	2 773	3 288	(515)	-16%	3 762
<i><b>Trading services</b></i>		<b>2 057</b>	<b>38 047</b>	<b>3 939</b>	<b>207</b>	<b>2 560</b>	<b>20 008</b>	<b>(17 448)</b>	<b>-87%</b>	<b>3 939</b>
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		2 057	38 047	3 939	207	2 560	20 008	(17 448)	-87%	3 939
<i><b>Other</b></i>		<b>2 639</b>	<b>2 630</b>	<b>1 807</b>	<b>99</b>	<b>1 303</b>	<b>1 767</b>	<b>(463)</b>	<b>-26%</b>	<b>1 807</b>
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>433 728</b>	<b>532 204</b>	<b>490 170</b>	<b>45 530</b>	<b>348 935</b>	<b>392 557</b>	<b>(43 622)</b>	<b>-11%</b>	<b>490 170</b>
<b>Surplus/ (Deficit) for the year</b>		<b>(10 647)</b>	<b>(5 786)</b>	<b>1 653</b>	<b>35 008</b>	<b>46 379</b>	<b>836</b>	<b>45 542</b>	<b>5445%</b>	<b>1 653</b>

This table reflects the operating budget (Financial Performance) in the standard classifications that is the Government Finance Statistics Functions and Sub-function. The main functions are Governance and Administration, Community and Public Safety, Economic and Environmental Services and Trading services.

### Operating Revenue

Table C2 reflects the financial performance per Standard Classification and shows that most of the municipal funds are received under the Executive and Council classification and the Roads Transport classification for the roads function performed on behalf of Provincial Government. This is because the municipality budgets most of its income under the Governance and Administration function of the Government Financial Statistics (GFS) classification.

The total revenue received by source for the Third Quarter amounts to **R124,744,843** against an adjusted budget of **R491,822,893 (YTDA: R395,313,976 and YTDB: R368,840,250)**. This represents a **25%** recording of revenue for the Third quarter, which is in line with the expected performance of 25% for the Third quarter. A total of 41% of the revenue received for the Third quarter relates to Transfers and Subsidies revenue, which includes the Third instalment of the Equitable Share to the amount of R44,584,000. A total of 51% of the revenue relates to the Roads Agency function and amounts to R63,387,768. The other 10% revenue received was derived from (among other) interest on investments, fire services revenue, health services revenue and resorts revenue.

### Operating Expenditure

For the third Quarter of the financial year, the municipality recorded expenditure performance of **R119,207,037** against an adjusted budget of **R490,169,936 (YTDA: R348,935,221 and YTDB: R367,627,500)**, representing **24%** of expenditure for the Third quarter, which is in line the expected performance of 25% for the quarter.

More details regarding the operational expenditures are included in the report below under expenditure by type.

### 4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

DC4 Garden Route - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q3 Third Quarter

Vote Description	Ref	Budget Year 2023/24								
		2022/23 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - Office of the Municipal Manager		238 879	274 960	258 492	53 916	220 733	195 261	25 472	13,0%	258 492
Vote 2 - Office of the Municipal Manager (cont)		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Services		-	-	4 046	498	3 250	4 191	(941)	-22,5%	4 046
Vote 4 - Financial Services (cont)		-	-	-	-	(0)	-	(0)	#DIV/0!	-
Vote 5 - Corporate Services		1 764	1 029	2 203	102	1 034	1 287	(253)	-19,7%	2 203
Vote 6 - Corporate Services (cont)		-	-	1 042	-	402	781	(379)	-48,6%	1 042
Vote 7 - Community Services		380	439	440	38	339	329	9	2,8%	440
Vote 8 - Community Services (cont)		78	40 515	5 073	345	1 235	26 072	(24 838)	-95,3%	5 073
Vote 9 - Planning and Economic Development		4	-	35	2	23	9	14	164,9%	35
Vote 10 - Planning and Economic Development (cont)		5 701	7 612	10 859	671	7 764	7 985	(221)	-2,8%	10 859
Vote 11 - Planning and Economic Development(cont2)		3 681	6 985	4 127	116	2 809	4 524	(1 715)	-37,9%	4 127
Vote 12 - Roads		172 594	194 878	205 507	24 850	157 726	152 954	4 772	3,1%	205 507
Vote 13 - Roads (cont)		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	<b>423 080</b>	<b>526 418</b>	<b>491 823</b>	<b>80 538</b>	<b>395 314</b>	<b>393 393</b>	<b>1 921</b>	<b>0,5%</b>	<b>491 823</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - Office of the Municipal Manager		58 788	63 758	64 289	4 405	40 534	48 180	(7 646)	-15,9%	64 289
Vote 2 - Office of the Municipal Manager (cont)		6 265	6 734	6 853	513	5 176	5 076	99	2,0%	6 853
Vote 3 - Financial Services		17 791	22 124	20 350	1 742	14 680	16 149	(1 470)	-9,1%	20 350
Vote 4 - Financial Services (cont)		5 803	6 511	5 965	420	4 750	4 747	4	0,1%	5 965
Vote 5 - Corporate Services		19 658	37 456	37 105	2 124	18 552	27 483	(8 931)	-32,5%	37 105
Vote 6 - Corporate Services (cont)		23 395	29 874	27 766	1 918	20 142	21 608	(1 465)	-6,8%	27 766
Vote 7 - Community Services		46 997	52 804	48 157	3 963	37 067	38 478	(1 411)	-3,7%	48 157
Vote 8 - Community Services (cont)		31 715	69 242	34 353	2 566	23 464	43 513	(20 050)	-46,1%	34 353
Vote 9 - Planning and Economic Development		18 107	20 176	15 363	1 152	12 137	13 809	(1 672)	-12,1%	15 363
Vote 10 - Planning and Economic Development (cont)		23 424	23 326	20 381	1 499	14 950	16 878	(1 929)	-11,4%	20 381
Vote 11 - Planning and Economic Development(cont2)		3 221	4 296	2 410	153	1 764	2 750	(986)	-35,9%	2 410
Vote 12 - Roads		114 056	124 074	128 925	12 148	99 051	96 109	2 942	3,1%	128 925
Vote 13 - Roads (cont)		64 508	71 830	78 253	12 927	56 669	57 776	(1 107)	-1,9%	78 253
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	<b>433 728</b>	<b>532 204</b>	<b>490 170</b>	<b>45 530</b>	<b>348 935</b>	<b>392 557</b>	<b>(43 622)</b>	<b>-11,1%</b>	<b>490 170</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>(10 647)</b>	<b>(5 786)</b>	<b>1 653</b>	<b>35 008</b>	<b>46 379</b>	<b>836</b>	<b>45 542</b>	<b>5445,0%</b>	<b>1 653</b>

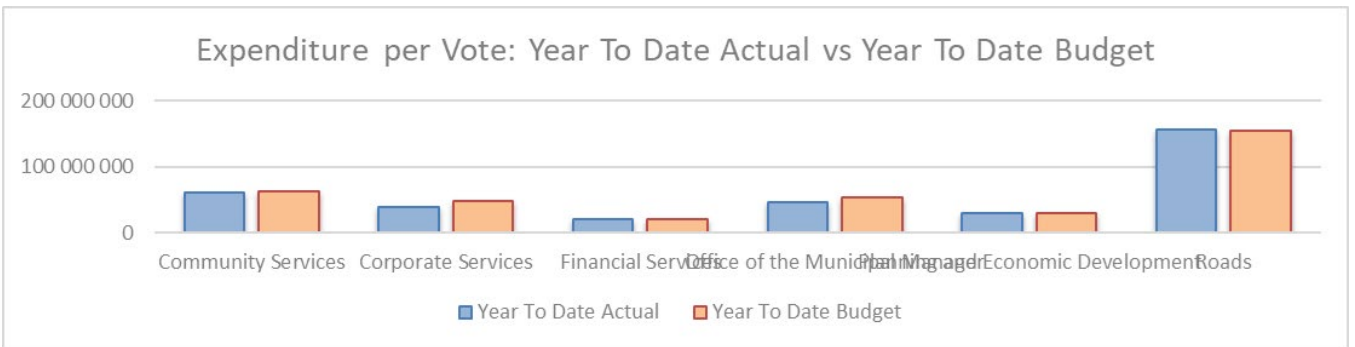
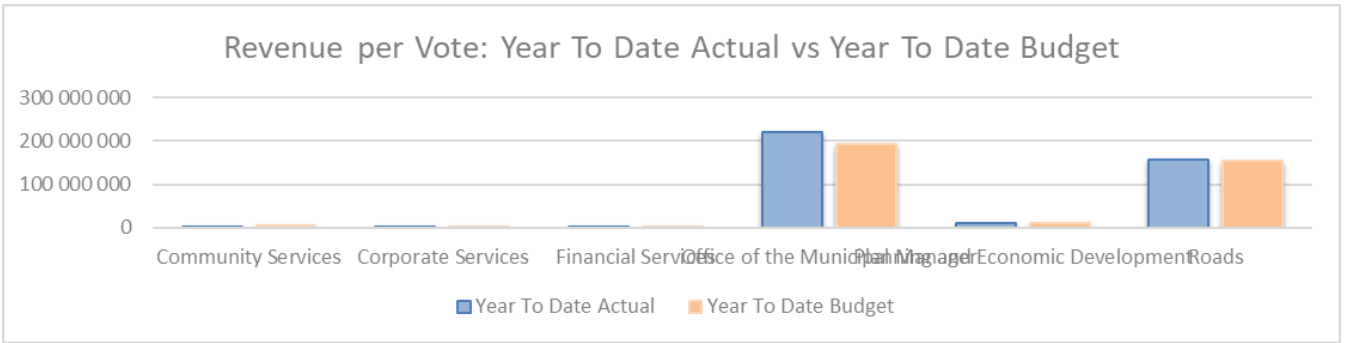
Reporting per municipal vote provides details on the spread of spending over the various functions of council.

Most of the municipal income is budgeted under the Office of the Municipal Manager vote and Roads vote. Planning and Economic Development (income from resorts) is the other main municipal function where income budgeting is recorded.

Expenditure per municipal vote is distributed to ensure that the municipal expenditure reflects the functions where expenditure is allocated. This is done to ensure implementation of the Integrated Development Plan (IDP) and for Annual Reporting.

Refer to the charts below indicating the revenue and expenditure per vote (year-to-date actual amount vs year-to-date budgeted amount):





#### 4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC4 Garden Route - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter

Description	Ref	Budget Year 2023/24								
		2022/23 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue</b>										
<b>Exchange Revenue</b>										
Service charges - Electricity								-	0%	
Service charges - Water								-	0%	
Service charges - Waste Water Management								-	0%	
Service charges - Waste management								(18 844)	-100%	
Sale of Goods and Rendering of Services		15 181	26 779	15 586	793	8 483	17 286	(8 803)	-51%	15 586
Agency services		188 140	214 389	20 921	1 907	13 904	16 098	(2 194)	-14%	20 921
Interest									0%	
Interest earned from Receivables		4 189	3 371	5 649	397	3 665	3 266	399	12%	5 649
Interest from Current and Non Current Assets		10 253	10 134	10 263	1 421	7 946	7 633	313	4%	10 263
Dividends									0%	
Rent on Land		573	627	472	104	406	431	(26)	-6%	472
Rental from Fixed Assets		1 315	3 377	1 571	127	1 200	2 081	(881)	-42%	1 571
Licence and permits									0%	
Operational Revenue		6 385	9 386	209 571	25 385	160 972	157 631	3 342	2%	209 571
<b>Non-Exchange Revenue</b>										
Property rates									0%	
Surcharges and Taxes									0%	
Fines, penalties and forfeits									0%	
Licence and permits		78	183	68	4	51	108	(57)	-52%	68
Transfers and subsidies - Operational		189 810	212 004	213 905	50 399	192 179	159 915	32 265	20%	213 905
Interest									0%	
Fuel Levy									0%	
Operational Revenue									0%	
Gains on disposal of Assets									0%	
Other Gains		4	-	-	-	-	-	-	0%	-
Discontinued Operations									0%	
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>415 928</b>	<b>517 937</b>	<b>478 007</b>	<b>80 538</b>	<b>388 806</b>	<b>383 294</b>	<b>5 513</b>	<b>1%</b>	<b>478 007</b>
<b>Expenditure By Type</b>										
Employee related costs		279 902	300 666	288 315	23 859	223 829	219 701	4 127	2%	288 315
Remuneration of councillors		12 306	14 216	13 397	1 010	9 502	10 457	(955)	-9%	13 397
Bulk purchases - electricity									0%	
Inventory consumed		51 426	51 861	56 162	9 879	41 166	39 757	1 409	4%	56 162
Debt impairment		6 577	-	-	-	-	-	-	0%	-
Depreciation and amortisation		5 766	5 106	5 960	451	4 061	4 043	18	0%	5 960
Interest		148	8 820	1 428	-	603	4 767	(4 164)	-87%	1 428
Contracted services		32 200	81 910	48 569	2 642	22 674	52 607	(29 932)	-57%	48 569
Transfers and subsidies		4 642	2 501	2 348	283	1 424	1 836	(412)	-22%	2 348
Irrecoverable debts written off		2 160	2 100	1 400	-	108	1 096	(988)	-90%	1 400
Operational costs		38 407	64 950	72 563	7 377	45 611	58 247	(12 637)	-22%	72 563
Losses on Disposal of Assets		136	-	-	-	-	-	-	0%	-
Other Losses		53	75	28	29	(43)	44	(88)	-198%	28
<b>Total Expenditure</b>		<b>433 724</b>	<b>532 204</b>	<b>490 170</b>	<b>45 530</b>	<b>348 935</b>	<b>392 557</b>	<b>(43 622)</b>	<b>-11%</b>	<b>490 170</b>
<b>Surplus/(Deficit)</b>		<b>(17 796)</b>	<b>(14 267)</b>	<b>(12 163)</b>	<b>35 008</b>	<b>39 871</b>	<b>(9 263)</b>	<b>49 134</b>	<b>-530%</b>	<b>(12 163)</b>
Transfers and subsidies - capital (monetary allocations)		3 765	8 481	13 781	-	6 481	10 091	(3 610)	-36%	13 781
Transfers and subsidies - capital (in-kind)		3 284	-	35	-	-	9	(9)	-100%	35
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>(10 747)</b>	<b>(5 786)</b>	<b>1 653</b>	<b>35 008</b>	<b>46 352</b>	<b>836</b>			<b>1 653</b>
Income Tax										
<b>Surplus/(Deficit) after income tax</b>		<b>(10 747)</b>	<b>(5 786)</b>	<b>1 653</b>	<b>35 008</b>	<b>46 352</b>	<b>836</b>			<b>1 653</b>
Share of Surplus/Deficit attributable to Joint Venture										
Share of Surplus/Deficit attributable to Minorities										
<b>Surplus/(Deficit) attributable to municipality</b>		<b>(10 747)</b>	<b>(5 786)</b>	<b>1 653</b>	<b>35 008</b>	<b>46 352</b>	<b>836</b>			<b>1 653</b>
Share of Surplus/Deficit attributable to Associate										
Intercompany/Parent subsidiary transactions		108	-	-	-	27	-			-
<b>Surplus/ (Deficit) for the year</b>		<b>(10 640)</b>	<b>(5 786)</b>	<b>1 653</b>	<b>35 008</b>	<b>46 379</b>	<b>836</b>			<b>1 653</b>

## Revenue by Source

Revenue by source explains the types of income budgeted for and the performance of these items individually.

