

CAREER OPPORTUNITY

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Garden Route District Municipality

Garden Route District Municipality is situated in George and serves the people in the Garden Route and Klein Karoo. Garden Route District Municipality seeks to achieve the integrated, sustainable, and equitable socio-economic development of its area as a whole by:

- Ensuring integrated development planning;
- Promoting bulk infrastructure development
- Building the capacity of local municipalities in its area to perform their functions and exercise their powers where such capacity is lacking
- Promoting the equitable distribution of resources between local municipalities in its area to ensure appropriate levels of municipal services.

Applications are invited to apply for the following vacancy: **EXECUTIVE MANAGER: COMMUNITY SERVICES**

Type of post: **Permanent** | Location of post: **George**

Conditions of employment is as stipulated in Local Government: Regulations on appointment and conditions of employment of Senior Managers, dated 17 January 2014

Remuneration Package: As per Government Gazette No: 48789 of 14 June 2023:

Municipal Categorisation	Total Remuneration Package		
	Minimum	Midpoint	Maximum
5	R1 103, 033	R1 297, 685	R1 492, 337

Minimum requirements:

Qualifications:

- A Bachelor's Degree in Social Sciences, Public Administration, or Law, or an equivalent relevant qualification, registered on the National Qualifications Framework at NQF level 7 with a minimum of 360 credits is required.
- Minimum competency requirement as stated in Regulation 7 of the Municipal Regulations on minimum competency levels would be an added advantage.

Experience:

- A minimum of 5-years experience at a middle management level.
- Good knowledge and understanding of relevant policies and legislation.
- Knowledge of institutional governance systems, and performance management.
- Understanding council operations and delegation of powers, as well as Municipal Health Services, Disaster Management, Fire and Rescue Services.

Competencies required:

- **Leading Competencies:** Strategic direction and leadership; People Management; Programme and Project Management; Finance Management; Change Management; Governance Leadership.
- **Core Competencies:** Moral Competence; Planning and Organising; Analysis and Innovation; Knowledge and Information management; Communication; Result and Quality Focus.

Key Performance Areas/ Responsibilities:

- Report directly to the Municipal Manager on key departmental activities.
- Determines and articulates the community services delivery vision, and aligns the strategic function of the Community Services Department with the Strategic objectives as set out by the Council and the IDP.
- Plan, coordinate, and manage activities of the Health and Environmental Services (Climate change, Air Quality Management, Waste Management), Disaster Management, Call Centre Management and Climate Change Management and Fire Rescue Services.
- Implement strategies and ensure that the Department conform with Council's service delivery objectives.
- Manage and give strategic direction to the Department and oversee the implementation of policies, Council resolutions and Government initiatives.
- Manage the provision of an efficient and effective administration and strategic management support service to the Department.
- Liase with the Senior Management Team regarding the research, development and implementation of strategic policies and the development of community based initiatives and strategies.
- Ensure a professional working relationship between the communities and the Council including the most balanced reporting possible and free flow of information to residents.

- Ensure that all resolutions and actions which may have far-reaching implications are properly considered and executed within the parameters of prescribed legislation and guidelines.
- Integrating Council objectives and provide a comprehensive service to the community within the Garden Route District Municipality boundaries.

Preference will be given to suitably qualified applicants, designated groups in line with the Employment equity plan and targets of the organisation.

This advertisement is in line with the Local Government: Regulations on appointment and conditions of employment of Senior Managers dated 17 January 2014.

Please note:

- The Municipality reserves the right not to make an appointment.
- It would be expected of candidates to be subjected to thorough evaluations. References will be contacted. Verification will be done on qualifications, criminal and credit records. The candidates will be required to disclose all financial interests. Original qualification certificates must be produced at any resultant interviews.
- Please apply by completing your online profile on the eRecruitment Portal. The eRecruitment System is available on the Garden Route District Municipality website at www.gardenroute.gov.za/jobs/apply for job/Option1: E-recruitment website/ register or log on. Please upload or attach a copy of your Curriculum Vitae, a certified copy of your Identity Document, and relevant qualifications (Certified within the last 3 months). The successful applicant will be stationed in George and his/her appointment is subject to the signing of an employment contract and a performance agreement; disclosure of financial interest; and security vetting.
- No posted, faxed, emailed or hand-delivered applications will be considered.
- If you have not heard from us within 30 days of the closing date, please accept that your application has been unsuccessful.
- Canvassing with Councillors or any other decision-maker is not permitted and proof thereof will result in disqualification.
- Fraudulent qualifications or documentation, will immediately disqualify any applicant.

Contact Person: Mrs. M. Smit on 044 803 1327

Closing date: Friday, 31 May 2024 on/before 13:30

Notice no: 64/2024

**MG STRATU
MUNICIPAL MANAGER**



Candidates with disabilities are encouraged to apply.