

TENDER NOTICE

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FORMAL TENDER ADVERT

Tenders are hereby invited for:		SUPPLY, DELIVERY AND INSTALLATION OF MULTIFUNCTIONAL PRINTERS & ASSOCIATED SERVICES FOR A PERIOD OF THREE (3) YEARS.			
Period:	Three Years				
Advertisements:	Provincial Newspaper(Die Burger); Municipal Notice Boards; Municipal Website & E-Publication, Social Media				
Tender Number:	GRDM/02/24-25	Publish date:	18 July 2024	Closing date:	14 August 2024
Tender application's closing time: 11:00 Tenders will be opened immediately after the aforementioned time at the Garden Route District Municipality Head Office, 54 York Street, George.					
Where to access tender documents					
Tender documents are obtainable from Norman October during office hours (Mondays to Thursday 08:00 - 16:30 and Fridays 08:00 - 13:30) Tel: (044) 803 1310; E-mail: normano@gardenroute.gov.za		Printed copies of the tender can be obtained at a non-refundable fee of R350.00, payable to a cashier at Garden Route District Municipality's Supply Chain Management Unit, Ground Floor, 54 York Street, George or by downloading documents free-of-charge from the Garden Route District Municipality website at www.gardenroute.gov.za			
Important notes					
<ol style="list-style-type: none">Tenders are to be completed in accordance with the conditions and tender rules stipulated in the tender document.Tender and supporting documents must be delivered in an envelope, clearly marked " GRDM/02/24-25: SUPPLY, DELIVERY AND INSTALLATION OF MULTIFUNCTIONAL PRINTERS & ASSOCIATED SERVICES FOR A PERIOD FOR A PERIOD OF THREE (3) YEARS. at the Garden Route District Municipality's Head Office, 54 York Street, GeorgeTenders may only be submitted on the tender document issued by the Municipality.Requirements for sealing, addressing, delivery, opening and assessment of tenders, are stated in the tender document.A valid Tax Clearance Status Pin (TCS) and MAAA Number must be submitted with the tender document, failure to submit the required documents with your bid will render the bid non-responsive. It is incumbent upon the bidder to ensure their own Tax Compliance status is maintained for the duration of Bid Validity period; non-tax compliant bidders will be disqualified.VAT must be included in all prices (VAT vendor must be registered).Late tenders, tenders per fax or e-mail will not be accepted.Tenders couriered to be delivered to the Municipality will only be accepted if received within the stipulated closing time.Council reserves the right to accept any bid proposal in full or part thereof.Council will only award tenders to service providers who are registered on the Central Supplier Database (CSD). Visit https://secure.csd.gov.za if you have not registered on CSD.Tenders will only be considered in accordance with the bid requirements.					
Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy of Council based on the Preferential Procurement Regulations of 2022 and the Garden Route District Municipality Supply Chain Management Policy, where 80 points will be allocated in respect of price and 10/10 points in respect of B-BBEE level contributor status and Locality.					
Compulsory Briefing Session:	None	CIDB Grading	None		
Clarity on bidding procedures may be directed to:	Mr Norman October; Tel: (044) 803 1337; E-mail: normano@gardenroute.gov.za				
Clarity on technical information may be directed to:	Mr Morne Stevens; Tel: (044) 8031441; Dokter Johann Schoeman; Tel: (044) 8031209; E-mail: mstevens@gardenroute.gov.za ; jschoeman@gardenroute.gov.za				
Notice no.	77/2024				
Authorised by:	MG Stratu, Municipal Manager, Garden Route District Municipality				