Refer to the below comparison of the year-to-date revenue compared to the year-to-date budget:

Revenue	Year To Date Actual (YTDA) - March 2024	Year To Date Budget (YTDB) - March 2024	YTDA/YTDB	Comment
Agency Services	13 904 138,62	15 690 750,00	89%	Based on the agreement with the Department of Infrastructure for performing the Roads agency function, as well as an estimate of any additional allocations that may occur during the financial year. Additional allocation was received from the Department of Infrastructure in March 2024 which increased the YTDB.
Intercompany/ Parent Subsidiary Transactions	26 875,00	0,00	YTDB was R0 but revenue was recognised	Immaterial
Interest from Current and Non-current Assets	7 945 764,37	7 697 250,00	103%	YTDA vs YTDB is aligned
Interest earned from Receivables	3 664 748,32	4 236 750,00	86%	Based on outstanding debtor accounts
Rent on Land	405 797,20	354 000,00	115%	Based on rental agreements
Operational Revenue	160 972 268,18	157 178 250,00	102%	YTDA vs YTDB is aligned
Rental from Fixed Assets	1 199 853,22	1 178 250,00	102%	YTDA vs YTDB is aligned
Sales of Goods and Rendering of Services	8 482 801,20	11 689 500,00	73%	Included under this revenue is fire fighting fees as well as revenue received from resorts. Majority of the revenue relates to revenue from fire fighting, which are normally received during the high fire season December - March. There has not been any significant fires to date, therefore the YTDA is less than the YTDB.
Licences or Permits (Non-exchange Revenue)	51 458,54	51 000,00	101%	YTDA vs YTDB is aligned
Transfers and Subsidies - Capital	6 481 000,00	10 335 750,00	63%	Grants received as per transfer payment agreement
Transfers and Subsidies - Operational	192 179 271,73	160 428 750,00	120%	Grants received as per transfer payment agreement
<b>Grand Total</b>	<b>395 313 976,38</b>	<b>368 840 250,00</b>	<b>107%</b>	

### Sales of Goods and Rendering of Services:

The income for Sales of Goods and Rendering of Services reported for the quarter ended 31 March 2024 amounts to R3,484,363 (YTDA: R8,482,801 and YTDB: R11,689,500). Majority of the income for this item consists of camping fees from resorts. The shortfall in YTDA vs YTDB is due to a lower occupancy rate than anticipated on the revenue from camping fees and fire services. There have not been any major fires to date (including during the high fire season from December to March).

Agency services:

The municipality performs an agency function on behalf of the Department of Transport – Roads department. Monthly agency fees are collected from the department. 12% Admin fee is received on the original allocation and 6% on any additional allocations. Revenue from agency services was recorded for the quarter ended 31 March 2024 to the amount of R4,906,313 (YTDA: R13,904,138 and YTDB: R15,690,750).

Interest earned from Receivables / Outstanding debtors:

The interest on outstanding debtors for the quarter ended 31 March 2024 amounts to R1,187,317 (YTDA: R3,664,748 and YTDB: R4,236,750). The revenue budget for this line-item was increased during the February 2024 Mid-year Adjustments Budget to reflect realistically anticipated revenue to be received based on revenue received up to 31 January 2024.

Interest earned from Current and Non-Current Assets / External Investments:

This reflects the interest earned in respect of surplus funds not immediately needed in the operations of the municipality over the short-term period. The interest for the quarter ended 31 March 2024 amounts to R3,748,108 (YTDA: R7,945,764 and YTDB: R7,697,250). Funds are invested for longer periods to maximise revenue from investments. The YTDA amount is in line with the YTDB amount.

Rent on Land:

The income received from rental on land amounts to R179,711 for the quarter ended 31 March 2024 (YTDA: R405,797 and YTDB: R354,000). The revenue is based on rental agreements entered into, the property and legal section are in process of reviewing all lease agreements to ensure market related revenue is received from all rental properties.

Rental from Fixed Assets of facilities and equipment:

The income for rental of facilities and equipment reported for the quarter ended 31 March 2024 amounts to R388,251 (YTDA: 1,199,853 and YTDB: R1,178,250). The YTDA amount is in line with the YTDB amount.

Operational Revenue:

Operational revenue reflects an amount of R59,776,696 for the quarter ended 31 March 2024 (YTDA: R160,972,268 and YTDB: R157,178,250). The major item included under Operational revenue consists of the Department of Public Transport (Roads department) monthly payments as per the signed MOA. The YTDA amount is in line with the YTDB amount.

Transfers recognised – operational:

The transfers recognised represents the allocations as promulgated in the National and Provincial Division of Revenue Act's respectively. The first instalment of R74,305,000 (Total allocation R178,333,000) for the Equitable Share and R1,560,000 for Safety Implementation Grant (WOSA) was received during July 2023, this is the total grant allocation received in full. The municipality also received R1,046,000 in respect of the SETA funding (Skills Mecca) during July 2023 as per the SLA. The municipality received R1,000,000 for the FMG, the first instalment of R545,000 for the EPWP Grant, R1,928,000 for the Rural Roads Assets Management Grant and R2,000,000 for the Energy Efficiency and Demand Side Management Grant, during the month of August 2023, from National Treasury. The municipality received R4,481,000 from Provincial Treasury for the Fire Service Capacity Grant during the month of September 2023.

For the month of October 2023, the municipality did not receive any operational grant funding.

During the month of November 2023, the municipality received R401,940 in respect of the SETA funding.

During December 2023 the municipality received R1,037,100 in respect of the SETA funding and an equitable share portion of R59,209,000.

The municipality received the last tranche payment of R654,000 for the EPWP Grant during the month of February 2024.

During March 2024 the municipality received the final payment of R44,584,000 for Equitable Share, as well as provincial grants as tabled in the Fourth Adjustments Budget during March 2024.

### Expenditure by Type

Expenditure by type reflects the operational budget per main type/category of expenditure.

Refer to the below comparison of the year-to-date revenue compared to the year-to-date budget:

Expenditure	Year To Date Actual (YTDA) - March 2024	Year To Date Budget (YTDB) - March 2024	YTDA/YTDB	Comment
Contracted Services	22 674 361,86	36 426 750,00	62%	Majority of the underspending relates to the following: - SETA projects underspent - Contracted fire services due to no major fires occurring - Public transport contracted services underspent
Depreciation and Amortisation	4 060 762,74	4 470 000,00	91%	YTDA vs YTDB is aligned
Employee Related Cost	223 828 742,70	216 236 250,00	104%	YTDA vs YTDB is aligned
Interest Paid	603 053,95	1 071 000,00	56%	Relates to interest paid on loan for landfill site which is not yet operational
Inventory	-43 346,04	21 000,00	-206%	Relates to movements in net realisable value for inventory (fuel)
Inventory Consumed	41 166 415,84	42 121 500,00	98%	YTDA vs YTDB is aligned
Irrecoverable Debts Written Off	108 429,00	1 050 000,00	10%	Based on reports submitted to council for approval of write-offs
Operating Leases	592 451,06	638 250,00	93%	YTDA vs YTDB is aligned
Operational Cost	45 018 131,76	53 784 000,00	84%	Highest items of under-expenditure relates to the following: - Hire charges - Communication - Management fees - Professional Bodies, Membership and Subscription fees
Remuneration of Councillors	9 502 068,95	10 047 750,00	95%	Due to a vacancy in council
Transfers and Subsidies (Expenditure)	1 424 148,97	1 761 000,00	81%	Grants paid as per business plan
<b>Grand Total</b>	<b>348 935 220,79</b>	<b>367 627 500,00</b>	<b>95%</b>	

#### Employee Related cost / Remuneration of councillors:

Remuneration related expenditure (councillors and staff) for the quarter ended 31 March 2024 amounted to R74,008,363 (YTDA: R233,330,812 and YTDB: R226,284,000) of an adjusted budget amount of R301,712,000 which represents 62% of the total operating expenditure budget. The Remuneration related expenditure represents 62% of the total quarterly expenditure. The YTDA amount is in line with the YTDB amount.

#### Inventory Consumed:

Other materials consist of all inventories consumed, purchases for materials and supplies; and amounts to R19,660,194 (YTDA: R41,166,416 and YTDB: R42,121,500) for the quarter ended 31 March 2024 against a total adjusted budgeted amount of R56,162,000. The YTDA amount is in line with the YTDB amount.

Depreciation and amortisation:

Depreciation and amortisation of R1,353,588 was recognised for the quarter ending 31 March 2024 (YTDA: R4,060,763 and YTDB: R4,470,000). The YTDA amount is in line with the YTDB amount.

These items account for non-cash budgeted items. The fixed asset register module must be implemented at Garden Route DM by the service provider (Phoenix) of the financial system. The Asset Verification module has been implemented – the GRAP implementation testing will be performed during the 2023/2024 financial year. Template is being populated for the import of the audited Excel FAR into the Collaborator FAR. Thereafter, reconciliations must be performed on the data and various set-ups done to movement accounts, etc.

Contracted services:

The contracted services for the quarter ended 31 March 2024 amounts to R7,997,905 (YTDA: R22,674,362 and YTDB: R36,426,750) against a total adjusted budget amount of R48,569,000.

Majority of the underspending relates to the following:

- SETA projects underspent.
- Contracted fire services due to no major fires occurring.
- Public transport contracted services underspent.
- Savings on consultants/contracted services

Transfers and subsidies:

The transfers and subsidies expenditure for the quarter ended 31 March 2024 amounts to R375,232 (YTDA: R1,424,149 and YTDB: R1,761,000) against a total adjusted budget amount of R2,348,000.

Operational costs:

Operational costs for the quarter ended 31 March 2024 amounts to R15,714,159 (YTDA: R45,610,583 and YTDB: R54,422,250) against a total adjusted budget amount of R72,563,000.

The operational costs consist of the following (among other):

- External Audit fees
- Travel and Subsistence
- Operating leases
- Operating Projects (own funds)
- Bank Charges
- Advertisements
- Telephone costs
- Municipal Accounts
- Software licenses
- Internet fees

#### 4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC4 Garden Route - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q3 Third Quarter

Vote Description	Ref	2022/23				Budget Year 2023/24					Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %		
<b>R thousands</b>	1										
<b>Multi-Year expenditure appropriation</b>	2										
Vote 1 - Office of the Municipal Manager		-	-	800	-	-	200	(200)	-100%	800	
Vote 2 - Office of the Municipal Manager (cont)		-	-	-	-	-	-	-	-	-	
Vote 3 - Financial Services		-	-	-	-	-	-	-	-	-	
Vote 4 - Financial Services (cont)		-	-	-	-	-	-	-	-	-	
Vote 5 - Corporate Services		-	-	5	-	4	5	(1)	-13%	5	
Vote 6 - Corporate Services (cont)		499	250	245	-	238	183	55	30%	245	
Vote 7 - Community Services		2 844	8 619	11 589	212	9 992	7 931	2 060	26%	11 589	
Vote 8 - Community Services (cont)		18 328	144 631	36 437	1 493	16 271	83 105	(66 835)	-80%	36 437	
Vote 9 - Planning and Economic Development		-	-	-	-	-	-	-	-	-	
Vote 10 - Planning and Economic Development (cont)		2 970	4 800	4 240	904	1 805	3 460	(1 655)	-48%	4 240	
Vote 11 - Planning and Economic Development(cont2)		-	-	-	-	-	-	-	-	-	
Vote 12 - Roads		-	-	-	-	-	-	-	-	-	
Vote 13 - Roads (cont)		-	-	-	-	-	-	-	-	-	
Vote 14 -		-	-	-	-	-	-	-	-	-	
Vote 15 -		-	-	-	-	-	-	-	-	-	
<b>Total Capital Multi-year expenditure</b>	4,7	<b>24 641</b>	<b>158 300</b>	<b>53 316</b>	<b>2 609</b>	<b>28 309</b>	<b>94 884</b>	<b>(66 575)</b>	<b>-70%</b>	<b>53 316</b>	
<b>Single Year expenditure appropriation</b>	2										
Vote 1 - Office of the Municipal Manager		3 870	-	-	-	-	-	-	-	-	
Vote 2 - Office of the Municipal Manager (cont)		-	-	-	-	-	-	-	-	-	
Vote 3 - Financial Services		20	-	-	-	-	-	-	-	-	
Vote 4 - Financial Services (cont)		-	-	-	-	-	-	-	-	-	
Vote 5 - Corporate Services		5	-	-	-	-	-	-	-	-	
Vote 6 - Corporate Services (cont)		2 500	-	-	-	-	-	-	-	-	
Vote 7 - Community Services		1 587	-	-	-	-	-	-	-	-	
Vote 8 - Community Services (cont)		-	-	-	-	-	-	-	-	-	
Vote 9 - Planning and Economic Development		62	-	-	-	-	-	-	-	-	
Vote 10 - Planning and Economic Development (cont)		3 425	-	-	-	-	-	-	-	-	
Vote 11 - Planning and Economic Development(cont2)		-	-	-	-	-	-	-	-	-	
Vote 12 - Roads		-	-	-	-	-	-	-	-	-	
Vote 13 - Roads (cont)		-	-	-	-	-	-	-	-	-	
Vote 14 -		-	-	-	-	-	-	-	-	-	
Vote 15 -		3 427	-	-	-	-	-	-	-	-	
<b>Total Capital single-year expenditure</b>	4	<b>14 897</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Capital Expenditure</b>		<b>39 537</b>	<b>158 300</b>	<b>53 316</b>	<b>2 609</b>	<b>28 309</b>	<b>94 884</b>	<b>(66 575)</b>	<b>-70%</b>	<b>53 316</b>	
<b>Capital Expenditure - Functional Classification</b>											
<b>Governance and administration</b>		<b>12 844</b>	<b>8 869</b>	<b>10 846</b>	<b>212</b>	<b>8 707</b>	<b>7 091</b>	<b>1 617</b>	<b>23%</b>	<b>10 846</b>	
Executive and council		6 370	-	800	-	-	200	(200)	-100%	800	
Finance and administration		6 474	8 869	10 046	212	8 707	6 891	1 817	26%	10 046	
Internal audit		-	-	-	-	-	-	-	-	-	
<b>Community and public safety</b>		<b>5 337</b>	<b>1 450</b>	<b>6 996</b>	<b>668</b>	<b>2 207</b>	<b>4 935</b>	<b>(2 728)</b>	<b>-55%</b>	<b>6 996</b>	
Community and social services		1 329	-	1 794	-	1 527	1 228	298	24%	1 794	
Sport and recreation		3 498	800	800	550	550	600	(50)	-8%	800	
Public safety		504	650	4 402	118	130	3 106	(2 976)	-96%	4 402	
Housing		-	-	-	-	-	-	-	-	-	
Health		7	-	-	-	-	-	-	-	-	
<b>Economic and environmental services</b>		<b>3 164</b>	<b>4 000</b>	<b>3 440</b>	<b>354</b>	<b>1 255</b>	<b>2 860</b>	<b>(1 605)</b>	<b>-56%</b>	<b>3 440</b>	
Planning and development		3 164	4 000	3 440	354	1 255	2 860	(1 605)	-56%	3 440	
Road transport		-	-	-	-	-	-	-	-	-	
Environmental protection		-	-	-	-	-	-	-	-	-	
<b>Trading services</b>		<b>18 192</b>	<b>143 981</b>	<b>32 035</b>	<b>1 376</b>	<b>16 140</b>	<b>79 999</b>	<b>(63 859)</b>	<b>-80%</b>	<b>32 035</b>	
Energy sources		-	-	-	-	-	-	-	-	-	
Water management		-	-	-	-	-	-	-	-	-	
Waste water management		-	-	-	-	-	-	-	-	-	
Waste management		18 192	143 981	32 035	1 376	16 140	79 999	(63 859)	-80%	32 035	
<b>Other</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Capital Expenditure - Functional Classification</b>	3	<b>39 537</b>	<b>158 300</b>	<b>53 316</b>	<b>2 609</b>	<b>28 309</b>	<b>94 884</b>	<b>(66 575)</b>	<b>-70%</b>	<b>53 316</b>	
<b>Funded by:</b>											
National Government		2 970	4 000	3 440	354	1 255	2 860	(1 605)	-56%	3 440	
Provincial Government		179	4 481	9 781	241	4 527	7 091	(2 565)	-36%	9 781	
District Municipality		-	-	-	-	-	-	-	-	-	
Transfers and subsidies - capital (monetary allocations) (Nat/ Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatbns, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-	
<b>Transfers recognised - capital</b>		<b>3 149</b>	<b>8 481</b>	<b>13 221</b>	<b>595</b>	<b>5 781</b>	<b>9 951</b>	<b>(4 170)</b>	<b>-42%</b>	<b>13 221</b>	
<b>Borrowing</b>	6	<b>18 192</b>	<b>143 981</b>	<b>32 000</b>	<b>1 376</b>	<b>16 140</b>	<b>79 990</b>	<b>(63 850)</b>	<b>-80%</b>	<b>32 000</b>	
<b>Internally generated funds</b>		<b>18 196</b>	<b>5 838</b>	<b>8 095</b>	<b>638</b>	<b>6 387</b>	<b>4 943</b>	<b>1 445</b>	<b>29%</b>	<b>8 095</b>	
<b>Total Capital Funding</b>		<b>39 537</b>	<b>158 300</b>	<b>53 316</b>	<b>2 609</b>	<b>28 309</b>	<b>94 884</b>	<b>(66 575)</b>	<b>-70%</b>	<b>53 316</b>	



The approved adjusted capital budget for the 2023/24 financial year totals **R53,316,191**. R32m relates to the construction of the Regional Waste Management Facility (RWMF) and commenced in quarter 3 of the financial year 2022/2023.

