

# CAREER OPPORTUNITY



Garden Route District Municipality, the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.

**Garden Route District Municipality is fully committed to Employment Equity.**

***Preference will be given to suitably qualified Applicants who are members of the designated groups in line with the Employment Equity Plan and Targets of the Organisation.***

**Applications are invited for the following vacancy in the Corporate Services Department.**

## **ICT Professional (GARDEN ROUTE DISTRICT MUNICIPALITY- GEORGE)**

**Salary:** R425 088,00 - R551 784,00 per annum.

**Task Grade:** T13

**Minimum requirements are according to the approved JD:**

Diploma in Information Technology  
Grade 12 NQF Level 4  
A+, N+ and MCSE  
Code EB Drivers Licence  
2-5 Years Experience

**Competencies:**

Business Communication  
Organisational Awareness  
Consulting  
Planning and Organising  
Monitoring and Control  
Negotiation  
Oral Communication  
Written Communication  
Information Strategy  
Advice and Guidance  
Business and IS&T Planning  
Technical Strategy and Planning  
Business Change Management  
Data Conversion  
Operations  
Installation and Integration  
User Support  
Interpersonal Relations  
Communication  
Service Delivery Orientation  
Action and Outcome Orientation  
Resilience  
Cognitive Ability  
Learning Orientation  
Impact and Influence  
Team Orientation  
Direction Setting  
Coaching and Mentoring

**Duties:**

Manage the ICT Support in the Garden Route District Municipality Region.  
Continuous monitoring and analysis for speed and reliability of regional network in the GRDM region.  
Implement, operate and maintain networks, applications, software and platforms in a virus-free, secure and reliable environment for the GRDM.  
Responsible for the implementation of ICT infrastructure and maintenance in the GRDM region.  
Responsible for the purchasing of hardware and software.  
Enable and fulfil the IT needs of GRDM and enable Council to perform its functions as prescribed in Municipal Legislations.  
Perform preventative hardware maintenance sequences to ensure quality equipment usage by users.  
Ensure that the Municipality complies with all prescriptions regarding the licence of hardware usage.  
Supervision.

**Please note**

1. The Municipality reserves the right not to make an appointment.
2. It would be expected of candidates to be subjected to thorough evaluations. References will be contacted. Verification will be done on qualifications criminal and credit records. The candidates will be required to disclose all financial interests. Original qualification certificates must be produced at any resultant interviews
3. Please apply by completing your online profile on the eRecruitment Portal. The eRecruitment System is available on the Garden Route District Municipality website at [www.gardenroute.gov.za/jobs/apply](http://www.gardenroute.gov.za/jobs/apply) for job/Option1: E-recruitment website/ register or log on. Please upload or attach a copy of your Curriculum Vitae, certified copy of your Identity Document and relevant qualifications (Certified within the last 3 months). The successful applicant will be stationed in George and his/her appointment is subject to the signing of an employment contract and a performance agreement; disclosure of financial interest; and security vetting.
4. No posted, faxed, email or hand delivered applications will be considered • If you have not heard from us within two months of the closing date, please accept that your application has been unsuccessful.
5. Canvassing with Councillors or any other decision-maker is not permitted and proof thereof will result in disqualification • Fraudulent qualifications or documentation, will immediately disqualify any applicant.

**Probation period: 6 months**

**Benefits:**

- Subsidised housing -, medical -, pension - and group insurance schemes and perk motor scheme.
- Optional membership of major medical expenses plan.
- Generous vacation and sick leave benefits, plus a bonus equivalent to one month's salary.
- Five day working week.
- Furniture removal cost is payable by Council, subject to certain conditions.

**Applying process and further information:**

Please apply by completing your online profile on the eRecruitment Portal. The eRecruitment System is available on the Garden Route District Municipality website at [www.gardenroute.gov.za/jobs/apply](http://www.gardenroute.gov.za/jobs/apply) for job/Option1: E-recruitment website/ register or log on. Please upload or attach a copy of your Curriculum Vitae, certified copy of your Identity Document and relevant qualifications (Certified within the last 3 months).

For enquiries, contact Human Resources on 044 803 1389/ 1388/ 1413.

Only shortlisted candidates will be contacted. Should candidates not be contacted within two months after the closing date, they may accept their application as unsuccessful.

***The Garden Route District Municipality reserves the right not to make or confirm an appointment on posts.***

**Closing date: 2024-07-12 Time:13:30**

**Notice no: 02/2024**

**MG STRATU  
MUNICIPAL MANAGER**



**Candidates with disabilities are encouraged to apply.**