

# CAREER OPPORTUNITY

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Garden Route District Municipality is fully committed to Employment Equity.

*Preference will be given to suitably qualified Applicants who are members of the designated groups in line with the Employment Equity Plan and Targets of the Organisation.*

Applications are invited for the following vacancy in the Corporate Services Department.

## ICT Systems Security & Business Continuity Officer (GARDEN ROUTE DISTRICT MUNICIPALITY- GEORGE)

**Salary:** R 377 556. 00 - R 490 104. 00 per annum

**Task Grade:** T12

**Minimum requirements are according to the approved JD:**

Relevant IT Diploma or Degree and Certifications:

CompTIA Security+ or Certificate Information Systems Security Professional (CISSP) or Certified Ethical Hacker (CEH)

### **Competencies:**

Business Communication  
Organisational Awareness  
Consulting  
Planning and Organizing  
Monitoring and Control  
Negotiation  
Oral Communication  
Written Communication  
Information Strategy  
Advice and Guidance  
Business and IS&T Planning  
Technical Strategy and Planning  
Business Change Management  
Data Conversion  
Operations  
Installation and Integration  
User Support  
Interpersonal Relations  
Communication  
Service Delivery Orientation  
Action and Outcome Orientation  
Resilience  
Cognitive Ability  
Learning Orientation  
Impact and Influence  
Team Orientation  
Direction Setting  
Coaching and Mentoring

### **Duties:**

Assist with Cyber risk plans, controls and monitoring.  
Provide advice to decision-makers regarding cyber security risk plans.  
Make recommendations and follow best practices and good governance.  
Implement and enforce security policies and procedures established by the Organisation.  
Conduct regular vulnerability assessments to identify weaknesses in systems, networks and applications.  
Assist in the investigation and resolution of security incidents.  
Monitor security alerts and incidents and respond to security events in real-time.  
Update staff on inductions of cyber safety and awareness for cyber literacy.  
Assist with distribution of formal communication around cyber security.  
Monitor firewall logs for threat analysis and threat prevention.  
Monitor wireless usage for corporate devices on hotspot for guest WI-Fi.  
Ensure that disaster recovery site is online, and that replication is working.  
Execute backup functions and restoration by request and ensure that data is backed daily to storage repositories.  
Execute Financial backups for month-end procedures.  
Maintain network configuring by ensuring the diagrams are maintained and configurations are backed up and secure.  
Provide support for Business information systems by liaising with vendors for client related queries on helpdesk and provide remote and telephonic assistance.

### **Please note**

1. The Municipality reserves the right not to make an appointment.
2. It would be expected of candidates to be subjected to thorough evaluations. References will be contacted. Verification will be done on qualifications, criminal and credit records. The candidates will be required to disclose all financial interests. Original qualification certificates must be produced at any resultant interviews.

3. Please apply by completing your online profile on the eRecruitment Portal. The eRecruitment System is available on the Garden Route District Municipality website at [www.gardenroute.gov.za/jobs/apply](http://www.gardenroute.gov.za/jobs/apply) for job/Option1: E-recruitment website/ register or log on. Please upload or attach a copy of your Curriculum Vitae, certified copy of your Identity Document and relevant qualifications (Certified within the last 3 months). The successful applicant will be stationed in George and his/her appointment is subject to the signing of an employment contract and a performance agreement; disclosure of financial interest; and security vetting.
4. No posted, faxed, email or hand delivered applications will be considered • If you have not heard from us within two months of the closing date, please accept that your application has been unsuccessful
5. Canvassing with Councillors or any other decision-maker is not permitted, and proof thereof will result in disqualification • Fraudulent qualifications or documentation, will immediately disqualify any applicant.

**Probation period: 6 months**

**Benefits:**

- Subsidised housing-, medical-, pension- and group insurance schemes.
- Optional membership of medical expenses plan.
- Vacation and sick leave benefits, plus a bonus equivalent to one month's salary.
- Five day working week.
- Furniture removal cost is payable by Council, subject to certain conditions.

**Applying process and further information:**

Please apply by completing your online profile on the eRecruitment Portal. The eRecruitment System is available on the Garden Route District Municipality website at [www.gardenroute.gov.za/jobs/apply](http://www.gardenroute.gov.za/jobs/apply) for job/Option1: E-recruitment website/ register or log on. Please upload or attach a copy of your Curriculum Vitae, certified copy of your Identity Document and relevant qualifications (Certified within the last 3 months).

For enquiries, contact Human Resources on 044 803 1389/ 1388/ 1413.

Only shortlisted candidates will be contacted. Should candidates not be contacted within two months after the closing date, they may accept their application as unsuccessful.

***The Garden Route District Municipality reserves the right not to make or confirm an appointment on posts.***

**Closing date: 2024-08-08 at 16:30**  
**Notice no: 44/2024**



**MG STRATU**  
**MUNICIPAL MANAGER**

**Candidates with disabilities are encouraged to apply.**