For the third quarter, capital expenditure was **R7,996,391**, representing **15%** spending of an adjusted budget of R53,316,191 (**YTDA: R28,309,104 and YTDB: R39,987,143**).

## 4.1.6 Table C6: Monthly Budget Statement - Financial Position

## DC4 Garden Route - Table C6 Monthly Budget Statement - Financial Position - Q3 Third Quarter

Description	Ref	2022/23	Budget Year 2023/24			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash and cash equivalents		135 244	100 110	121 183	117 202	121 183
Trade and other receivables from exchange transactions		(61 746)	16 279	6 059	37 599	6 059
Receivables from non-exchange transactions		46	-	46	46	46
Current portion of non-current receivables		4 246	4 293	4 293	4 293	4 293
Inventory		3 483	2 979	3 455	2 978	3 455
VAT		5 300	6 060	7 105	8 811	7 105
Other current assets		86 507	20 220	5 475	(3)	5 475
<b>Total current assets</b>		<b>173 080</b>	<b>149 940</b>	<b>147 615</b>	<b>170 926</b>	<b>147 615</b>
<b>Non current assets</b>						
Investments		27	28	28	28	28
Investment property		55 720	64 187	65 948	65 889	65 948
Property, plant and equipment		198 967	355 193	236 349	210 110	236 349
Biological assets						
Living and non-living resources						
Heritage assets						
Intangible assets		675	(26)	412	1 103	412
Trade and other receivables from exchange transactions						
Non-current receivables from non-exchange transactions		58 711	62 764	60 088	60 088	60 088
Other non-current assets						
<b>Total non current assets</b>		<b>314 101</b>	<b>482 146</b>	<b>362 826</b>	<b>337 218</b>	<b>362 826</b>
<b>TOTAL ASSETS</b>		<b>487 181</b>	<b>632 086</b>	<b>510 441</b>	<b>508 143</b>	<b>510 441</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft						
Financial liabilities		1 099	100	663	663	663
Consumer deposits		711	468	637	1 148	637
Trade and other payables from exchange transactions		59 663	27 928	46 470	13 938	46 470
Trade and other payables from non-exchange transactions		(1 689)	4 588	2 649	8 354	2 649
Provision		25 598	26 843	22 791	30 601	22 791
VAT		(801)	2 207	963	7 719	963
Other current liabilities						
<b>Total current liabilities</b>		<b>84 581</b>	<b>62 133</b>	<b>74 173</b>	<b>62 422</b>	<b>74 173</b>
<b>Non current liabilities</b>						
Financial liabilities		650	170 315	35 583	62 851	35 583
Provision		12 088	12 024	13 738	12 117	12 085
Long term portion of trade payables						
Other non-current liabilities		123 086	134 391	130 224	128 966	130 224
<b>Total non current liabilities</b>		<b>135 824</b>	<b>316 731</b>	<b>179 546</b>	<b>203 933</b>	<b>177 893</b>
<b>TOTAL LIABILITIES</b>		<b>220 405</b>	<b>378 864</b>	<b>253 719</b>	<b>266 355</b>	<b>252 066</b>
<b>NET ASSETS</b>	2	<b>266 777</b>	<b>253 223</b>	<b>256 723</b>	<b>241 789</b>	<b>258 375</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated surplus/(deficit)		216 302	200 293	213 831	198 897	213 831
Reserves and funds		50 475	52 930	42 891	42 891	42 891
Other						
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>266 777</b>	<b>253 223</b>	<b>256 723</b>	<b>241 789</b>	<b>256 723</b>

**Financial ratios:**

<b>Current Ratio:</b>	(Current Assets / Current Liabilities)			
	Norm: 1.5 - 2.1			
			<b>31 March 2024</b>	<b>30 June 2023</b>
Current Assets			170 925 678	165 471 656
Current Liabilities			62 421 513	82 598 391
Current ratio			<b>2,74</b>	<b>2,00</b> <i>times</i>
<b>Comment</b>				
The purpose of the current ratio is to determine whether GRDM has the ability to pay its short term liabilities				
The norm is 1.5 - 2.1 times. As at 31 March 2024, GRDM's current ratio is 2.74 times, which is higher than the norm.				

<b>Cash / Cost Coverage Ratio (Excl. Unspent Conditional Grants):</b>				
	((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, Provision for Bad Debts, Impairment and Loss on Disposal of Assets)			
	Norm: 1-3 months			
			<b>31 March 2024</b>	<b>30 June 2023</b>
Cash and cash equivalents			117 201 985	136 403 451
Unspent conditional grants			- 7 357 735	- 2 649 255
			<u>109 844 250</u>	<u>133 754 196</u>
Total expenditure			348 935 221	429 811 158
Depreciation and Amortisation			- 4 060 763	- 5 766 102
Provision for bad debts			- 46 817 805	- 46 817 805
			<u>298 056 653</u>	<u>377 227 251</u>
Monthly average			24 838 054	31 435 604
Cost cover			<b>4,4</b>	<b>4,3</b> <i>times</i>
<b>Comment</b>				
The purpose of this ratio is to determine the amount of cash available to pay monthly operating expenses.				
The norm is 1-3 months - GRDM is above the norm.				

<b>Net debtor days:</b>	((Gross Debtors - Bad debt Provision)/ Actual Billed Revenue) × 365			
	Norm: 30 days			
			<b>31 March 2024</b>	<b>30 June 2023</b>
Gross debtors closing balance after bad debt prov			37 645 189	17 160 346
Billed revenue			27 265 455	19 489 635
			<u>504</u>	<u>321</u> <i>days</i>
<b>Comment</b>				
This ratio indicates how quick (in days) the municipality is able to receive payment from bills sent out to the public on a monthly basis.				
The main reason for this relates to the complexities and legal challenges associated with billing and payment of fire fighting services in the district.				
GRDM sends out letters of demand and, as applicable, hands over non-paying debtors to the legal department. Proving however where a fire originated from remains a challenge and a protracted legal process.				
GRDM installed a new incident management system in the Disaster Management section, which will greatly strengthen GRDM's ability to prove fire origination, which is expected to result in an improvement regarding receiving payment from fire fighting services debtors.				



#### 4.1.7 Table C7: Monthly Budget Statement - Cash Flow

DC4 Garden Route - Table C7 Monthly Budget Statement - Cash Flow - Q3 Third Quarter

Description	Ref	Budget Year 2023/24								
		2022/23 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates										
Service charges			37 688	-	-	-	18 844	(18 844)	-100%	-
Other revenue		(204 127)	54 770	245 676	1 424	133 110	189 766	(56 656)	-30%	245 676
Transfers and Subsidies - Operational		339 196	405 154	213 905	50 405	197 370	159 915	37 455	23%	213 905
Transfers and Subsidies - Capital		6 600	8 481	13 781	1 200	8 181	10 091	(1 910)	-19%	13 781
Interest		3 289	10 134	8 240	372	3 309	7 127	(3 817)	-54%	8 240
Dividends										
<b>Payments</b>										
Suppliers and employees		(128 864)	(512 343)	(477 747)	(45 758)	(338 541)	(379 826)	(41 285)	11%	(477 747)
Interest		-	(8 820)	(1 428)	-	-	(4 767)	(4 767)	100%	(1 428)
Transfers and Subsidies										
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>16 093</b>	<b>(4 936)</b>	<b>2 426</b>	<b>7 644</b>	<b>3 429</b>	<b>1 149</b>	<b>(2 279)</b>	<b>-198%</b>	<b>2 426</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE										
Decrease (increase) in non-current receivables										
Decrease (increase) in non-current investments		27	28	28	-	-	-	-		28
<b>Payments</b>										
Capital assets		(26 836)	(158 300)	(53 316)	(3 000)	(33 698)	(94 884)	(61 186)	64%	(53 316)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(26 809)</b>	<b>(158 272)</b>	<b>(53 288)</b>	<b>(3 000)</b>	<b>(33 698)</b>	<b>(94 884)</b>	<b>(61 186)</b>	<b>64%</b>	<b>(53 288)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans										
Borrowing long term/refinancing		-	143 732	35 000	14 000	62 912	-	62 912	#DIV/0!	35 000
Increase (decrease) in consumer deposits		711	468	637	298	511	-	511	#DIV/0!	637
<b>Payments</b>										
Repayment of borrowing		-	-	-	-	-	-	-		-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>711</b>	<b>144 200</b>	<b>35 637</b>	<b>14 298</b>	<b>63 423</b>	<b>-</b>	<b>(63 423)</b>	<b>#DIV/0!</b>	<b>35 637</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>(10 005)</b>	<b>(19 008)</b>	<b>(15 225)</b>	<b>18 942</b>	<b>33 153</b>	<b>(93 735)</b>			<b>(15 225)</b>
Cash/cash equivalents at beginning:		142 058	121 273	136 403	84 049	84 049	136 403			84 049
Cash/cash equivalents at month/year end:		132 053	102 265	121 179		117 202	42 668			68 824

The municipal bank balance at 31 March 2024 totals R78,201,985 and there were short term deposits made of R35,000,000 and call account deposits of R4,000,000. Total cash available at 31 March 2024 is therefore R117,201,985.

Detailed information regarding commitments against the cash position is tabled below:

<b>REPORTING MONTH: 31 MARCH 2024</b>		
<b>Commitments against Cash &amp; Cash Equivalents</b>		
<b>ITEM</b>	<b>Previous Month R'000</b>	<b>Current Month R'000</b>
Bank balance as at 31 March 2024	40 049 048,00	78 201 985,25
Other Cash & Cash Equivalents: Short term deposits	40 000 000,00	35 000 000,00
Other Cash & Cash Equivalents: Call accounts	4 000 000,00	4 000 000,00
<b>Total Cash &amp; Cash Equivalents:</b>	<b>84 049 048,00</b>	<b>117 201 985,25</b>
<b>LESS:</b>	<b>85 689 675,59</b>	<b>108 972 090,20</b>
Unspent Conditional Grants	4 487 267,34	7 357 734,98
Provision for staff leave	21 672 994,00	21 672 994,00
Provision for bonus	7 490 011,00	7 490 011,00
Post Retirement Benefits	10 731 300,00	10 731 300,00
Performance Bonus	956 188,00	956 188,00
Trade Payables	22 951 985,85	22 291 942,22
YTD Unspent Capital budget	2 345 000,00	5 033 920,00
YTD Unspent Operational budget	15 054 929,40	18 692 231,21
Equitable share tranche received in advance	-	14 745 768,79
<b>Sub total</b>	<b>-1 640 627,59</b>	<b>8 229 895,05</b>
<b>PLUS:</b>	<b>42 863 734,16</b>	<b>43 764 612,13</b>
VAT Receivable	8 069 593,90	8 810 985,91
Receivable Exchange (after impairment)	4 748 128,26	2 645 573,78
Department of Transport and Public Works	30 046 012,00	32 308 052,44
	<b>41 223 106,57</b>	<b>51 994 507,18</b>
<b>LESS OTHER MATTERS:</b>		
Capital Replacement Reserve	-	4 133 051,00
Employee Benefits Reserves	38 762 712,00	38 762 712,00
<b>Sub Total</b>	<b>2 460 394,57</b>	<b>9 098 744,18</b>
<b>LESS: CONTINGENT LIABILITIES</b>	<b>4 500 000,00</b>	<b>4 500 000,00</b>
Barry Louis Rae Trust	4 500 000,00	4 500 000,00
<b>Recalculated available cash balance</b>	<b>-2 039 605,43</b>	<b>4 598 744,18</b>
<b>Total actual March 2024 expenditure excluding Roads (expenditure paid and taken into account in cash balance)</b>	<b>18 179 602,22</b>	<b>20 820 534,73</b>

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 5 – DEBTORS' ANALYSIS

#### Supporting Table SC3

DC4 Garden Route - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q3 Third Quarter

Description	NT Code	Budget Year 2023/24										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
<b>R thousands</b>														
<b>Debtors Age Analysis By Income Source</b>														
Trade and Other Receivables from Exchange Transactions - Water	1200	-	-	-	-	-	-	-	-	-	-	-	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Management	1600	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	11	11	-	11	-	-
Interest on Arrear Debtor Accounts	1810	382	387	387	390	385	384	2 581	9 321	14 217	13 060	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	24 771	8 377	137	100	190	85	1 422	32 494	67 576	34 291	-	-	-
<b>Total By Income Source</b>	<b>2000</b>	<b>25 153</b>	<b>8 764</b>	<b>524</b>	<b>490</b>	<b>575</b>	<b>469</b>	<b>4 003</b>	<b>41 826</b>	<b>81 804</b>	<b>47 362</b>	-	-	-
<b>2022/23 - totals only</b>														
<b>Debtors Age Analysis By Customer Group</b>														
Organs of State	2200	(21)	115	36	37	121	35	400	3 623	4 346	4 216	-	-	-
Commercial	2300	24 566	8 050	428	421	419	410	3 441	37 989	75 723	42 680	-	-	-
Households	2400	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	2500	609	600	60	33	35	23	161	214	1 735	466	-	-	-
<b>Total By Customer Group</b>	<b>2600</b>	<b>25 153</b>	<b>8 764</b>	<b>524</b>	<b>490</b>	<b>575</b>	<b>469</b>	<b>4 003</b>	<b>41 826</b>	<b>81 804</b>	<b>47 362</b>	-	-	-

Long outstanding debtors that mainly consist of old sundry debt and fire accounts, remains a concern for the municipality and management will continue to report in terms of progress made.

Most of the firefighting accounts are disputed with regards to the origin of the fire and who is responsible for the payment of the account. The fire section have implemented an electronic system which will assist in the future with disputes.

The municipality is required to submit debtors aged analysis data strings monthly.

Currently, the debtor section initiated debt collection processes and will report quarterly to the financial services committee on the debt collection process.

## SECTION 6 – CREDITORS' ANALYSIS

### Supporting Table C4

DC4 Garden Route - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q3 Third Quarter

Description	NT Code	Budget Year 2023/24									Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total		
<b>R thousands</b>												
<b>Creditors Age Analysis By Customer Type</b>												
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	-	-	23	-	0	-	305	421	749	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-	-
<b>Total By Customer Type</b>	<b>1000</b>	-	-	23	-	0	-	305	421	749	-	-

The municipality is required to submit creditors aged analysis data strings monthly.

The reasons for long outstanding creditors include invoices not submitted by suppliers or unresolved disputes on certain invoices.

The municipality is continuously working towards resolving outstanding disputes on invoices and obtaining outstanding invoices.



## SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

### 7.1 Investment monitoring information

	Balance as at 1 March 2024	Movements for the month			Balance as at 31 March 2024	Interest earned	Interest earned
		Investments matured	Investments made	Interest capitalised		Month	Year to date
<i>Garden Route District Municipality</i>							
<i>Standard Bank</i>	20 000 000,00	-20 000 000,00	17 500 000,00		17 500 000,00	529 288,77	1 879 797,68
<i>ABSA</i>	12 000 000,00	-12 000 000,00	10 500 000,00		10 500 000,00	315 248,22	2 385 431,78
<i>Nedbank</i>	8 000 000,00	-8 000 000,00	7 000 000,00		7 000 000,00	204 945,53	1 465 675,70
<b>BANK DEPOSITS</b>	<b>40 000 000,00</b>	<b>-40 000 000,00</b>	<b>35 000 000,00</b>	<b>-</b>	<b>35 000 000,00</b>	<b>1 049 482,52</b>	<b>5 730 905,16</b>

The municipality invests surplus funds to maximise the interest and to have cash readily available when needed and is done in line with the Cash Management and Investment Policy of council. Monies were invested for longer periods to maximise investment revenue.

## SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

## 8.1 Supporting Table C6

DC4 Garden Route - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q3 Third Quarter										
Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
<b>National Government:</b>		180 655	185 267	185 837	44 584	182 225	139 093	43 132	31,0%	185 837
Local Government Equitable Share		172 721	178 333	178 333	44 584	178 098	133 750	44 348	33,2%	178 333
Energy Efficiency and Demand Side Management Grant		1 000	–	–	–	–	–	–	–	–
Expanded Public Works Programme Integrated Grant		2 440	2 180	2 180	–	1 199	1 635	(436)	-26,7%	2 180
Local Government Financial Management Grant		1 000	1 000	1 000	–	1 000	750	250	33,3%	1 000
Municipal Systems Improvement Grant		–	1 000	1 000	–	–	750	(750)	-100,0%	1 000
Public Transport Network Grant		900	–	570	–	–	143	(143)	-100,0%	570
Rural Road Asset Management Systems Grant		2 594	2 754	2 754	–	1 928	2 066	(138)	-6,7%	2 754
<b>Provincial Government:</b>		8 938	6 560	7 646	4 508	6 068	5 628	440	7,8%	7 646
Capacity Building		8 938	6 560	7 646	4 508	6 068	5 628	440	7,8%	7 646
<b>District Municipality:</b>		–	–	–	–	–	–	–	–	–
<b>Other grant providers:</b>		117	20 177	20 422	1 308	3 887	15 194	(11 308)	-74,4%	20 422
Other Grants Received		117	20 177	20 422	1 308	3 887	15 194	(11 308)	-74,4%	20 422
<b>Total Operating Transfers and Grants</b>	5	189 710	212 004	213 905	50 399	192 179	159 915	32 265	20,2%	213 905
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>		3 765	4 000	4 000	–	2 000	3 000	(1 000)	-33,3%	4 000
Energy Efficiency and Demand Side Management Grant		3 765	4 000	4 000	–	2 000	3 000	(1 000)	-33,3%	4 000
<b>Provincial Government:</b>		–	4 481	9 816	–	4 481	7 100	(2 619)	-36,9%	9 816
Infrastructure		–	4 481	4 516	–	4 481	3 369	1 112	33,0%	4 516
Capacity Building		–	–	5 300	–	–	3 730	(3 730)	-100,0%	5 300
<b>District Municipality:</b>		–	–	–	–	–	–	–	–	–
<b>Other grant providers:</b>		3 284	–	–	–	–	–	–	–	–
[insert description]		3 284	–	–	–	–	–	–	–	–
<b>Total Capital Transfers and Grants</b>	5	7 049	8 481	13 816	–	6 481	10 100	(3 619)	-35,8%	13 816
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	196 759	220 485	227 721	50 399	198 660	170 015	28 646	16,8%	227 721

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act.

## 8.2 Supporting Table C7

DC4 Garden Route - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q3 Third Quarter										
Description	Ref	2022/23			Budget Year 2023/24					
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
<b>National Government:</b>		174 939	185 267	174 404	13 559	127 896	136 871	(8 975)	-6.6%	174 404
Equitable Share		165 907	178 333	166 428	12 994	124 712	131 350	(6 638)	-5.1%	166 428
Energy Efficiency and Demand Side Management Grant		1 170	-	560	-	36	201	(165)	-82.0%	560
Expanded Public Works Programme Integrated Grant		2 810	2 180	2 179	240	1 541	1 634	(93)	-5.7%	2 179
Infrastructure Skills Development Grant		-	-	-	-	-	-	-	-	-
Local Government Financial Management Grant		1 013	1 000	913	46	408	728	(320)	-44.0%	913
Municipal Systems Improvement Grant		-	1 000	1 000	-	-	750	(750)	-100.0%	1 000
Rural Road Asset Management Systems Grant		3 034	2 754	2 754	279	1 199	2 065	(866)	-41.9%	2 754
Public Transport Network Grant		1 005	-	570	-	-	143	(143)	-100.0%	570
<b>Provincial Government:</b>		182 968	199 710	208 928	25 507	158 125	155 382	2 743	1.8%	208 928
Infrastructure		174 099	193 150	202 655	24 430	153 541	150 352	3 189	2.1%	202 655
Capacity Building		8 869	6 560	6 273	1 078	4 584	5 030	(446)	-8.9%	6 273
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		2 830	17 776	18 712	264	4 798	12 910	(8 113)	-62.8%	18 712
Expenditure on Other Grants		2 830	17 776	18 712	264	4 798	12 910	(8 113)	-62.8%	18 712
<b>Total operating expenditure of Transfers and Grants:</b>		360 737	402 753	402 044	39 331	290 819	305 164	(14 344)	-4.7%	402 044
<b>Capital expenditure of Transfers and Grants</b>										
<b>National Government:</b>		2 970	4 000	3 440	354	1 255	2 860	(1 605)	-56.1%	3 440
Energy Efficiency and Demand Side Management Grant		2 970	4 000	3 440	354	1 255	2 860	(1 605)	-56.1%	3 440
<b>Provincial Government:</b>		179	4 481	9 781	241	4 527	7 091	(2 565)	-36.2%	9 781
Capacity Building		179	4 481	9 781	241	4 527	7 091	(2 565)	-36.2%	9 781
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
Expenditure on Other Grants		-	-	-	-	-	-	-	-	-
<b>Total capital expenditure of Transfers and Grants</b>		3 149	8 481	13 221	595	5 781	9 951	(4 170)	-41.9%	13 221
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		363 886	411 234	415 265	39 926	296 600	315 115	(18 514)	-5.9%	415 265

Performance reporting on grants will be enhanced to ensure compliance with the Division of Revenue Act that stipulates reporting on all grant performance should be done from the receiving officer. RSC Equitable Share is an unconditional grant; hence the day-to-day running of the business is dependent on it.

## SECTION 9 – EXPENDITURE ON COUNCILLOR AND BOARD MEMBERS ALLOWANCES AND EMPLOYEE BENEFITS

### Supporting Table C8

DC4 Garden Route - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q3 Third Quarter

Summary of Employee and Councillor remuneration	Ref	2022/23		Budget Year 2023/24						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1	A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		7 666	11 153	8 510	619	5 833	7 704	(1 871)	-24%	8 510
Pension and UIF Contributions		395	263	330	38	308	214	95	44%	330
Medical Aid Contributions		261	162	175	13	128	125	3	2%	175
Motor Vehicle Allowance		2 042	1 251	1 982	155	1 463	1 121	341	30%	1 982
Cellphone Allowance		1 040	627	1 114	87	818	592	226	38%	1 114
Housing Allowances		766	478	766	64	575	431	144	33%	766
Other benefits and allowances		136	281	520	35	378	271	107	40%	520
<b>Sub Total - Councillors</b>		<b>12 306</b>	<b>14 216</b>	<b>13 397</b>	<b>1 010</b>	<b>9 502</b>	<b>10 457</b>	<b>(955)</b>	<b>-9%</b>	<b>13 397</b>
% increase	4		15,5%	8,9%						8,9%
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages	3	5 315	6 223	6 513	433	5 533	4 740	793	17%	6 513
Pension and UIF Contributions		(14 048)	2 093	2 095	49	552	1 570	(1 018)	-65%	2 095
Medical Aid Contributions		269	220	245	16	180	171	8	5%	245
Overtime										
Performance Bonus		511	777	831	-	505	596	(91)	-15%	831
Motor Vehicle Allowance		(1 109)	908	888	56	597	676	(79)	-12%	888
Cellphone Allowance		171	207	137	11	103	138	(35)	-25%	137
Housing Allowances		325	392	250	15	182	258	(76)	-29%	250
Other benefits and allowances		12	22	16	1	12	15	(3)	-20%	16
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	2									
Entertainment										
Scarcity										
Acting and post related allowance		(383)	4	5	-	(2)	3			5
In kind benefits										
<b>Sub Total - Senior Managers of Municipality</b>		<b>(8 937)</b>	<b>10 846</b>	<b>10 979</b>	<b>582</b>	<b>7 663</b>	<b>8 168</b>	<b>(504)</b>	<b>-6%</b>	<b>10 979</b>
% increase	4		-221,4%	-222,9%						-222,9%
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		168 877	177 307	173 832	15 011	133 447	133 285	162	0%	173 832
Pension and UIF Contributions		28 714	30 745	29 683	2 435	22 266	22 807	(541)	-2%	29 683
Medical Aid Contributions		36 587	26 234	22 952	2 225	19 430	16 605	2 825	17%	22 952
Overtime		5 409	4 255	5 068	405	4 371	3 394	976	29%	5 068
Performance Bonus		19 449	13 309	13 707	62	13 713	10 081	3 632	36%	13 707
Motor Vehicle Allowance		13 004	13 787	11 685	1 062	9 404	9 065	339	4%	11 685
Cellphone Allowance		130	131	127	13	98	97	1	1%	127
Housing Allowances		2 427	2 929	2 477	202	1 823	2 084	(261)	-13%	2 477
Other benefits and allowances		9 696	7 132	7 543	591	5 899	5 467	432	8%	7 543
Payments in lieu of leave		(4 583)	5 608	3 321	1 117	4 904	3 634	1 270	35%	3 321
Long service awards		-	-	1 314	-	-	329	(329)	-100%	1 314
Post-retirement benefit obligations	2	7 677	7 163	4 696	-	-	3 890	(3 890)	-100%	4 696
Entertainment										
Scarcity										
Acting and post related allowance		1 452	1 220	930	153	810	796	14	2%	930
In kind benefits										
<b>Sub Total - Other Municipal Staff</b>		<b>288 839</b>	<b>289 820</b>	<b>277 336</b>	<b>23 277</b>	<b>216 165</b>	<b>211 534</b>	<b>4 632</b>	<b>2%</b>	<b>277 336</b>
% increase	4		0,3%	-4,0%						-4,0%
<b>Total Parent Municipality</b>		<b>292 208</b>	<b>314 882</b>	<b>301 712</b>	<b>24 869</b>	<b>233 331</b>	<b>230 159</b>	<b>3 172</b>	<b>1%</b>	<b>301 712</b>

Remuneration related expenditure (councillors and staff) for the quarter ended 31 March 2024 amounted to R74,008,363 (YTDA: R233,330,812 and YTD: R226,284,000) of an adjusted budget amount of R301,712,000 which represents 62% of the total operating expenditure

budget. The Remuneration related expenditure represents 62% of the total quarterly expenditure. The YTDA amount is in line with the YTDB amount.

## **SECTION 10 – MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN**

The measurement of performance of the Municipality in terms of the implementation of the Service Delivery and Budget Implementation plan are reported in the indicated section below.

## **SECTION 11 – CAPITAL PROGRAMME PERFORMANCE**

The table below provides information on capital budget spending:

SCOA config	Nr.	Project description	Original Budget R'000	Adjusted budget R'	YTD Expenditure R'	Status of project	Any challenges identified that is resulting in delays?
71010110001	1	Upgrading of buildings - Retrofitting EEDS	4 000 000	3 440 000	1 254 791	Order Issued to Supplier	No challenges anticipated
71207230002	2	Replacing ICT Capital Equipment beyond economical	250 000	0	0	N/A - R0 per the Adjusted budget	No challenges anticipated
71801310001	3	Firestation: George	4 638 075	5 766 821	5 465 323	Completed	Delay in the Fire station project as the Contractor's revised construction program indicated a revised completion date of 30 January 2024. The fire station is completed and operational from February 2024.
71801310002	4	Firestation: George	3 000 000	3 000 000	3 000 000	Completed	Delay in the Fire station project as the Contractor's revised construction program indicated a revised completion date of 30 January 2024. The fire station is completed and operational from February 2024.
71801330001	5	Firefighting Vehicle (bakkie)	981 000	981 000	0	In Process	No challenges anticipated
73602102302	6	Vehicle (bakke)	800 000	800 000	549 971	Order Issued to Supplier	No challenges anticipated
72305230001	7	Hazmat Rescue & Fire Equipment	150 000	150 000	130 195	Order Issued to Supplier	No challenges anticipated
72305230005	8	Hazardous Materials Equipment	500 000	500 000	0	In Process	No challenges anticipated
74402100901	9	Landfill Site: PPE	143 981 000	32 000 000	16 140 343	Order Issued to Supplier	Weekly progress provided to Management Committee and standing agenda item in Council meetings
71207104112	10	Wireless Access Points	0	34 613	34 613	Completed	Completed
71207104144	11	QNAP Backup Storage	0	71 287	71 287	Completed	Completed
71207104145	12	Monitor	0	2 477	2 477	Completed	Completed
71207104165	13	Network Equipment	0	10 313	10 312	Completed	Completed
71207104168	14	USB Type-C Port Replicators	0	5 480	5 480	Completed	Completed
71207104167	15	Inverters	0	113 432	113 432	Completed	Completed
71207104080	16	Medical Chair	0	5 000	4 331	Completed	Completed
71602102321	17	Mobile Generators	0	1 526 549	1 526 549	Completed	Completed
71801330002	18	Flood Response Vehicle	0	2 500 000	0	Order Issued to Supplier	No challenges anticipated
71602102250	19	Mobile Generator Trailer	0	73 451	0	In Process	No challenges anticipated
71018104032	20	Council Chambers Chair	0	800 000	0	In Process	No challenges anticipated
71801330005	21	Flood Response Vehicle CRR	0	52 082	0	Order Issued to Supplier	No challenges anticipated
71602102260	22	Mobile Generator Trailer CRR	0	21 686	0	In Process	No challenges anticipated
71602102302	23	Repeater	0	219 602	0	In Process	No challenges anticipated
74402100902	24	Drone: Donated PPE	0	35 000	0	In Process	No challenges anticipated
71207104181	25	Monitors	0	7 398	0	Order Issued to Supplier	No challenges anticipated
71801330004	26	Water Truck 5'000 Liter	0	1 200 000	0	In Process	No challenges anticipated
<b>Totals</b>			<b>158 300 075</b>	<b>53 316 191</b>	<b>28 309 104</b>		

Commitments against capital for the month March 2024				
71010110001	1	Upgrading of buildings - Retrofitting EEDS		1 520 231
71801330002	18	Flood Response Vehicle		2 500 000
71801330005	21	Flood Response Vehicle CRR		52 081
74402100901	9	Landfill Site: PPE		1 536 330
71207104181	25	Monitors		6 196
		<b>Total Commitments</b>		<b>5 614 838</b>




## SECTION 12 – OPERATIONAL PROJECTS PERFORMANCE

Refer to table below for the actual expenditure against the budgeted amounts for the largest operational projects budgeted for in the 2023/24 financial year:

Cost Centre	Description	FULL YEAR TOTAL BUDGET	Quarter 1	Quarter 2	Quarter 3	Year to date actual at the end of the 3rd Quarter 2023/24	% Spent
Office: of the Executive Mayor	Donations	368 810	162 500	109 163	33 000	304 663	83%
Office: of the Executive Mayor	Donations - Christmas Hampers	194 750	-	160 874	-	160 874	83%
Marketing publicity & media cor	Municipal Newsletters - ExpOther expenditure	40 042	26 086	-	-	26 086	65%
Training & Development	Bursaries	293 223	18 420	-	16 790	35 210	12%
Training & Development	Facilitator - MMC	1 272 333	94 664	-	638 879	733 542	58%
OHS	Maintenance of Fire Equipment	85 280	10 244	53 919	5 522	69 685	82%
OHS	Medical for Employees	125 897	-	750	49 596	50 346	40%
Led	SCEP - Monetary allocations	270 000	-	191 304	-	191 304	71%
Led	Film Office	205 000	-	-	-	-	0%
Led	SME Support Programme	600 000	-	600 000	-	600 000	100%
Regional planning	Maintenance of equipment	115 200	22 818	22 041	65 577	110 435	96%
Regional planning	Maintenance of :Sanitation Infrastructure	35 732	-	14 492	21 239	35 732	100%
Regional planning	Maintenance of Water supply Infrastructure	119 570	-	20 765	-	20 765	17%
Regional planning	Maintenance of building: municipal offices	785 263	235 901	61 060	107 207	404 168	51%
Tourism	Tourism Marketing	363 239	-	208 696	2 285	210 980	58%
EPWP Projects	EPWP Projects	2 179 000	1 100 044	1 051 853	- 611 211	1 540 687	71%
Fire fighting	Maintenance of Transport Assets	62 072	370	35 839	10 106	46 315	75%
Fire fighting	Maintenance of Transport Assets:Emergency	230 563	33 112	80 124	29 836	143 072	62%
Fire fighting	Maintenance of Mechanical Equipment	39 767	-	11 185	12 795	23 980	60%
Fire fighting	Maintenance of Transport Assets:Conditional Ba	148 035	5 100	40 022	35 281	80 403	54%
Municipal Health Services: Adminis	Samples and Specimens - ExpOther expenditure	1 388 204	240 025	430 219	498 974	1 169 218	84%
Resorts: Swartvlei	Maintenance of Sanitation infrastructure	130 450	-	-	-	-	0%
Resorts: Victoriabaai	Maintenance of Community assets- outdoor facil	45 455	-	22 266	5 631	27 897	61%
Resorts: Calitzdorp Spa Resort	Maintenance of Buildings and Facilities -ExpOt	81 161	52 784	-	24 634	77 418	95%
Resorts: Calitzdorp Spa Resort	Maintenance of Community Assets: Outdoor Facil	32 634	30 361	2 273	-	32 633	100%
Resorts: De Hoek Mountain Resor	Maintenance of Community Assets:Sport and Recr	16 747	-	-	16 747	16 747	100%
Resorts: De Hoek Mountain Resor	Maintenance of Community Assets:Outdoor Facili	32 986	6 845	15 036	9 772	31 653	96%
Environmental Management	GRES database maintenance and development and	94 714	-	60 500	-	60 500	64%
Air quality control	Air Quality Sampling	150 000	130 647	-	-	130 647	87%



## SECTION 13 – SECTION 11 WITHDRAWALS

 <b>PROVINCIAL TREASURY</b> <b>Withdrawals from Municipal Bank Accounts</b> <b>In accordance with Section 11, Sub-section 1 (b) to (j)</b> 			
<b>NAME OF MUNICIPALITY:</b>	GARDEN ROUTE DISTRICT MUNICIPALITY		
<b>MUNICIPAL DEMARCATION CODE:</b>	DC4		
<b>QUARTER ENDED:</b>	31-Mar-24		
<b>MFMA section 11. (1)</b> Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -	<b>Amount</b>	<b>Reason for withdrawal</b>	
	(b) to defray expenditure authorised in terms of section 26(4);	none	
	(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);	none	
	(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;	none	
	(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -	none	
	(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	none	
	(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;	none	
	(f) to refund money incorrectly paid into a bank account;	none	
	(g) to refund guarantees, sureties and <i>security</i> deposits;	none	
	(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 35 000 000,00	Investments made for Quarter 3
	(i) to defray increased expenditure in terms of section 31; or		
	(j) for such other purposes as may be <i>prescribed</i> .	R 119 207 036,63	Quarter 3 expenditure
(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -	<b>Name and Surname:</b> M Stratu		
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and	<b>Rank/Position:</b> Municipal Manager		
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	<b>Signature:</b> 		
<b>Tel number</b>	<b>Fax number</b>	<b>Email Address</b>	
0448031340		corin@grdm.gov.za	
<b>The completed form must reach Mr Edwin Nkuna at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 8662, Fax 021 483 8623, Email: enkuna@pgwc.gov.za on or before the 15th of the month following the end of each quarter.</b>			

## SECTION 14 – MUNICIPAL MANAGER'S QUALITY CERTIFICATE



54 York Street,  
George  
Western Cape  
6529

PO Box 12,  
George,  
Western Cape  
6530

Tel: 044 803 1300  
Fax: 086 555 6303  
E-mail: info@gardenroute.gov.za  
www.gardenroute.gov.za

## OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Louise Hoek  
Reference: 6/1/1 – 23/24  
Date: 15 April 2024

Provincial Treasury  
Local Government Budget Analysis  
Private Bag X9165  
CAPE TOWN  
8000

National Treasury  
Local Government Budget Analysis  
Private Bag X115  
PRETORIA

Sir / Madam

**QUALITY CERTIFICATE**

I, M STRATU, the accounting officer of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**, hereby certify that the–

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state of affairs of the municipality**
- Mid- year budget and performance assessment

for the mid-year assessment for the period ended **31 March 2024**, has been prepared in accordance with the Municipal Finance Management Act (Act 56 of 2003) and regulations made under the Act.

Print Name MONDE STRATU

Accounting Officer (acting) of **GARDEN ROUTE DISTRICT MUNICIPALITY (DC4)**.

Signature   
Date 16/4/2024



**PERFORMANCE MANAGEMENT**

**Quarter 3**

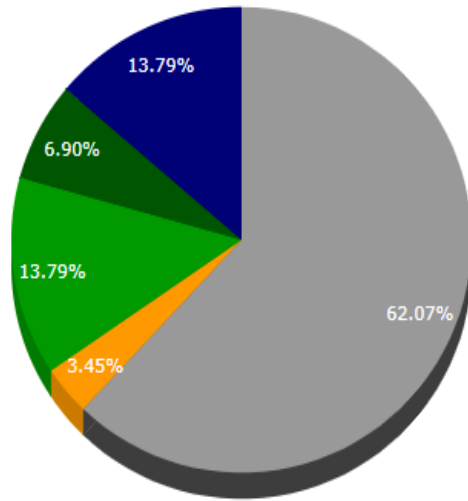
**January – March 2024**

# Top Layer KPI Report

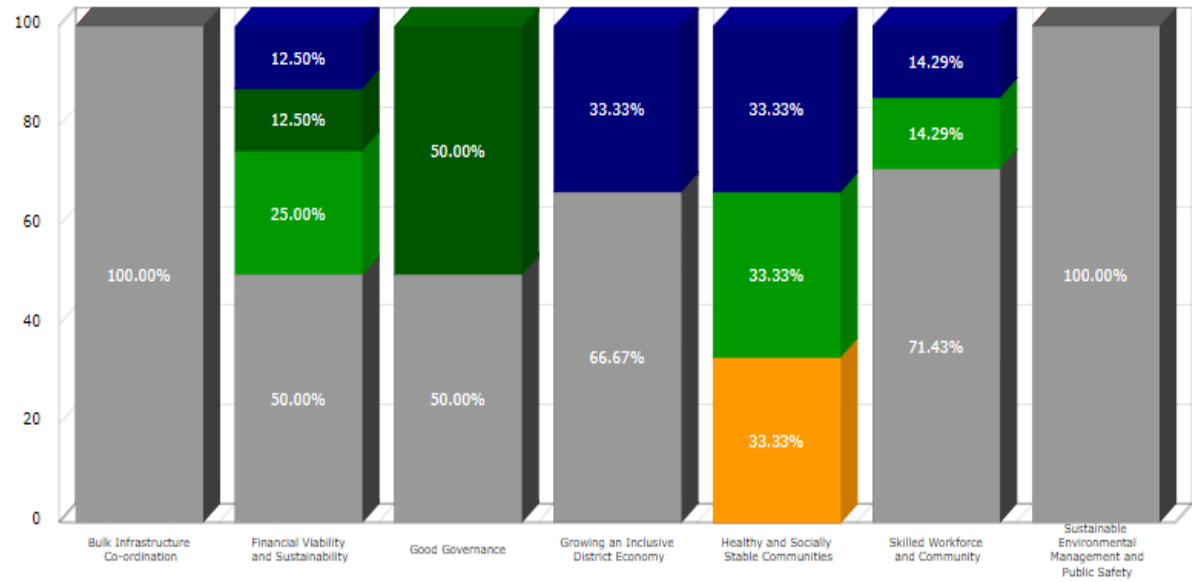
Report drawn on 16 April 2024 at 16:39

for the months of Quarter ending March 2024 to Quarter ending March 2024.

Garden Route District Municipality



Strategic Objective



	Garden Route District Municipality	Strategic Objective							
		Bulk Infrastructure Co-ordination	Financial Viability and Sustainability	Good Governance	Growing an Inclusive District Economy	Healthy and Socially Stable Communities	Skilled Workforce and Community	Sustainable Environmental Management and Public Safety	[Unspecified]
■ Not Yet Applicable	18 (62.07%)	3 (100.00%)	4 (50.00%)	1 (50.00%)	2 (66.67%)	-	5 (71.43%)	3 (100.00%)	-
■ Not Met	-	-	-	-	-	-	-	-	-
■ Almost Met	1 (3.45%)	-	-	-	-	1 (33.33%)	-	-	-
■ Met	4 (13.79%)	-	2 (25.00%)	-	-	1 (33.33%)	1 (14.29%)	-	-
■ Well Met	2 (6.90%)	-	1 (12.50%)	1 (50.00%)	-	-	-	-	-
■ Extremely Well Met	4 (13.79%)	-	1 (12.50%)	-	1 (33.33%)	1 (33.33%)	1 (14.29%)	-	-
<b>Total:</b>	<b>29</b>	<b>3</b>	<b>8</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>7</b>	<b>3</b>	<b>-</b>
	<b>100%</b>	<b>10.34%</b>	<b>27.59%</b>	<b>6.90%</b>	<b>10.34%</b>	<b>10.34%</b>	<b>24.14%</b>	<b>10.34%</b>	<b>-</b>

**Performance Key:**

**KPI not applicable = Target not set for the term under review**

**KPI not Met = 0 %< = Actual/Target< = 74.9%**

**Almost Met = 75 %< = Actual/Target < = 99.99%**

**Met = 100% Actual meets Target**

**KPI Well Met = 100.001% < = Actual/Target < = 149.9%**

**KPI Extremely Well Met = 150 000 %< = Actual/Target**

## Annexure A

OFFICE OF THE MUNICIPAL MANAGER										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2024				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL1	Complete 85% of the Risk Based Audit Plan (RBAP) for the 2023/24 financial year by 30 June 2024 [(Number of audits and tasks completed for the period identified in the RBAP/ Number of audits and tasks identified in the RBAP) x 100]	% of the Risk Based Audit Plan completed by 30 June 2024	Good Governance	93%	25%	55%	G2	-	85%	55%
TL2	The percentage of the municipal capital budget spent on capital projects by 30 June 2024 [(Actual amount spent on capital projects /Total amount budgeted for capital projects) x 100]	% of capital budget spent by 30 June 2024	Financial Viability	59%	40%	64%	B	-	95%	64%
TL3	Award 10 external bursaries to qualifying candidates by 31 March 2024	Number of external bursaries awarded by March 2024	Skilled Workforce and Community	7	10	19	B	-	10	19
TL4	Strategic Risk register of the Organization submitted to Council by 30 June 2024	Submit the Strategic Risk register to Council by 30 June 2024	Good Governance	1	0	0	N/A	-	1	N/A

FINANCIAL SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2024				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL5	Review the budget, cash and cash reserve policies in preparation for the final budget of 2023/24 and submit to Council by 31 March 2024	Reviewed policies submitted to Council for approval by 31 March 2024	Financial Viability	1	1	1	G	-	1	1
TL6	Achieve cash coverage ratio of 3 months. Financial viability measured in terms of the available cash to cover fixed operating expenditure by 30 June 2024[(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)]	Number of months that available cash is sufficient to cover the monthly operating expenditure	Financial Viability	3.62	N/A	N/A	N/A	-	3	3
TL7	Achieve a current ratio of 1.5 (Current assets: Current liabilities) by 30 June 2024	Number of times the Municipality can pay back its short term- liabilities with its short-term assets by 30 June 2024	Financial Viability	1.84	N/A	N/A	N/A	-	1.5	N/A

FINANCIAL SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2024				Yearly Target	Year to Date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL8	Financial viability measured in terms of the municipality's ability to meet its service debt obligations by 30 June 2024 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue - Operating Conditional Grant) x 100]	% of debt coverage	Financial Viability	0.04%	N/A	N/A	N/A	-	45%	N/A
TL9	Compilation of the Annual Financial Statements (AFS) for the 2022/23 financial year and submit to the Auditor- General (AG) by 31 August 2023	Compilation and submission of the AFS to the AG by 31 August 2023	Financial Viability	1	N/A	N/A	N/A	-	1	1
TL10	Compile the Mid-year Financial Statements for the 2023/24 financial year and submit to Audit Performance and Audit Committee (APAC) by 28 February 2024	Compilation and submission of the Mid-year Financial Statements to APAC by 28 February 2024	Financial Viability	1	1	1	G	-	1	1



PLANNING AND ECONOMIC DEVELOPMENT										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2024				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL11	Report bi-annually to Council on the progress in terms of the Growth and Development Strategy initiatives within the District	Number of reports submitted	Growing an Inclusive District Economy	2	N/A	N/A	N/A	-	2	1
TL12	Create job opportunities through the Expanded Public Works Programme (EPWP) for the organisation by 30 June 2024	Number of job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2024	Growing an Inclusive District Economy	486	N/A	N/A	N/A	-	312	477
TL13	Spend 95% of the project budget for upgrade of buildings (retrofitting) in terms of the Energy Efficiency Demand Side Management (EEDSM) by 30 June 2024 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Growing an Inclusive District Economy	95%	40%	81%	B	-	95%	81%

CORPORATE SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2024				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL14	Develop an Organisational Skills Development Plan for 2024/25 and submit to Council by 30 June 2024	Organisational Skills Development Plan for 2024/25 submitted by 30 June 2024	Skilled Workforce and Community	1	N/A	N/A	N/A	-	1	N/A
TL15	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2023/24 financial year in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	Number of people appointed in the three highest levels of management in compliance with the municipality's approved employment equity plan (senior officials & managers, professionals, technicians and associate professionals)	Skilled Workforce and Community	1	N/A	N/A	N/A	-	1	N/A
TL16	Spend 1% of personnel budget on training by 30 June 2024 [(Actual total training expenditure/total personnel budget) x 100]	% of the personnel budget spent on training by 30 June 2024	Skilled Workforce and Community	1%	N/A	N/A	N/A	-	1%	N/A
TL17	Limit vacancy rate to 10% of budgeted post by 30 June 2024[(Number of funded posts vacant/number of funded posts) x 100]	% vacancy rate	Skilled Workforce and Community	9.25%	N/A	N/A	N/A	-	10%	N/A
TL18	Submit the GRSM Skills Mecca Progress reports linking to the Growth and Development Strategy to Council on a quarterly basis	Number of reports submitted	Skilled Workforce and Community	4	1	1	G	-	4	3

COMMUNITY SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2024				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL19	Spend 95% of the project budget for the Fire station in George by 31 December 2023 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Healthy and Socially Stable Communities	100%	95%	97%	B	-	95%	97%
TL20	Spend 95% of the project budget for the Regional Landfill Facility by 30 June 2024 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Sustainable Environmental Management and Public Safety	50.32%	N/A	N/A	N/A	-	95%	N/A
TL21	Spend 95% of the project budget for Hazmat Rescue, Fire Equipment by 30 June 2024 [(Actual amount spent on project /Total amount budgeted for project) x 100]	% of project budget spent	Healthy and Socially Stable Communities	91%	90%	87%	O	Funding is spent as the project progress.	95%	87%
TL22	Purchase a Fire Fighting Light Duty Vehicle (LDV) by 30 June 2024	Number of Fire Fighting LDV Vehicles purchased	Sustainable Environmental Management and Public Safety	New Performance Indicator for 2023/2024	N/A	N/A	N/A	-	1	N/A

## COMMUNITY SERVICES

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2024				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/Comment	Target	Actual
TL23	Conduct 12 air quality emission testing methodologies by 30 June 2024	Number of air quality emission testing methodologies conducted	Healthy and Socially Stable Communities	9	3	3	G	-	12	9
TL24	Conduct a Garden Route Clean Fires Air Quality Awareness Campaign at Primary Schools by 30 June 2024	Number of awareness campaigns conducted	Sustainable Environmental Management and Public Safety	New Performance Indicator for 2023/2024	N/A	N/A	N/A	-	1	N/A

ROADS AND TRANSPORT SERVICES										
KPI Ref	KPI	Unit of Measurement	Strategic Objective	Baseline	Quarter ending March 2024				Yearly Target	Year to date
					Target	Actual	R	Corrective Measures/ Comment	Target	Actual
TL25	Create 60 job opportunities through the Roads Services by 30 June 2024	Number of Jobs created by 30 June 2024	Skilled Workforce and Community	136	N/A	N/A	N/A	-	60	97
TL26	Spent 95% of the roads budget allocation by 31 March 2024 (Actual expenditure divided by approved allocation received)	% of the roads spent by 31 March 2024	Financial Viability and Sustainability	98.8%	95%	101.63%	G2	-	95%	101.63 %
TL27	Reseal 41.09 km of roads by 30 June 2024	Number of km's of roads resealed	Bulk Infrastructure Co-ordination	28.09	N/A	N/A	N/A	-	41.09	N/A
TL28	Regravel 29.52 km of roads by 30 June 2024	Number of km's of roads regavelled by 30 June 2024	Bulk Infrastructure Co-ordination	15.41	N/A	N/A	N/A	-	29.52	N/A
TL29	Submit the Integrated Transport Plan for approval to Council by 31 December 2023	Plan submitted by 31 December 2023	Bulk Infrastructure Co-ordination	New Performance Indicator for 2023/2024	N/A	N/A	N/A	-	1	1

### Discussion

With regards to the reporting information and our current performance management system, it is hereby recommended that the following be taken into consideration for the adjustments when communicated in May 2024.

- We are currently experiencing a technical problem with our electronic system, but the designated service provider is attending to this.
- We could not report per Department during this quarter and the graphs provided reflect the performance per the strategic objectives of the organization.
- All alignments relating to the strategic objectives will be rectified to speak to the approved TL SDBIP and will be communicated during the adjustment report that will serve at Council during May 2024.
- A revised SDBIP will be made public for perusal after Council's approval during May 2024.

**BACK TO AGENDA**

**1. REPORT REGARDING IRREGULAR EXPENDITURE IDENTIFIED IN 2022/23 FINANCIAL YEAR / VERSLAG RAKENDE ONREËLMATIGE UITGAWES IN 2022/23 FINANSIËLE JAAR / INGXELO YENKCITHO ENXAMNYE NOMTHETHO KUNYAKA 2022/23**

(4/1/2/4/26)

17 April 2024

**REPORT FROM THE CHAIRPERSON OF MPAC (CLLR D ACKER)**

**2. PURPOSE OF THE REPORT**

To provide the Council with a report on Irregular Expenditure that were identified in 2022/23 financial year for write-off.

**INTRODUCTION & BACKGROUND**

MPAC is an oversight committee of Council that is cautious not to interfere in the administrative processes of a municipality; they generally rely on reports submitted to it by the administration in order to execute its duties and functions. It is from these reports that it will provide its recommendations.

As part of the MPAC oversight, we probe matters relating to unauthorised, irregular, fruitless and wasteful expenditure that has been identified. The aspect of this report deals with both a financial and non-financial point of view. The abovementioned types of expenditures are defined in the Local Government: Municipal Finance Management Act (MFMA) as follows:

***“fruitless and wasteful expenditure”**, means expenditure that was made in vain and would have been avoided had reasonable care been exercised,*

***“unauthorised expenditure”**, in relation to a municipality, means any expenditure incurred by a municipality otherwise than in accordance with section 15 or 11(3), and includes —*

- (a) overspending of the total amount appropriated in the municipality's approved budget;
  - (b) overspending of the total amount appropriated for a vote in the approved budget;
  - (c) expenditure from a vote unrelated to the department or functional area covered by the vote;
  - (d) expenditure of money appropriated for a specific purpose, otherwise than for that specific purpose;
  - (e) spending of an allocation referred to in paragraph (b), (c) or (d) of the definition of "allocation" otherwise than in accordance with any conditions of the allocation; or
  - (f) a grant by the municipality otherwise than in accordance with this Act;
- AND

**"irregular expenditure"**, in relation to a municipality or municipal entity, means—

- (a) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of **this Act**, and which has not been condoned in terms of section 170;
- (b) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of **the Municipal Systems Act**, and which has not been condoned in terms of that Act;
- (c) expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of **the Public Office-Bearers Act, 1998 (Act No. 20 of 1998)**; or
- (d) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of **the supply chain management policy of the municipality** or entity or any of the municipality's by-laws giving effect to such policy, and which has not been condoned in terms of such policy or by-law,

In terms of section **section 32 (1) (a) (b) (c)**, without limiting liability in terms of the common law or other legislation-

- (a) political office-bearer of a municipality is liable for unauthorised expenditure if that office-bearer knowingly or after having been advised by the accounting officer of the municipality that the expenditure is likely to result in unauthorised expenditure, instructed an official of the municipality to incur the expenditure;
- (b) the accounting officer is liable for unauthorised expenditure deliberately or negligently incurred by the accounting officer. subject to subsection
- (c) any political office-bearer or official of a municipality, who deliberately or negligently committed, made or authorised an irregular expenditure, is liable for that expenditure; or
- (d) any political office-bearer or official of a municipality who deliberately or negligently made or authorised a fruitless and wasteful expenditure is liable for that expenditure.

**In terms of section 32(b)**, a municipality must recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure unless the expenditure is, after investigation by a Council committee, certified by the Council as irrecoverable and written-off by the Council.

### 3. RELEVANT AUTHORITY

Council

### 4. RECOMMENDATIONS

1. That Council take note of the content of the report.
2. That Council write off the Irregular Expenditure amounting to **R16 572 856**.
3. That Council continues to recover the debt owed by the Councilor through the Credit Control and Debt Collection Policy.

### AANBEVELINGS

1. Dat die Raad kennis neem van die inhoud van die verslag.
2. Dat die Raad die Onreëlmatige Uitgawes ten bedrae van **R16 572 856**, afskryf.
3. Dat Raad voortgaan om die skuld wat deur die Raadslid verskuldig is deur die Kredietbeheer- en Skuldinvorderingsbeleid, te verhaal.



## 6.1 DISCUSSION

The table below indicates the Irregular Expenditure as disclosed in the 2022/2023 annual financial statements:

Description	2023 R	2022 R
Opening balance	27 420 232	32 721 262
Irregular expenditure current year	16 286 596	16 401 746
Irregular expenditure – prior year	280 000	3 350 032
Irregular expenditure recovered	0	(6 000)
Irregular expenditure written-off as irrecoverable supported by Council i.t.o Sec 32 of MFMA	(27 318 763)	(25 046 808)
<b>TOTAL</b>	<b>16 668 065</b>	<b>27 420 232</b>

The Accounting Officer referred the above expenditures to the Internal Audit Section. The purpose of the referral was for an independent evaluation to advise the Accounting Officer on whether there was any deliberate or negligence in incurring such expenses. The Internal Audit reports were presented to the Municipal Manager, MPAC and the Audit Committee. Further to that, the Office of the Municipal Manager also made presentation to MPAC on actions taken in addressing these expenditures.

### **RESULTS OF THE REVIEW**

The 2023 irregular expenditure is categorized as follows:

No.	Description	Amount
A	Overpayment of a Councillor	95 208
B	KPMG Forensic Investigation	261
C	Non-compliance with section 2(1)(a) of PPPFA	4 895 227
D	Tourism Association not following SCM processes (MFMA 67)	450 000
E	SCM Reg 29(2) Composition of BAC (ongoing contracts)	11 227 368
<b>TOTAL</b>		<b>16 668 064</b>

The detail of the above summary is as follows:

**A. Overpayment of a Councillor (R95 208)**

The Councillor in question was overpaid an amount of R164 213, due to a change in his portfolio that was not communicated timeously to finance in order to adjust his remuneration. The amount of R69 005 has been recovered so far (2022/23: R6 000).

The Councillor, however, ceased to be a Councillor at GRDM and that has since interrupted the repayment of the debt since November 2023.

**B. Irregular Expenditure previously reported in AFS 2011/12 (KPMG Report) (R261)**

The 2011/12 Annual Financial Statements disclosed an irregular expenditure amounting to R 7 566 985.48 as a result of a forensic investigation that was conducted by KPMG. The transactions were investigated by Internal Audit and concluded that there was no evidence of embezzlement, but all cases were due to non-compliance with the SCM policy and the disregard of the systems of delegations. Those who were guilty of negligence were prosecuted through disciplinary processes.

MPAC satisfied itself with the content of the report and recommended to Council to write-off the debt. On 14 December 2022, Council subsequently resolved to write off a debt to the amount of R7 567 246 which fell short with R261 from the actual amount of R7 566 985.48.

**C. Non-compliance with section 2(1)(a) of PPPFA (R4 895 227)**

Section 2(1)(a) of the PPPFA, requires a preference point system must be followed. Regulation 4(1) of the PPR 2022 further states that the 80/20 preference point system must be used in the calculation in respect of an invitation for tender with a rand value equal to or below R50 million, inclusive of all the applicable taxes.

Based the application of the definitions and regulations contained in PPR 2022 (*which took effect on 16 January 2023*), the 80/20 preference point system must be applied to the written quotes received by the municipality above the petty cash threshold of R2 000 and up to R30 000 (VAT inclusive).

During the SCM audit it was identified that the preferential points system was not applied to written quotations below R30 000 but above the petty cash threshold of R2 000.

This is a transversal issue affecting various municipalities, not exclusive to GRDM, as a result consultations were held between municipalities with Provincial and National Treasury as well as the Office of the Auditor General to obtain clarity of the interpretation of the amended legislation.

GRDM has since amended their processes to cater for the change in legislation by intensifying and putting in place additional controls at SCM (Buyers) to perform the point scoring for all transactions above R2 000 up to R30 000 and has modified the Collaborator system used for procurement to address the amendment.

**D. Tourism Association not following SCM processes (MFMA 67) (R450 000)**

GRDM has entered into service level agreements (SLA) with tourism associations in the 2019/20 and 2022/23 financial years for joint marketing and promoting tourism for the district through the coordination of tourism, marketing, and development initiatives.

The agreements were entered into, the payments made and the good and services provided without following a competitive, cost-effective process, as required by section 217 of the Constitution.

GRDM did not view the availing and transferring of funds to the outside body as a procurement process. The tourism association was not performing a service for the municipality but was working towards the achievement of a policy objective using funds transferred. The body outside of government receives the funds and employs its own procurement policies to obtain the capacity to deliver on the mandate as per the SLA and is required to report back to the municipality as per Section 67 of the MFMA.

In November 2023, prior to the finalization of the audit, GRDM corrected the transgression by entering into an agreement with Bitou Municipality, whereby GRDM will do an intergovernmental transfer for this purpose for the period ending June 2024.

In a medium to long term, GRDM will embark on a tender process consistent with S217 of the Constitution to appoint a service provider for the services.

**E. SCM Reg 29(2) Composition of BAC (ongoing contracts) (R11 227 368)**

During the 2018/19 statutory audit, the Office of the Auditor General's technical department issued a clarification regarding the interpretation and application of SCM Regulation 29(2) regarding the composition of the Bid Adjudication Committee (BAC). Membership of the committee requires, amongst others, the CFO, as well as a Senior SCM Practitioner.

In the past, due to capacity constraints, it was acceptable that the CFO was fulfilling the role of the Senior SCM Practitioner. This rational then changed during the 2018/19 and required that these must be two different officials. It was therefore concluded that the BAC was not constituted as per Regulation 29(2) and this non-compliance results in all formal tenders awarded by the BAC to be considered to be irregular expenditure.

This non-compliance did not result in any loss to Council as the award would not have been granted to a different bidder. The Manager: SCM attended the BAC meetings in an advisory capacity, the irregular expenditure is purely because the Manager: SCM should have been a formal member of the BAC, not only an advisor. The Municipal Manager has since formally appointed the Manager: SCM as a member of the BAC.

The expenditure of these multi-year tenders was reported to MPAC in the previous year; and subsequently written off by Council as there was no evidence that these were due to negligent or deliberate action by any official. This is to report expenditure incurred in the 2022/23 financial year.

When you compare the current expenditure with the previous years, it can be noted that the amount continues to decrease, (2021: R22 261 649), (2022: R14 559 550) to (2023: R11 227 368).

## **6.2 RELEVANT LEGISLATION**

- The Municipal Finance Management Act, No.56 of 2003,
- Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings

**BACK TO AGENDA**

- 1. DEVIATION REPORT: IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 MARCH 2024 TO 31 MARCH 2024 / AFWYKINGSVERSLAG: VOORSIENINGSKANAALBELEID VIR DIE PERIODE 1 MAART 2024 TOT 31 MAART 2024 / INGXELO YOTYESHELO: UKUMISELWA NGOMGAQONKQUBO WOLAWULO LWENCITHO KWIXESHA LOMHLA 1 KWEYOKWINDLA 2024 UKUYA 31 KWEYOKWINDLA 2024**

**REFER REPORT FROM THE EXECUTIVE MANAGER FINANCIAL SERVICES: R BOSHOFF**

**2 PURPOSE**

To inform the Council of the deviations approved for the period 1 March 2024 to 31 March 2024.

**3. DELEGATED AUTHORITY**

Council.

**4. EXECUTIVE SUMMARY**

The accounting officer must record the reasons for any deviations in terms of sub-regulation (1) (a) & (b) and report them to the next meeting of council. The report is for the month of March 2024.

**5. RECOMMENDATIONS**

1. That the implementation of Regulation 36 of the Municipal Supply Chain Regulation in terms of the deviations for the period 1 March 2024 to 31 March 2024, be noted.
2. That it be noted that in terms of Section 114 of the Municipal Finance Management Act, Act 56 of 2003, there was no approval of tenders not recommended in the normal course of implementing Supply Chain Management policy of a municipality.

## **AANBEVELINGS**

1. *Dat kennis geneem word van die implementering van Artikel 36 van die Voorsieningskanaal beleid in terme van die afwykings vir die periode van 1 Maart 2024 tot 31 Maart 2024.*
2. *Dat kennis geneem word dat in terme van Artikel 114 van die Munisipale Finansiële Bestuurswet, Wet 56 van 2003, daar geen goedkeuring was van tenders wat nie aanbeveel is in die normale implementering van die Voorsieningskanaalbeleid van die munisipaliteit nie.*

## **IZINDULULO**

1. Sesokuba ukumiselwa komhlathi 36 woMgaqo Wolawulo Lwencitho yoMasiapala ngokwemimiselo yezotyeshelo kwixesha lomhla 1 ngeyoKwindla 2024 ukuya 31 ngeyoKwindla 2024, kuthathelwe ingqalelo.
2. Sesokuba kuthathelwe ingqalelo ngokwemimiselo yoMhlathi 114 woMthetho Wolawulo Lwemali zoMasipala, uMthetho 56 wango 2003, akukhange kubekho ziniki maxabiso ezingandululwanga kwinkqubo eqhelekileyo yokumiselwa uMgawo Wolawulo Lwezencitho zomasipala.

## **6. DISCUSSION / CONTENTS**

### **6.1. Background**

Regulation 36 of the Municipal Supply Chain Regulation states:

- 1) *A supply chain management policy may allow the accounting officer –*
  - a) *To dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –*
    - i) *In an emergency*
    - ii) *If such goods or services are produced or available from a single provider only;*
    - iii) *For the acquisition of special of special works of art or historical objects where specifications are difficult to compile;*
    - iv) *Acquisition of animals for zoos; or*
    - v) *In any other exceptional case where it is impractical or impossible to follow the official procurement processes;*

- b) To ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.
- 2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity, and include as a note to the annual financial statements."

## 6.2 Discussion

Section 114 of the Municipal Finance Management Act, Act 56 of 2003 states:

- (1) If a tender other than the one recommended in the normal course of implementing the supply chain management policy of a municipality or municipal entity is approved, the accounting officer of the municipality or municipal entity must, in writing, notify the Auditor General, the relevant provincial treasury and the National Treasury and, in the case of a municipal entity, also the parent municipality, of the reasons for deviating from such recommendation.
- (2) Subsection (1) does not apply if a different tender was approved in order to rectify an irregularity.

## 6.3 Financial Implications

The total deviations for the period 1 March 2024 to 31 March 2024 amounts to **R1 043 401.81**. Refer to **Annexure A**.

## 6.4 Legal Implications

None

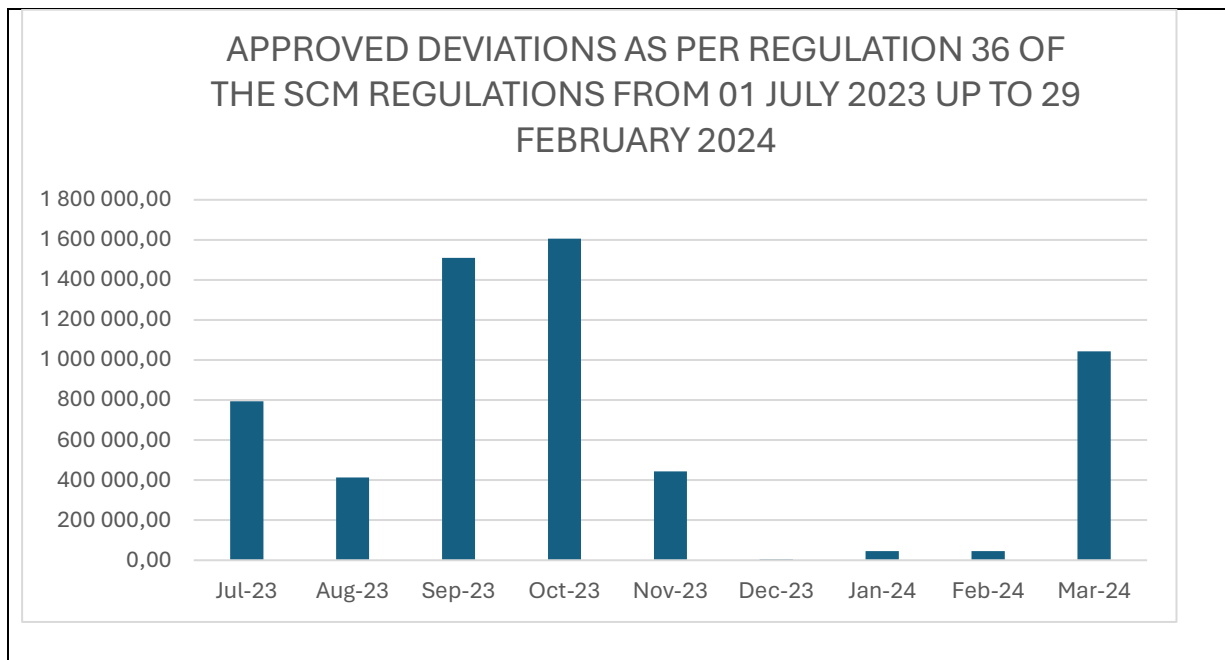
### **Main Expenditure for Deviation in March 2024**

- **R516 991.90** for procurement of Cement for Roads Department. A tender is in place however the service provider was not able to deliver the required quantities.
- An amount of **R461 495.00** incurred because DR1618, Gwaing upgrading project requires a hired in recycler for the processing of the cement stabilized layer.

**Trend Analysis Based on Successive Period from 1 July 2023 up to 31 March 2024 Comparison**

APPROVED DEVIATIONS									
DEVIATIONS AS PER REGULATION 36 OF THE SCM REGULATIONS									
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
Department	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
Community Services	106 892,50	0,00	0,00	7 259,13	3 477,60	0,00	0,00	0,00	0,00
Corporate Services	0,00	10 822,50	61 927,50	85 354,86	0,00	0,00	0,00	0,00	3 420,00
Financial Services	0,00	10 328,20	24 534,68	10 382,20	0,00	0,00	0,00	0,00	9 657,70
Office of the MM	48 001,51	272 910,85	22 911,45	104 194,50	28 234,50	0,00	20 729,50	19 647,03	0,00
Planning and Economic Development	32 324,00	7 509,50	41 700,00	5 000,00	0,00	3 388,99	0,00	0,00	29 995,00
Roads and Transport Planning Services	601 206,28	111 337,02	1 359 079,82	1 393 027,00	411 448,00	0,00	25 368,70	25 645,00	1 000 329,11
<b>Total Deviations</b>	<b>788 424,29</b>	<b>412 908,07</b>	<b>1 510 153,45</b>	<b>1 605 217,69</b>	<b>443 160,10</b>	<b>3 388,99</b>	<b>46 098,20</b>	<b>45 292,03</b>	<b>1 043 401,81</b>





#### **6.5 Staff Implications**

None, failure to report to council will result in non-compliance.

#### **6.6 Previous / Relevant Council Resolutions:**

None

#### **6.7 Risk Implications**

None

Mar-24								
APPROVED DEVIATIONS								
DEVIATIONS AS PER REGULATION 36 OF THE SCM REGULATIONS								
CORPORATE SERVICES								
No	Reference No	Name	Req Date	Deviation Category	Deviation Motivation	Deviation Approval Date	Payment Amount	Order Number
1	3242296	South African Post Office	2024-03-19	Impractical Procurement Process	South African Post Office is the National Postal Service Provider -	2024-03-26	3 420,00	G0003514
FINANCIAL SERVICES								
No	Reference No	Name	Req Date	Deviation Category	Deviation Motivation	Deviation Approval Date	Payment Amount	Order Number
2	3157706	WearCheck	2024-03-01	Single Supplier	WearCheck keeps the tracking results of the PGWC fleet for maintenance and performance assessment (MFMA Section 36(1)(v)) -	2024-03-11	9 657,70	G0003316
PLANNING AND ECONOMIC DEVELOPMENT								
No	Reference No	Name	Req Date	Deviation Category	Deviation Motivation	Deviation Approval Date	Payment Amount	Order Number
3	3166205	Security Expo Contracted Services	2024-03-06	Impractical Procurement Process	Security Service is being done on a month to month basis, as the security tender has expired. Security service was procured through the Supply Chain Management Process for December 2023. During the ensuing months of January to March the company was asked to continue with the service. The finalization of the new tender process is awaited.	2024-03-22	29 995,00	G0003486
ROADS AND TRANSPORT PLANNING SERVICES								
No	Reference No	Name	Req Date	Deviation Category	Deviation Motivation	Deviation Approval Date	Payment Amount	Order Number
4	3231521	SSK Petrol	2024-03-09	Impractical Procurement Process	TTM Trading, the service provider appointed through SCM process is unable to deliver fuel as per the contract. SSK is the only supplier in town with whom Council has a credit facility to procure such quantities of fuel and is willing to provide quantities required for the yellow fleet, without	2024-03-14	2 384,00	G0003399

					fuel Council is not able to perform its functions in terms of road works repairs and maintenance.			
5	3235713	Buco Hardware	2024-03-12	Impractical Procurement Process	<p>NB! Supplier on tender is unable to supply, see attached Lopsy Trading are the only supplier on tender for the supply of Cement pockets. After issuing them with a purchase order, they recently informed us via the attached letter on an email correspondence that they are unable to supply the specified cement that they tendered for and suggested that we use an alternative supplier. We have attempted to contact them on numerous occasions without success and have sent them an email confirming that we will proceed to cancel the order as per their letter if they do not respond. There was also no response to the email sent as attached.</p> <p>The project is in a critical phase, and we do not have the luxury to wait any longer for the supplier, as we need the material on site within the next 10 days. We therefore cannot wait to have another supplier added to the tender list.</p> <p>There is a local supplier (BUCO) in George who has the quantity available and specific type of cement which is needed for the stabilizing process, and they will be able to meet our needs (quote attached). The total cost of the cement at the local supplier is also less than that of the purchase order (attached) from the supplier on tender who are unable to supply.</p>	2024-03-20	516 991,70	G0003524
6	3241573	GC Equipment	2024-03-19	Impractical Procurement Process	500 hrs service of CAT Grader / under warranty by agents.	2024-03-26	19 458,41	G0003544

7	3142102	Entsha Henra Plant Hire	2024-02-21	Impractical Procurement Process	<p>The DR1618, Gwaing upgrading project requires a hired in recycler for the processing of the cement stabilized layer. We have one supplier on our panel for the hiring in of plant/machines, who are based in Durban. The total cost for the processing of a single lane which we are required to do as the next phase of construction is as follows:</p> <p>Supplier on GRDM Panel – Aqua Transport          Operations cost per day = R 32 500.00/day x 15 days = R 487 500.00          Establishment &amp; De-establishment = R 224 400.00          Total Cost (incl VAT) = R 818 685.00</p> <p>We are able to hire in a recycler from a local supplier whose costs are as follows:          Local Supplier - Henra          Operations per day = R 26 320.00/day x 15days = R 394 800.00          Establishment &amp; De-establishment = R 6 500.00          Total cost (incl VAT) = R 461 495.00</p> <p>Using the local supplier would provide a saving in costs of R 357 190.00 per lane</p> <p>We have also recently come into difficulties with using suppliers who are based outside the province with regards to meeting all the Health and Safety requirements in a timely manner, such as having their necessary personnel available on site when needed as per the instruction from our H&amp;S auditors, which has caused delays on the project, and our hope is to eliminate these kinds of issues by using local suppliers instead.</p> <p>Deviation is there for requested to hire in the machine from a local supplier.</p>	2024-02-28	461 495,00	G0003492
TOTAL							1 043 401,81	

**BACK TO AGENDA**

1. **REPORT REGARDING THE SEVERE WEATHER EVENT THAT OCCURRED IN THE GARDEN ROUTE DISTRICT FROM THE 06<sup>TH</sup> TILL THE 11<sup>TH</sup> OF APRIL 2024 / *VERSLAG RAKENDE DIE STRAWWE WEER WAT IN DIE TUINROETE DISTRIK VOORGEKOM HET VIR DIE PERIODE 6 TOT 11 APRIL 2024***

**REPORT FROM ACTING EXECUTIVE MANAGER COMMUNITY SERVICES (G OTTO) /  
DISASTER MANAGEMENT PRACTITIONER (W JACOBS)**

10/1/3/4)

## **2. PURPOSE**

To inform Council on the severe weather event that occurred from 6<sup>th</sup> till the 11<sup>th</sup> of April 2024, the pro-active actions taken by the Garden Route Disaster Management Centre as well as the impact of the event on the district.

## **3. DELEGATED AUTHORITY**

Council

## **4. EXECUTIVE SUMMARY**

This report will reflect on actions taken by the GRDM Disaster Management Services with regards to a severe weather event that occurred from 6<sup>th</sup> till the 11<sup>th</sup> of April 2024.

## **5. RECOMMENDATIONS**

1. That Council takes note of the report.
2. That the GRDM Disaster Management Centre be mandated to coordinate the short as well as long term interventions needed to address impact of this severe weather event.
3. That the Provincial Disaster Management Centre be requested to do a formal post disaster assessment after the recent severe weather event.

## **AANBEVELINGS**

1. *Dat die Raad kennis neem van hierdie verslag.*
2. *Dat die GRDM DMC gemandateer word om the kort sowel as lang termyn intervensies ten opsigte van die aanspreek van hierdie insident te koördineer.*
3. *Dat die Provinsiale Rambestuur sentrum versoek word om na-ramp assesering uit te voer in terme van die insident;*

## **7. DISCUSSION / CONTENTS**

### **6.1 Background**

On the 5th of April 2024 the GRDM Disaster Management Centre staff on standby received two Impact Based Weather Warnings from the Sout African Weather Services (SAWS) namely:

1. Yellow Level 4 warning for Damaging Winds valid from Friday the 5th of April 2024 from 01:00 till Sunday the 7th of April 2024 at 00:00 as well as
2. Yellow Level 4 warning for Disruptive Rain valid from Sunday the 7th of April from 00:00 till Monday the 8th of April 2024 at 00:00

These Impact Based Weather Warnings were disseminated by the GRDM Disaster Management Centre to all relevant stakeholders as well as interested and affected parties for them to initiate pro-active measures and contingency plans, as well as to place first responder teams on standby and high alert.

In addition to this pro-actively developed Estuary Management Plans and protocols were activated and the relevant role-players were contacted to implement estuary breaching protocols.

On Sunday the 7th of April 2024 the status quo w.r.t main estuaries in GRDM were as follow:

- Hartenbos River – Estuary open (Mechanically breeched on the 4<sup>th</sup> of April 2024).
- Klein Brak River – Estuary open.

- Groot Brak River – Estuary closed (Skimming of the sand berm to allow natural breaching as soon as estuary reaches optimal water level).
- Touw River – Estuary closed (Preparation channel in place with heavy duty machinery on site and on standby to perform mechanical breach).
- Swartvlei – Estuary open

GRDM Disaster Management Centre attended daily Provincial JOC briefing meetings held by the Western Cape Disaster Management Centre to obtain the latest information w.r.t the approaching weather as well as the current situation in our neighbouring districts. These updates were provided to Local Municipalities to ensure pro-active mitigation as well as response if and where required.

During the early hours of the 8<sup>th</sup> of April heavy rain started falling in the Garden Route District with areas around Witfontein, Tierkop, Wildernis as well as Herold affected the worst, see table 1 below:

**Table 1: Rainfall Measured by the South African Weather Services from the 4<sup>th</sup> till the 10<sup>th</sup> of April 2024**

Rainfall measure in mm from 08:00 till 08:00 (24-hour period)								
Area	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	Total
<b>George Weather Office</b>	7.2	2.8	0.0	10.6	70.6	4.4	4.8	<b>100.4</b>
<b>Witfontein</b>	16.8	5.8	1.6	16.0	109.0	7.0	7.2	<b>163.4</b>
<b>George Tierkop</b>	21.8	11.2	2.0	13.2	158.0	16.8	17.0	<b>240.0</b>
<b>George Jonkershoek</b>	17.4	6.0	0.8	8.8	74.4	12.2	7.0	<b>126.6</b>
<b>Wilderness Dieprivier</b>	11.6	4.0	0.0	17.0	163.4	18.4	5.8	<b>220.2</b>
<b>Herhold Lovain</b>	2.8	1.6	0.0	13.2	118.8	28.6	12.2	<b>177.2</b>
<b>Knysna Charlesford</b>	4.4	4.2	0.0	9.4	79.6	NC	NC	<b>97.6</b>
<b>Knysna Platboskop</b>	15.0	8.6	0.2	7.6	74.2	49.2	14.4	<b>169.2</b>
<b>Plettenberg Bay AWS</b>	0.8	5.8	0.0	10.0	31.2	10.8	5.8	<b>64.4</b>
<b>Plettenberg Bay Newlands</b>	4.6	2.4	NC	NC	NC	NC	NC	<b>7.0</b>
<b>Mossel Bay AWS</b>	7.8	6.6	0.0	4.8	30.6	2.8	0.8	<b>53.4</b>

<b>Mossel Bay Robertson Pass</b>	18.2	9.0	1.0	6.6	105.2	11.0	10.2	<b>161.2</b>
<b>Witsand Westfield</b>	3.0	13.8	0.0	4.8	NC	0.4	0.6	<b>22.6</b>
<b>Riversdale AWS</b>	6.0	1.8	0.0	12.4	16.8	3.2	4.2	<b>44.4</b>
<b>Stilbaai AWS</b>	0.8	0.2	0.0	1.4	15.4	2.8	2.2	<b>22.8</b>
<b>Heidelberg Kruisrivier</b>	3.4	1.8	0.2	12.4	32.6	0.6	NC	<b>51.0</b>
<b>Ladismith AWS</b>	0.0	0.0	0.2	34.6	39.8	1.6	0.2	<b>76.4</b>
<b>Oudtshoorn AWS</b>	0.0	0.2	0.0	4.8	65.2	2.2	0.4	<b>72.8</b>
<b>De Rust AWS</b>	3.5	0.0	1.5	12.0	51.0	7.8	0.5	<b>76.3</b>
<b>Avontuur Bellevue</b>	4.6	1.2	2.4	15.2	51.2	49.2	20.2	<b>144.0</b>

**NC: No Count.**

**AWS: All Weather Station**

To assess the possible impact of the rainfall the Garden Route DMC kept a close eye on the level of all major dams in the district as some dams still had spare capacity to reduce the impact of the heavy rainfall received, i.e. reduce the peak of the flood. Table 2 below provides a summary of the levels of all the major dams in the district.

**Table 2: Status of dams from the 6th till the 11th of April 2024**

<b>Dam</b>	<b>% Full End March 2024</b>	<b>% Full 8 April 2024</b>	<b>% Full 9 April 2024</b>	<b>% Full 10 April 2024</b>	<b>% Full 15 April 2024</b>
Duiwenhoks	80,10	89,51	104,47	103,64	100,62
Korente Vet	83,34	84,74	104,49	102,88	100,64
Calitzdorp	81,98	85,94	103,17	101,28	100,48
Gamkapoort	52,18	51,61	156,19	146,88	102,32
Kammanassie	71,47	71,31	73,64	90,11	101,03
Stompdrift	25,46	25,35	26,28	38,79	45,90
Hartebeestkuil	79,70	77,89	77,64	81,52	77,75
Klipheuwel	29,44	30,45	31,41	31,67	33,56
Ernest Robertson	97,81	97,81	97,81	97,81	100,00
Wolwedans	90,82	92,03	102,51	101,03	100,19
Garden Route	81,10	81,03	101,99	100,94	100,00
Roodefontein	74,23	73,78	74,83	74,84	73,78
Haarlem	73,97	70,54	70,54	72,68	101,43



Of particular concern was the level of the Gamka poort dam, situated in the Central Karoo District Municipality (CKDM) area. Parts of the Central Karoo also received significant amounts of water due to heavy rainfall. All this water was on-route to the sea, at 20:00 on the 9th of April 2024 the Department of Water and Sanitation reported that the Gamka poort dam reached a level of 156.05% full and the dam was spilling at a rate of 920 m<sup>3</sup> of water per second into the Gamka river. This river runs South through the Garden Route joining the Gouritz river and ending at Gouritz river mouth.

Due to the Gamka poort dam overtopping, the Gamka river came into flood and thirteen people at Matjiesvlei near Calitzdorp were completely cut-off. With the assistance of the Dept of Health and their partner the Red Cross Air Mercy Services a Helicopter was activated and disaster relief in the form of food parcels provided by Gift of the Givers and crucial medication were delivered to those in need.



**Photo 1**



**Photo 2**



**Photo 3**

Photo 1, 2 and 3 AMS Helicopter delivering food parcels and crucial medication to a small community in Matjiesvlei.

On 9 as well as 10 April 2024 the GRDM DMC was informed of assistance required at mostly informal settlements in the Kannaland area. In total 95

households were assessed by Kannaland Municipal officials as needing assistance.

This request was communicated to the relevant responding authorities namely, The Department of Social Development as well as SASSA but at that point in time they were not able to address the need. Fortunately, the NGO Gift of the Givers were able to assist and subsequent to this request not only assisted communities in need in Kannaland, but also in Oudtshoorn George and Knysna.



**Photo 4**



**Photo 5**



**Photo 6**



**Photo 7**

Photo 4,5,6 and 7: Gift of the Givers distributing food parcels to effected communities within Kannaland.

As a result of the heavy rainfall and flooding several roads within the district had to be closed, some as a precautionary measure to keep motorist safe but most

due to inaccessibility, especially where a low water bridge was or is still flooded, i.e. Matjiesvlei.

Some of these roads have been reopened after a structural assessment was done. Refer to **Table 3** below for a detailed list of the current status of these previously closed roads.

**Table 3: Current Status of Roads effected by flooding.**

Area	Road nr	Description	Status	Comment	Total days lapsed since closure	Possible date to be re-opened
Kannaland	MR 294	Montague road	Open	Proceed with caution		
	MR 315	Laingsburgroad	Open	Proceed with caution		
	DR 1708	Dwarsrivier	Open	Proceed with caution Wash aways Alternative route available		
	OP 6454	Radyn	Open	Approaches washed away Apply S30A <b>Community repaired</b>		
	DR 1702	Kerkplaas	Open	Proceed with caution		
	DR 1706	Groenfontein	Open	Proceed with caution		
	DR 1700	Withoek	Open	Proceed with caution		
	OP 6463	Zoar	Open	No Damage		
	MR 309	Seweweekspoort	Open	Proceed with caution		
	OP 6493	Huisrivier	Closed	Gamka River in flood Community cut off Apply S 30A Priority high	9 Days	1 Week
	OP 6496	Matjiesvlei	Closed	Gamka River in flood Community cut off Apply S 30A Priority high	9 Days	1 Week
	DR 1690	Gai se middelpad	Closed	Gamka River in flood alternative route available	9 Days	5 Days
	DR 1674	Jachtberg	Closed	Gamka River in flood alternative route available	9 Days	5 Days
	DR 1675	Doornkloof	Closed	Olifants river in flood alternative route available	9 Days	5 Days
	DR 1676	Vleirivier	Closed	Olifants river in flood alternative route available	9 Days	5 Days



	DR 1681	Middelpad	Open	Proceed with caution		
	DR 1718	Van Zylsdamme	Closed at Km 0,5	River in flood	9 Days	5 Days
	DR 1710	Van Zylsdamme	Closed at Km 7	River in flood	9 Days	5 Days
	DR1433	Buffelsdrift	Closed at Km 43,2	River in flood Approaches and drift Apply S 30A Priority high	9 Days	Undetermined
	DR1433	Plathuis	Open	Proceed with caution		
	DR1709	Hoeko	Open	Proceed with caution		
Kannaland VWD	MR 342	Langberg	Open	Proceed with caution		
	DR 1661	Rooiberg	Open	Proceed with caution		
	DR 1632	Bo Langkloof	Open	Proceed with caution		
	DR 1666	Baviaanskrans	Open	Proceed with caution		
	DR 1641	Kanetberg	Open	Proceed with caution		
	DR 1665	Ockertskraal	Open	Proceed with caution		
	DR 1652	Kareekamma	Open	Proceed with caution		
	DR 1695		Open	Proceed with caution		
	DR 1701		Open	Proceed with caution		
Oudtshoorn West	DR 1649	Paardebond	Open	Proceed with caution		
	DR 1656	Safraanrivier	Open	Proceed with caution		
	DR 1655	Mount Hope	Open	Proceed with caution		
	MR 363	Matjiesrivier	Open	Slippery. Proceed with caution		
	MR 1689	Potgieters poort	Closed km 22 to 32	Major damage on road	9 Days	14 Days
	MR 369	Swartbergpas	Closed again	Northern side (Central Karoo) Proceed with caution	9 Days	1 Week
	DR 1672	Bakenskraal	Open	Retainingwall & proceed with caution		
	OP 6997	Matjiesrivier	Open	Proceed with caution.		
Oudtshoorn East	DR 1697	Vergelegen	Open	Proceed with caution		
	DR 1662	Leeublad	Open	Proceed with caution		
	DR 1673	Kammanassie dam	Open	Proceed with caution		
	DR 1668	Kleinspoort	Open	Proceed with caution		
	DR 1715	Oulap	Open	Proceed with caution		
	DR 1704	Vlakteplaas	Closed km 22.5	Olifants river in flood alternative route available	9 Days	1 Week

	DR 1703	Rooloop	Closed km 7	Olifants river in flood alternative route available	9 Days	Undeter- mined
	OP 5203	Kleinspoort	Open	Proceed with caution		
	DR 1713	Oudemuragie	Open	Proceed with caution		
Bo Langkloof	OP 6878	Waboomskraal	Open	Proceed with caution		
	DR 1646	Paardepoort	Open	Proceed with caution		
	DR 1640	Montague pass	Closed Km 4 to 10	Wash aways	9 Days	Undeter- mined
	DR 1640	Montague pass	Open Km 10 to 15	Proceed with caution		
	DR 1651	Blossoms	Open	Proceed with caution		
	DR 1657	Klipdrift	Open	Proceed with caution		
	DR1648	Heimersrivier	Open	Proceed with caution		
	DR1658	Quarryfontein	Open	Washaways at pipe crossings inlet & outlets		
	DR 1650	Kamanassie	Open	Proceed with caution		
	OP 7004	Ezeljachtplase	Open	Proceed with caution		
	OP 7008	Ganzekraal	Open	Proceed with caution		
	OP 7025	Buffelsdrif	Open	Proceed with caution		
	DR 1663	Diepkloof	Open	Proceed with caution		
	DR 1653	Kykoe	Open	Proceed with caution		
OP 7243	Oskraal	Open	Debris on drift. Proceed with caution			
George	DR1578	Botlierskop	Open	Proceed with caution		
	DR1602	Kleinplaas	Closed at Km 8,5	Washaway at structure approaches Apply S 30A Priority high	9 Days	Undeter- mined
	DR1631	Geelhoutboom	Open	Dead old trees stuck upstream		
	DR 1633	Jonkersberg	Open	Proceed with Caution Apply S 30 A		
	DR 1639	Geelhoutboom berg	Open	Approaches and drift Apply S 30A		
	MR 355	7 Passes	Open from Km 10	Proceed with Caution		
	MR 355	7 Passes	Closed Km 7.96	Slip failure Apply S 30 A	9 Days	Undeter- mined
	MR 355	7 Passes	Open	Km 3 Armco Failure Apply S 30 A		
	OP 6892	Duiwenrivier	Open	Proceed with Caution		
DR 1629	Rondevleihoogte	Open	Proceed with caution			

	DR 1618	Gwaing	Closed Km 6.5	Structure washed away Apply S 30 A	9 Days	Undetermined
	OP6828	Kleinvlei	Open	Proceed with caution		
Knysna	DR 1636	Bibbieshoek	Open	Proceed with caution		
	OP 6921	Goudveld	Open	Proceed with caution		
	DR 1791	Stofpad	Open	Proceed with caution		
	MR00395	Wittedrift	Open	Proceed with caution		
Herberst - dale	MR 342	Gouritz	Open	Proceed with caution		
	OP 6427	Bonniedale	Open	Locals only		
Mossel Bay	DR 1604	Haelkraal	Open	Proceed with Caution		
	DR 1581	Geelbeksvlei	Open	Proceed with Caution		
	DR 1630	Leeukloof	Open	Proceed with Caution		
Uniondale	DR 1845	Toorwater	Open	Proceed with Caution		
	DR 1835	De Hoop	Open	Proceed with Caution		
	DR 1833	Vergenoeg	Open	proceed with Caution		
	DR 1843	Vaalwater	Open	Proceed with Caution		
	DR 1840	Hartbeesrivier	Open	Proceed with Caution		
	MR 368	Hoekplaas	Open	Proceed with caution Apply S30 A		
	DR 1846	Brits se vlakte	Open	Proceed with Caution		

## DISASTER DECLARATION

As an alternative measure in dealing with any incident the Local Municipality, as well as the district and the appropriate Provincial line departments could consider the declaration of a disaster in accordance with the Disaster Management Act (Act 57 of 2002) as amended.

The Disaster Management Act makes provision for the declaration of a local disaster. Although not a prerequisite, the declaration of a disaster could assist access to the central contingency fund, as well as to allow the applicable national / provincial and municipal department's budgets to be supplemented.

The process for a local disaster declaration is as follows:

- The councils of both the Local Municipality as well as the district municipality should decide on whether or not to declare a local disaster.
- With the council resolution of both these authorities the Municipal Disaster Management Centre, DMC, will have to request the Provincial Disaster Management Centre, PDMC, for the declaration of a local disaster.
- The next step would be that the Provincial Disaster Management Centre through a Provincial Cabinet Resolution recommend / not recommend the request for a local disaster declaration; and the National Disaster Management Centre will have to confirm the local disaster declaration through a classification process. The outcome of this classification process will determine the declaration of a local disaster, which then has to be published in the provincial gazette.

Before this process is considered it must be noted that a Municipality would be required to prove that they have exhausted the prescribed threshold funding as prescribed in the Disaster Management Framework from their own revenue.

When considering forwarding a request to the PDMC for the classification of a local authority area as a local state of disaster area, Council should consider if the guiding principles as set out in section 56 of the Disaster Management Act, 57 of 2002, were followed i.e.:

*“Were the consequences of the situation unforeseen and unavoidable, would it have been reasonable to expect that prevention and mitigation measures could have been taken to avoid the catastrophe?”*

## **6.2 RELEVANT LEGISLATION**

Disaster Management Act 57 of 2002, as amended.

*“Disaster occurring or threatening to occur in municipal areas.*

*49. (1) When a disastrous event occurs or is threatening to occur in the area of a Municipality, the disaster management center of the municipality concerned must determine whether the event should be regarded as a disaster in terms of this Act, and, if so, must immediately-*

- (a) initiate efforts to assess the magnitude and severity or potential magnitude and severity of the disaster.*
  - (b) inform the National Centre and the relevant provincial disaster management center of the disaster and its initial assessment of the magnitude and severity or potential magnitude and severity of the disaster.*
  - (c) alert disaster management role-players in the municipal area that may be of assistance in the circumstances; and*
  - (d) initiate the implementation of any contingency plans and emergency procedures that may be applicable in the circumstances.*
- (2) When informing the National Centre and the relevant provincial disaster management center in terms of subsection (1)(b), the municipal disaster management center may make such recommendations regarding the classification of the disaster as may be appropriate."*

To this end although no formal requests for Local Municipal areas to be declared as disaster areas have been received the GRDM DMC pro-actively requested affected Local Municipalities to complete damage assessments to formally register any required disaster rehabilitation and reconstruction funding that might be required to both the PDMC as well as the NDMC.

### **6.3 Financial Implications**

Due to the urgency of the situation staff of the Garden Route Disaster Management Centre as well as the Roads sections had to be placed on standby to be available to respond if and where required. The total costing for storm related damages will only be available once damage assessments has been completed.



**6.4 Legal Implications**

Any storm of this magnitude could lead to litigation from people that might feel that any state department did not do what they could to avoid any catastrophe. In terms of the legislative requirements required from the GRDM Disaster Management Centre all statutory requirements were met.

**6.5 Staff Implications**

Staff had to work overtime to address the required pro as well as re-active measures to ensure mitigation of the possible effects of this severe weather event.

**6.6 Previous / Relevant Council Resolutions**

None

**6.7 Risk Implications**

Since September last year mainly infrastructure in the district has been negatively impacted by repetitive severe weather events. Should funding not be made available either from the Provincial fiscus or from National Disaster Grant funding then the district will continue in a downward spiral of increased vulnerability and reduced capacity to address future severe weather events. A point in case is the Oudtshoorn Municipality that did not qualify for disaster grant funding after the October 2023 weather event and with this severe weather the damages to their infrastructure, especially roads and stormwater, were exponentially increased.